

# HILL COUNTY WATER DISTRICT

DAVE JONES 406-397-3238  
LOWELL STRISSEL 406-397-3169  
LARRY OLSON 406-292-3386  
LARRY FOSSEN 406-292-3320

BILLING  
P.O. BOX 2267  
HAVRE, MONTANA 59501

ROB MOOG 406-292-3288  
DAN HYBNER 406-355-4354  
KEVIN SPRINGER 406-372-3122  
LANAY KAPPERUD 406-376-3116

SCOTT DECKER,  
MANAGER  
406-397-3387  
406-390-3914  
hcwd@mtintouch.net

OFFICE  
104 SECOND STREET  
P.O. BOX 95  
HINGHAM, MT 59528  
OFFICE 406-397-3387  
FAX 406-397-3288

TAMMY R. PIKE  
BOARD SECRETARY/  
BOOKKEEPER  
406-397-3387  
406-390-0283  
tpikehcwd@live.com

## NOVEMBER 2015 AGENDA

**Wednesday, October 28, 2015 - 7:30 p.m.** at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Personnel Committee

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

**NEXT REGULAR MEETING – December 2, 2015 at 7:30 p.m.**

## MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on October 7, 2015, at the District's shop/office at Hingham, Montana.

**RECOGNITION OF VISITORS:** No visitors were present.

### **CALL TO ORDER:**

The meeting was called to order at 7:30 p.m. by President Dave Jones, who acted as Chairman. All board members were present and the chairman declared a quorum present. Also present were Secretary Tammy Pike and Manager Scott Decker.

**PUBLIC COMMENTS:** No other members of the public were present or made any comments.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:**

The Chairman asked for corrections or additions to the minutes of the September 2, 2015 regular board meeting previously received by all board members. On motion by Rob Moog, seconded by Larry Olson, the Board approved the minutes of the September 2, 2015 regular board meeting.

### **OLD BUSINESS:**

None.

### **OTHER OLD BUSINESS:**

None.

### **NEW BUSINESS:**

**EMPLOYEE REPORTS:** Scott Decker reported on his meeting with Shelley Nolan of RATES. Ms. Nolan would like to set up a meeting to go over a drought management and vulnerability assessment plan.

Mr. Decker also reported that the bulk water controllers have been installed and are working. The first billing cycle has been successfully sent out.

Mr. Decker informed the Board he was contacted by the Gildford Colony to test water samples for the early part of September. The Colony had a bad sample and needed to do extra testing. The Colony has agreed to pay the District for Mr. Decker's time spent sampling.

Mr. Decker also advised the Board that Cool Springs Colony is interested in hooking up to our system with a two inch meter. This would just be a hook up to the system. No usage of water is intended unless their current source of water fails.

**OTHER NEW BUSINESS:**

**PERSONNEL COMMITTEE:** Larry Fossen discussed setting up a personnel committee meeting to complete annual employee evaluations. The committee agreed to meet prior to the next regular board meeting.

**INVESTMENT REPORT:** Tammy Pike referred the Board to the investment report included with the meeting materials. Ms. Pike noted that the checking account balance was over \$200,000.00 and suggested investing a \$100,000.00 in a CD with Independence Bank. The Board discussed the matter and on motion by Rob Moog, seconded by LaNay Kapperud, the Board approved taking \$100,000.00 out of the checking account and investing in a CD with Independence Bank. The Board instructed Ms. Pike to contact the bank and have the funds placed in a CD.

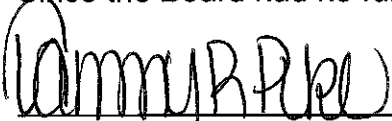
**OTHER BUSINESS:**

**DELINQUENCIES:** The Board reviewed reports on current delinquencies.

**BILLS:** The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Larry Fossen, seconded by Kevin Springer, the Board approved all such bills for payment.

**MEETING DATE CHANGE:** The Board reviewed the date for the next meeting and noted that several individuals would not be able to attend the meeting during the first week of November. After further discussion, it was agreed the next meeting would be held on October 28, 2015 to accommodate board members and employees that cannot attend the meeting set for the first Wednesday of November.

Since the Board had no further business, the Chairman adjourned the meeting.

  
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Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday October 28, 2015 at 7:30 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

10/8/2015 11:24 AM

Register: 1020 · Cash in Bank -Independence Bank

From 09/03/2015 through 10/07/2015

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/04/2015			-split-	Deposit		X	30,113.22	195,640.74
09/10/2015			-split-	Deposit		X	7,250.06	202,890.80
09/10/2015	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	682.00	X		202,208.80
09/11/2015	eft	United States Treasury	-split-	81-0297216	4,179.58	X		198,029.22
09/15/2015	3130	Fraser's Oil	2005 · Accounts Payab...		898.15	X		197,131.07
09/15/2015	3131	Hill County Electric	2005 · Accounts Payab...		9,420.14	X		187,710.93
09/15/2015	3132	Hingham Motors	2005 · Accounts Payab...		383.90			187,327.03
09/15/2015	3133	Loch Electric	2005 · Accounts Payab...		636.21	X		186,690.82
09/15/2015	3134	ME Lab	2005 · Accounts Payab...		467.00	X		186,223.82
09/15/2015	3135	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	3,070.07	X		183,153.75
09/15/2015	3136	Triangle Communica...	2005 · Accounts Payab...		220.44	X		182,933.31
09/15/2015	3137	Western Lumber & S...	2005 · Accounts Payab...		165.63	X		182,767.68
09/18/2015			-split-	Deposit		X	24,699.73	207,467.41
09/18/2015	3138	D P C Industries	2005 · Accounts Payab...		292.38	X		207,175.03
09/25/2015			-split-	Deposit		X	9,045.89	216,220.92
09/28/2015		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	8,817.65	X		207,403.27
09/29/2015	EFT	American Funds	-split-		1,159.83	X		206,243.44
09/29/2015		Decker, Scott N	-split-	Direct Deposit		X		206,243.44
09/29/2015		Cady, Lonnie M.	-split-	Direct Deposit		X		206,243.44
09/29/2015		Pike, Tammy R.	-split-	Direct Deposit		X		206,243.44
09/30/2015			4320 · Interest Income	Interest		X	24.73	206,268.17
09/30/2015		Northwest Pipe Fittin...	2005 · Accounts Payab...	QuickBooks ge...		X		206,268.17
09/30/2015	3139	Blue Cross Blue Shie...	2005 · Accounts Payab...		1,121.34			205,146.83
09/30/2015	3140	Dearborn National Li...	2005 · Accounts Payab...	M120040	35.10			205,111.73
09/30/2015	3141	Hach Company	2005 · Accounts Payab...	243730	72.56			205,039.17
09/30/2015	3142	Hill County Electric	2005 · Accounts Payab...		320.93			204,718.24
09/30/2015	3143	I Bank Visa 7669	2005 · Accounts Payab...		260.96			204,457.28
09/30/2015	3144	I Bank Visa 7677	2005 · Accounts Payab...		925.59			203,531.69
09/30/2015	3145	North 40 Outfitters	2005 · Accounts Payab...		66.14			203,465.55
09/30/2015	3146	Northwestern Energy	2005 · Accounts Payab...		115.38			203,350.17
09/30/2015	3147	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	100.37			203,249.80
10/01/2015	3148	Allegiance	-split-		342.25			202,907.55
10/01/2015	3149	Unemployment Insur...	-split-	031 4163	244.35			202,663.20
10/02/2015			-split-	Deposit			17,213.53	219,876.73
10/05/2015		Northwest Pipe Fittin...	2005 · Accounts Payab...	QuickBooks ge...		X		219,876.73
10/05/2015	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	615.00			219,261.73
10/05/2015	3150	Daniel Hybner	2005 · Accounts Payab...		80.00			219,181.73
10/05/2015	3151	David E. Jones	2005 · Accounts Payab...		80.00			219,101.73
10/05/2015	3152	Fraser's Oil	2005 · Accounts Payab...		911.35			218,190.38
10/05/2015	3153	HiLine Hardware	2005 · Accounts Payab...		18.47			218,171.91

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From 09/03/2015 through 10/07/2015

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
10/05/2015	3154	Kevin W. Springer	2005 · Accounts Payab...		80.00		218,091.91
10/05/2015	3155	La Nay Kapperud	2005 · Accounts Payab...		80.00		218,011.91
10/05/2015	3156	Larry J. Fossen	2005 · Accounts Payab...		80.00		217,931.91
10/05/2015	3157	Laurence Olson	2005 · Accounts Payab...		80.00		217,851.91
10/05/2015	3158	Lowell Strissel	2005 · Accounts Payab...		80.00		217,771.91
10/05/2015	3159	North Central Auto P...	2005 · Accounts Payab...		110.31		217,661.60
10/05/2015	3160	Northwestern Energy	2005 · Accounts Payab...		1,456.01		216,205.59
10/05/2015	3161	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	20.42		216,185.17
10/05/2015	3162	Rob Moog	2005 · Accounts Payab...		80.00		216,105.17
10/05/2015	3163	Verizon Wireless	2005 · Accounts Payab...		258.86		215,846.31
10/05/2015	3164	Western Lumber & S...	2005 · Accounts Payab...		74.48		215,771.83
10/05/2015	3165	Totalfunds by Hasler	2005 · Accounts Payab...	7900 0110 346...	488.79		215,283.04
10/06/2015	eft	United States Treasury	-split-	81-0297216	3,711.52		211,571.52
10/07/2015	3166	American Welding &...	2005 · Accounts Payab...		21.75		211,549.77
10/07/2015	3167	Hach Company	2005 · Accounts Payab...	243730	594.03		210,955.74
10/07/2015	3168	Hill County Electric	2005 · Accounts Payab...		5,964.91		204,990.83
10/07/2015	3169	ME Lab	2005 · Accounts Payab...		194.00		204,796.83
10/07/2015	3170	Triangle Communica...	2005 · Accounts Payab...		227.47		204,569.36
10/07/2015	3171	Fastenal	2005 · Accounts Payab...		26.44		204,542.92