

HILL COUNTY WATER DISTRICT

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DECEMBER 2016 AGENDA

Wednesday, December 7, 2016 - 7:30 p.m. at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Financial Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – January 4, 2017 at 7:30 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on October 26, 2016, at the District's shop/office at Hingham, Montana.

RECOGNITION OF VISITORS: No visitors were present.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by President Dave Jones, who acted as Chairman. All board members were present except Kevin Springer and the chairman declared a quorum present. Also present were Secretary Tammy Pike and Manager Scott Decker.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the October 5, 2016 regular board meeting previously received by all board members. On motion by Dan Hybner, seconded by Lowell Strissel, the Board approved the minutes of the October 5, 2016 regular board meeting.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORTS: Scott Decker spoke with Dale Fletcher of GC Systems regarding the valving for BPS 1 and 2. The valves will cost approximately \$10,000 to \$12,000. Mr. Decker also advised the Board that the manifold may have to be refabricated to fit the valves. The Board discussed the matter further as well as possibly replacing the gate valves. Mr. Decker will replace a gate valve at each pumpstation.

Mr. Decker reported the 1720e head for the turbidimeter is being rebuilt. The head would not calibrate and read incorrectly.

Mr. Decker also advised the Board a new computer for the office has been ordered and will replace the failing laptop currently used.

PERSONNEL COMMITTEE: Larry Fossen reported on the committee's meeting to

review the evaluations for employees. The committee recommended rehiring Scott Decker, Tammy Pike and Lonnie Cady with an hourly wage increase of \$.50, effective as of the November 2016 pay period. On motion by Larry Fossen, seconded by Rob Moog, the Board approved rehiring Scott Decker, Tammy Pike and Lonnie Cady with an hourly wage increase of \$.50, effective as of the November 2016 pay period.

FINANCIAL REPORT: Tammy Pike referred the Board to the letter of understanding provided by Anderson Zurmuehlen which sets forth the responsibilities of both parties. Ms. Pike advised the Board the letter would need to be signed prior to the compilation of the quarterly report. The Board reviewed the letter and on motion by Rob Moog, seconded by Larry Olson, the Board approved the letter and authorized execution of the letter.

OTHER NEW BUSINESS:

None.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed reports on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Larry Fossen, seconded by Dan Hybner, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday December 7, 2016 at 7:30 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

10/26/2016 2:19 PM

Register: 1020 · Cash in Bank -Independence Bank

From 10/06/2016 through 10/26/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
10/07/2016			-split-	Deposit		36,496.21	219,237.90
10/14/2016			-split-	Deposit		12,153.57	231,391.47
10/21/2016			-split-	Deposit		8,677.55	240,069.02
10/26/2016	3632	Able Wright, Inc.	2005 · Accounts Payab...		1,204.14		238,864.88
10/26/2016	3633	Ag Air Inc.	2005 · Accounts Payab...		210.38		238,654.50
10/26/2016	3634	Blue Cross Blue Shie...	2005 · Accounts Payab...	Account No. 1...	1,579.85		237,074.65
10/26/2016	3635	D P C Industries	2005 · Accounts Payab...		10.00		237,064.65
10/26/2016	3636	Daniel Hybner	2005 · Accounts Payab...		80.00		236,984.65
10/26/2016	3637	David E. Jones	2005 · Accounts Payab...		80.00		236,904.65
10/26/2016	3638	Fleet Wholesale Sup...	2005 · Accounts Payab...		169.00		236,735.65
10/26/2016	3639	Hach Company	2005 · Accounts Payab...	243730	79.79		236,655.86
10/26/2016	3640	Hill County Electric	2005 · Accounts Payab...		5,774.90		230,880.96
10/26/2016	3641	Hingham Motors	2005 · Accounts Payab...		470.61		230,410.35
10/26/2016	3642	Johnson Redi-Mix L...	2005 · Accounts Payab...		267.00		230,143.35
10/26/2016	3643	Kevin W. Springer	2005 · Accounts Payab...		80.00		230,063.35
10/26/2016	3644	La Nay Kapperud	2005 · Accounts Payab...		80.00		229,983.35
10/26/2016	3645	Larry J. Fossen	2005 · Accounts Payab...		80.00		229,903.35
10/26/2016	3646	Laurence Olson	2005 · Accounts Payab...		80.00		229,823.35
10/26/2016	3647	Lowell Strissel	2005 · Accounts Payab...		80.00		229,743.35
10/26/2016	3648	ME Lab	2005 · Accounts Payab...		208.00		229,535.35
10/26/2016	3649	Montana State Fund	2005 · Accounts Payab...	03-039359-9	3,045.82		226,489.53
10/26/2016	3650	My Canvas Auto	2005 · Accounts Payab...		345.75		226,143.78
10/26/2016	3651	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	219.34		225,924.44
10/26/2016	3652	Rob Moog	2005 · Accounts Payab...		145.40		225,779.04
10/26/2016	3653	Sherwin Williams	2005 · Accounts Payab...		52.52		225,726.52
10/26/2016	3654	Triangle Communica...	2005 · Accounts Payab...		106.83		225,619.69
10/26/2016	3655	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	43.15		225,576.54
10/26/2016		QuickBooks Payroll ...	-split-	Created by Pay...	7,105.47		218,471.07