

HILL COUNTY WATER DISTRICT

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FEBRUARY 2016 AGENDA

Wednesday, February 10, 2016 - 7:30 p.m. at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Financial Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – March 2, 2016 at 7:30 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on January 6, 2016, at the District's shop/office at Hingham, Montana.

RECOGNITION OF VISITORS: Darcy Reum and Wayne Hiett of WIPFLI, LLP were present.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by Vice President Lowell Strissel, who acted as Chairman. All board members were present except Dave Jones and Larry Fossen and the chairman declared a quorum present. Also present were Secretary Tammy Pike and Manager Scott Decker.

AUDIT REPORT: Without objection, the Chairman changed the order of business and called upon Darcy Reum to address the Board. Darcy Reum introduced Wayne Hiett and advised the Board Mr. Hiett would now be completing the District's audits. Mr. Hiett discussed the auditor's letter and reviewed the substance of the draft audit report with the Board, noting that the District had no Findings for the current financial year. The Board reviewed the audit and discussion took place. On motion by Rob Moog, seconded by Larry Olson, the Board unanimously approved the draft audit as presented.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the December 2, 2015 regular board meeting previously received by all board members noting the date of the meeting was incorrect. On motion by Rob Moog, seconded by Dan Hybner, the Board approved the minutes of the December 2, 2015 regular board meeting with the correction to the meeting date.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORTS: Scott Decker reported that 96,519,000 gallons were pumped from pump station 2 in 2015. The water loss for the system was 16% for 2015.

Mr. Decker advised the Board the smaller branch line master meters will be replaced throughout the year. The meters are reading inconsistently making it difficult to obtain a valid history of water usage and loss.

Mr. Decker also advised the Board he will be attending classes in Kalispell on January 11, 2016 regarding the revised total coliform rule which goes into effect in April 2016.

OTHER NEW BUSINESS:

NORTH CENTRAL REGIONAL WATER AUTHORITY: Mr. Decker reported to the Board on his meeting with Jody Hellegaard of the North Central Regional Water Authority regarding the Agreement and documentation for the Rocky Boy/North Central Regional Water Project (ROBO). Discussion took place regarding the 2015 Interlocal Agreement and ROBO project. Mr. Decker also advised the Board he plans to attend the ROBO meeting on January 19, 2016. The Board discussed providing legal counsel a copy of the 2015 Interlocal Agreement for review and advised Tammy Pike to provide legal counsel with a copy of the Agreement.


OTHER BUSINESS:

DELINQUENCIES: The Board reviewed reports on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Kevin Springer, seconded by LaNay Kapperud, the Board approved all such bills for payment.

MEETING DATE CHANGE: The Board reviewed the date for the next meeting and noted that several individuals would not be able to attend the meeting during the first week of February. After further discussion, it was agreed the next meeting would be held on February 10, 2016 to accommodate board members and employees that cannot attend the meeting set for the first Wednesday of February.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday February 10, 2016 at 7:30 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

1/6/2016 2:38 PM

Register: 1020 · Cash in Bank -Independence Bank

From 12/03/2015 through 01/06/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/04/2015			-split-	Deposit			11,553.96	154,868.40
12/08/2015	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	497.00			154,371.40
12/08/2015	3238	Fraser's Oil	2005 · Accounts Payab...		604.20			153,767.20
12/08/2015	3239	Hill County Electric	2005 · Accounts Payab...		4,259.06			149,508.14
12/08/2015	3240	Industrial Systems	2005 · Accounts Payab...		173.84			149,334.30
12/08/2015	3241	ME Lab	2005 · Accounts Payab...		173.00			149,161.30
12/08/2015	3242	North Central Auto P...	2005 · Accounts Payab...		17.82			149,143.48
12/08/2015	3243	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	51.06			149,092.42
12/08/2015	3244	Northwestern Energy	2005 · Accounts Payab...		289.72			148,802.70
12/08/2015	3245	Western Lumber & S...	2005 · Accounts Payab...		24.76			148,777.94
12/09/2015	eft	United States Treasury	-split-	81-0297216	2,924.04			145,853.90
12/11/2015			-split-	Deposit			3,031.94	148,885.84
12/11/2015			-split-	Deposit			1,331.47	150,217.31
12/11/2015			-split-	Deposit			14,138.17	164,355.48
12/11/2015			-split-	Deposit			610.57	164,966.05
12/18/2015			-split-	Deposit			9,017.45	173,983.50
12/18/2015			-split-	Deposit			310.67	174,294.17
12/24/2015			-split-	Deposit			410.48	174,704.65
12/24/2015		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	7,638.32			167,066.33
12/28/2015		Decker, Scott N	-split-	Direct Deposit		X		167,066.33
12/28/2015		Cady, Lonnie M.	-split-	Direct Deposit		X		167,066.33
12/28/2015		Pike, Tammy R.	-split-	Direct Deposit		X		167,066.33
12/31/2015			-split-	Deposit			387.49	167,453.82
01/04/2016	EFT	Capital Bank & Trust	-split-		1,099.75			166,354.07
01/04/2016	3246	Allegiance	2140 · Accrued Payroll...		325.00			166,029.07
01/04/2016	3247	Blue Cross Blue Shie...	2005 · Accounts Payab...		134.94			165,894.13
01/04/2016	3248	CNA Surety	2005 · Accounts Payab...		100.00			165,794.13
01/04/2016	3249	Daniel Hybner	2005 · Accounts Payab...		80.00			165,714.13
01/04/2016	3250	Dave Jones Farms	2005 · Accounts Payab...		80.00			165,634.13
01/04/2016	3251	Dearborn National Li...	2005 · Accounts Payab...	M120040	35.10			165,599.03
01/04/2016	3252	Fraser's Oil	2005 · Accounts Payab...		488.89			165,110.14
01/04/2016	3253	G C Systems	2005 · Accounts Payab...		589.19			164,520.95
01/04/2016	3254	Hach Company	2005 · Accounts Payab...	243730	655.47			163,865.48
01/04/2016	3255	I Bank Visa 7669	2005 · Accounts Payab...		16.98			163,848.50
01/04/2016	3256	I Bank Visa 7677	2005 · Accounts Payab...		791.00			163,057.50
01/04/2016	3257	Kevin W. Springer	2005 · Accounts Payab...		80.00			162,977.50
01/04/2016	3258	La Nay Kapperud	2005 · Accounts Payab...		80.00			162,897.50
01/04/2016	3259	Larry J. Fossen	2005 · Accounts Payab...		80.00			162,817.50
01/04/2016	3260	Laurence Olson	2005 · Accounts Payab...		80.00			162,737.50
01/04/2016	3261	Lowell Strissel	2005 · Accounts Payab...		80.00			162,657.50

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01/04/2016	3262	North 40 Outfitters	2005 · Accounts Payab...		237.48		162,420.02
01/04/2016	3263	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	385.72		162,034.30
01/04/2016	3264	Northwestern Energy	2005 · Accounts Payab...		1,290.93		160,743.37
01/04/2016	3265	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	347.81		160,395.56
01/04/2016	3266	Rob Moog	2005 · Accounts Payab...		80.00		160,315.56
01/04/2016	3267	Totalfunds by Hasler	2005 · Accounts Payab...	7900 0110 346...	489.00		159,826.56
01/04/2016	3268	Town of Hingham.	2005 · Accounts Payab...		168.00		159,658.56
01/04/2016	3269	Triangle Communica...	2005 · Accounts Payab...		217.25		159,441.31
01/04/2016	3270	Verizon Wireless	2005 · Accounts Payab...		265.51		159,175.80
01/04/2016	3271	Western Lumber & S...	2005 · Accounts Payab...		54.75		159,121.05
01/06/2016	3272	American Welding &...	2005 · Accounts Payab...		23.45		159,097.60
01/06/2016	3273	Montana Dept. of Ad...	2005 · Accounts Payab...		550.00		158,547.60