

# HILL COUNTY WATER DISTRICT

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*CCR Report Direct Link:*

[HTTPS://HILLCOUNTYWATERDISTRICT.COM/CCR1](https://hillcountywaterdistrict.com/CCR1)

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## JULY 2024 AGENDA

**July 3, 2024 - 7:30 p.m. at the District's office at 104 Second Street at Hingham, Montana.**

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

**NEXT REGULAR MEETING – August 7, 2024 at 7:30 p.m.**

## MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on June 5, 2024, at the District's office at Hingham, Montana.

**RECOGNITION OF VISITORS:** Dillon Lipp of Hingham, MT.

### **CALL TO ORDER:**

The meeting was called to order at 7:30 p.m. by President Lowell Strissel, who acted as Chairman. All board members were present except Dan Hybner and Kevin Springer and the chairman declared a quorum present. Also present was Manager Chad Hedges and Secretary Tammy Pike.

**DILLON LIPP:** Without objection, the Chairman changed the order of business and called upon Dillon Lipp to address the Board. Dillon Lipp wanted to see if the status had changed on obtaining water from the District and inquired on others obtaining District services.

**PUBLIC COMMENTS:** James Stuart, Don Miller, Devan Miller and Donald Hansen of Gildford, MT Grace Bailey and Dillon Lip of Hingham, MT were present.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:**

The Chairman asked for corrections or additions to the minutes of the May 1, 2024, regular board meeting previously received by all board members. On motion by Tina Wood, seconded by Jason Myers, the Board approved the minutes of the May 1, 2024, regular board meeting as presented.

**PUBLIC HEARING:** The Chairman declared the public hearing open for the purpose of gathering public comment on the Ordinance increasing fixed, variable and bulk rates.

James Stuart discussed water shortage and alternating usage for users each day.

Grace Bailey wanted more information about the water loss and discussed the impact of rate increases on individuals on fixed incomes.

The Board reviewed the Ordinance Amending Sections 1.4 Water Charges and Section 1.5 Stand Pipe Charges. The Ordinance would increase the fixed, variable and bulk rates. The Ordinance was reviewed for its second reading and opened to the public for comment. No changes were made to the Ordinance and on motion by Shane Borlaug, seconded by Tina Wood, the Ordinance Amending Sections 1.4 Water Charges and Section 1.5 Stand Pipe Charges was approved. A copy of the executed Ordinance is attached to these minutes.

Hearing no further questions or comments, the Chairman declared the public hearing closed and moved on to the Board's other agenda items.

**OLD BUSINESS:**

None.

**OTHER OLD BUSINESS:**

None.

**NEW BUSINESS:**

**EMPLOYEE REPORT:** Chad Hedges reported the new chlorine sensors have been installed.

Mr. Hedges advised the parts for pump 2 on the Joplin – Inverness pumps in Inverness have been installed and the pump is up and running.

Mr. Hedges discussed three water breaks in Joplin caused during the installation of the sewer lines.

Mr. Hedges reported the road department installed a culvert at the bottom of the hill going to BPS 1 to keep the road from washing out.

**NORTH CENTRAL:** Tammy Pike discussed the construction bid opening information included with the meeting materials. Ms. Pike advised the construction bid opening for the District's segment of the line is set for June 6, 2024 at 1:30 p.m. and provided board members with conference call information to attend the bid opening.

**FINANCIAL REPORT:** Tammy Pike referred the Board to the 3<sup>rd</sup> quarter financial report completed by Douglas Wilson & Company, P.C. and the Profit & Loss Statements included with the meeting materials. Ms. Pike noted water system revenues were down 6% from the previous year, expenses were down 1% from the previous year and the net position increased 41% from the previous year. The Board reviewed the reports and discussion took place. On motion by Larry Fossen, seconded by Tina Wood, the Board approved the reports as presented.

**CD RENEWAL:** Tammy Pike referred the Board to the Investment Report included with the meeting materials. She reported that a portion of the District's existing CD investments is subject to reinvestment in June. Ms. Pike reviewed with the Board CD investment options and quoted rates from banks noting that Independence Bank had the best rates. On motion by Shane Borlaug, seconded by Jason Myers, the Board approved renewing the existing CD at Independence Bank for one year at a rate of 4.44% and authorized the officers to execute any documents required.

**BOARD MEMBER ELECTIONS:** Tammy Pike informed the Board she was contacted by the Clerk & Recorder's Office and no additional persons have filed in connection with the upcoming election to the Board of Directors. As a result, the Clerk & Recorder canceled the election and the candidates can immediately be appointed. The Board declared Larry Fossen and Robrt Moog elected by acclamation to a 4-year term each.

Ms. Pike will provide the appointment documentation to the Clerk & Recorder's Office.

**OTHER NEW BUSINESS:**

**OTHER BUSINESS:**

**DELINQUENCIES:** The Board reviewed the report on current delinquencies.

**BILLS:** The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion Jason Myers, seconded by Shane Borlaug, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.

  
\_\_\_\_\_  
Tammy R. Pike, Board Secretary

Next Regular Meeting and Public Hearing – Wednesday July 3, 2024, at 7:30 p.m. at the District's office at 104 Second Street, Hingham, Montana.

ORDINANCE NO. 2024-1

AN ORDINANCE AMENDING SECTIONS 1.4 WATER CHARGES AND 1.5 STAND PIPE CHARGES OF THE RULES AND REGULATIONS OF THE HILL COUNTY WATER DISTRICT

BE IT ORDAINED by the Hill County Water District that:

Section 1.4 Water Charges of the Rules and Regulations of the Hill County Water District, is hereby amended to read as follows:

1.4 Water Charges:

Water rates for Hill County Water District users shall be as follows:

3/4", 5/8" & 1" residential - \$48 monthly plus \$3.00/1,000 gallon.

1 1/2" residential & commercial - \$88 monthly plus \$3.00/1,000 gallon.

2" residential & commercial - \$168 monthly plus \$3.00/1,000 gallon.

3/4", 5/8" & 1" agricultural taps - \$48 monthly plus \$3.00/1,000 gallon, charged and payable only in months when actually used.

A user shall be defined as a household or business establishment which is connected to a Hill County Water District service line, whether or not water is used in the month of the charge, unless an exception within these rules relieves the user from a fee.

An ag tap user shall be defined as a hydrant/tap used for servicing livestock, gardens, trees and lawns and shall never be connected to any buildings.

Section 1.5 Stand Pipe Charges of the Rules and Regulations of the Hill County Water District, is hereby amended to read as follows:

1.15 Bulk Station Charges:

Water being metered at bulk stations shall be charged at the rate of \$3.60/1,000 gallons.

PASSED and approved by the Hill County Water District on this 5th day of June, 2024.

HILL COUNTY WATER DISTRICT

By *Loell Stearns*  
President

ATTEST:

By *Tommy Pike*  
Secretary

# HILL COUNTY WATER DISTRICT

6/5/2024 4:09 PM

Register: 1021 · Cash in Bank-Independence Bank

From 05/02/2024 through 06/05/2024

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                    | Account                  | Memo            | Payment  | C | Deposit   | Balance    |
|------------|--------|--------------------------|--------------------------|-----------------|----------|---|-----------|------------|
| 05/03/2024 |        |                          | 12000 · Undeposited F... | Deposit         |          | X | 125.00    | 75,301.37  |
| 05/03/2024 | TP     |                          | 1145 · Accounts Recei... |                 |          | X | 75.00     | 75,376.37  |
| 05/03/2024 | TP     |                          | 1145 · Accounts Recei... |                 |          | X | 66.33     | 75,442.70  |
| 05/04/2024 |        |                          | 12000 · Undeposited F... | Deposit         |          | X | 129.26    | 75,571.96  |
| 05/04/2024 | TP     |                          | 1145 · Accounts Recei... |                 |          | X | 72.23     | 75,644.19  |
| 05/07/2024 |        |                          | 12000 · Undeposited F... | Deposit         |          | X | 50.95     | 75,695.14  |
| 05/07/2024 | EFT    | Allegiance               | 2005 · Accounts Payab... |                 | 10.50    | X |           | 75,684.64  |
| 05/07/2024 | TP     |                          | 1145 · Accounts Recei... |                 |          | X | 12.50     | 75,697.14  |
| 05/08/2024 | eft    | Montana Dept. of Re...   | 2100 · State Wtihholding | 4026077-002-... | 348.00   | X |           | 75,349.14  |
| 05/08/2024 | TP     |                          | 1145 · Accounts Recei... |                 |          | X | 74.83     | 75,423.97  |
| 05/09/2024 |        |                          | -split-                  | Deposit         |          | X | 338.84    | 75,762.81  |
| 05/09/2024 |        |                          | -split-                  | Deposit         |          | X | 25,632.80 | 101,395.61 |
| 05/09/2024 |        |                          | -split-                  | Mobile Deposit  |          | X | 534.28    | 101,929.89 |
| 05/09/2024 | eft    | United States Treasury   | -split-                  | 81-0297216      | 3,254.94 | X |           | 98,674.95  |
| 05/09/2024 | eft    | Douglas Wilson and ...   | 2005 · Accounts Payab... | 28275.000       | 3,000.00 | X |           | 95,674.95  |
| 05/09/2024 | eft    | Triangle Communica...    | 2005 · Accounts Payab... |                 | 266.02   | X |           | 95,408.93  |
| 05/09/2024 | eft    | Hill County Electric     | 2005 · Accounts Payab... |                 | 4,528.30 | X |           | 90,880.63  |
| 05/09/2024 | 2184   | Fraser's Oil             | 2005 · Accounts Payab... |                 | 835.07   | X |           | 90,045.56  |
| 05/09/2024 | 2185   | Havre Daily News         | 2005 · Accounts Payab... |                 | 24.00    | X |           | 90,021.56  |
| 05/09/2024 | 2186   | Milk River Plumbing...   | 2005 · Accounts Payab... |                 | 1,623.80 | X |           | 88,397.76  |
| 05/09/2024 | 2187   | Montana DEQ              | 2005 · Accounts Payab... |                 | 100.00   | X |           | 88,297.76  |
| 05/09/2024 | 2188   | Northwest Hardware       | 2005 · Accounts Payab... | 2000666         | 18.87    | X |           | 88,278.89  |
| 05/09/2024 | 2189   | Northwest Pipe Fittin... | 2005 · Accounts Payab... | 40721           | 1,202.15 | X |           | 87,076.74  |
| 05/09/2024 | 2190   | American Welding &...    | 2005 · Accounts Payab... |                 | 81.70    | X |           | 86,995.04  |
| 05/09/2024 | 2191   | Western Lumber & S...    | 2005 · Accounts Payab... |                 | 62.44    | X |           | 86,932.60  |
| 05/09/2024 | 2192   | Northwest Pipe Fittin... | 2005 · Accounts Payab... | 40721           | 542.64   | X |           | 86,389.96  |
| 05/09/2024 | TP     |                          | 1145 · Accounts Recei... |                 |          | X | 68.50     | 86,458.46  |
| 05/10/2024 | TP     |                          | 1145 · Accounts Recei... |                 |          | X | 61.00     | 86,519.46  |
| 05/10/2024 | TP     |                          | 1145 · Accounts Recei... |                 |          | X | 66.21     | 86,585.67  |
| 05/13/2024 |        |                          | -split-                  | Mobile Deposit  |          | X | 5,504.46  | 92,090.13  |
| 05/13/2024 | eft    | Montana DPHHS La...      | 2005 · Accounts Payab... |                 | 151.19   | X |           | 91,938.94  |
| 05/13/2024 | 2193   | Wood Enterprises         | 6180 · Insurance         | VOID:           |          | X |           | 91,938.94  |
| 05/13/2024 | 2194   | Wood Enterprises         | 2005 · Accounts Payab... |                 | 68.00    | X |           | 91,870.94  |
| 05/14/2024 |        |                          | 12000 · Undeposited F... | Deposit         |          | X | 52.15     | 91,923.09  |
| 05/16/2024 |        |                          | -split-                  | Deposit         |          | X | 462.24    | 92,385.33  |
| 05/16/2024 |        |                          | 12000 · Undeposited F... | Deposit         |          | X | 2,226.03  | 94,611.36  |
| 05/16/2024 |        |                          | 12000 · Undeposited F... | Deposit         |          | X | 106.72    | 94,718.08  |
| 05/17/2024 |        |                          | -split-                  | Mobile Deposit  |          | X | 6,518.55  | 101,236.63 |
| 05/17/2024 | EFT    | I Bank Visa 2008         | 2005 · Accounts Payab... |                 | 4,005.63 | X |           | 97,231.00  |
| 05/17/2024 | EFT    | I Bank Visa 2016         | 2005 · Accounts Payab... |                 | 2,077.90 | X |           | 95,153.10  |

HILL COUNTY WATER DISTRICT

6/5/2024 4:09 PM

Register: 1021 · Cash in Bank-Independence Bank

From 05/02/2024 through 06/05/2024

Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                   | Account                  | Memo               | Payment  | C | Deposit  | Balance   |
|------------|--------|-------------------------|--------------------------|--------------------|----------|---|----------|-----------|
| 05/18/2024 |        |                         | 12000 · Undeposited F... | Deposit            |          | X | 52.00    | 95,205.10 |
| 05/18/2024 |        |                         | -split-                  | Mobile Deposit     |          | X | 197.32   | 95,402.42 |
| 05/21/2024 | TP     |                         | 1145 · Accounts Recei... |                    |          | X | 200.00   | 95,602.42 |
| 05/22/2024 |        |                         | 12000 · Undeposited F... | Deposit            |          | X | 337.66   | 95,940.08 |
| 05/24/2024 |        | QuickBooks Payroll ...  | 2110 · Wages Payable     | Created by Pay...  | 8,125.54 | X |          | 87,814.54 |
| 05/27/2024 |        |                         | 12000 · Undeposited F... | Mobile Deposit     |          | X | 102.74   | 87,917.28 |
| 05/28/2024 |        |                         | -split-                  | Deposit            |          | X | 1,651.08 | 89,568.36 |
| 05/28/2024 |        | Cady, Lonnie M.         | -split-                  | Direct Deposit     |          | X |          | 89,568.36 |
| 05/28/2024 |        | Pike, Tammy R.          | -split-                  | Direct Deposit     |          | X |          | 89,568.36 |
| 05/28/2024 |        | Hedges, Chad M          | -split-                  | Direct Deposit     |          | X |          | 89,568.36 |
| 05/29/2024 | TP     |                         | 1145 · Accounts Recei... |                    |          | X | 68.13    | 89,636.49 |
| 05/30/2024 |        |                         | 12000 · Undeposited F... | Deposit            |          | X | 60.33    | 89,696.82 |
| 05/30/2024 |        |                         | 12000 · Undeposited F... | Mobile Deposit     |          | X | 117.47   | 89,814.29 |
| 05/30/2024 | eft    | American Funds          | -split-                  |                    | 2,202.80 | X |          | 87,611.49 |
| 05/31/2024 |        |                         | 4320 · Interest Income   | Interest           |          | X | 58.85    | 87,670.34 |
| 05/31/2024 | EFT    | Blue Cross Blue Shie... | 2005 · Accounts Payab... |                    | 3,114.30 | X |          | 84,556.04 |
| 05/31/2024 | EFT    | Heartland               | 2005 · Accounts Payab... |                    | 7.00     | X |          | 84,549.04 |
| 05/31/2024 | TP     |                         | 1145 · Accounts Recei... |                    |          |   | 200.00   | 84,749.04 |
| 05/31/2024 | TP     |                         | 1145 · Accounts Recei... |                    |          |   | 56.00    | 84,805.04 |
| 05/31/2024 | TP     |                         | 1145 · Accounts Recei... |                    |          | X | 71.00    | 84,876.04 |
| 06/03/2024 |        |                         | 12000 · Undeposited F... | Deposit            |          |   | 50.98    | 84,927.02 |
| 06/03/2024 | TP     |                         | 1145 · Accounts Recei... |                    |          |   | 12.50    | 84,939.52 |
| 06/03/2024 | TP     | East Kremlin Water ...  | 1145 · Accounts Recei... | funds were refu... | 71.00    |   |          | 84,868.52 |
| 06/05/2024 | eft    | Triangle Communica...   | 2005 · Accounts Payab... |                    | 262.76   |   |          | 84,605.76 |
| 06/05/2024 | eft    | Hill County Electric    | 2005 · Accounts Payab... |                    | 4,917.90 |   |          | 79,687.86 |
| 06/05/2024 | eft    | I Bank Visa 2008        | 2005 · Accounts Payab... |                    | 108.66   |   |          | 79,579.20 |
| 06/05/2024 | eft    | I Bank Visa 2016        | 2005 · Accounts Payab... |                    | 259.36   |   |          | 79,319.84 |
| 06/05/2024 | 2195   | American Welding &...   | 2005 · Accounts Payab... |                    | 83.85    |   |          | 79,235.99 |
| 06/05/2024 | 2196   | C & H Tires Inc.        | 2005 · Accounts Payab... | 39345              | 118.30   |   |          | 79,117.69 |
| 06/05/2024 | 2197   | Daniel Hybner           | 2005 · Accounts Payab... |                    | 80.00    |   |          | 79,037.69 |
| 06/05/2024 | 2198   | Farmers Union Oil       | 2005 · Accounts Payab... |                    | 345.36   |   |          | 78,692.33 |
| 06/05/2024 | 2199   | Fraser's Oil            | 2005 · Accounts Payab... |                    | 630.99   |   |          | 78,061.34 |
| 06/05/2024 | 2200   | Hach Company            | 2005 · Accounts Payab... | 243730             | 139.00   |   |          | 77,922.34 |
| 06/05/2024 | 2201   | Havre Daily News        | 2005 · Accounts Payab... |                    | 24.00    |   |          | 77,898.34 |
| 06/05/2024 | 2202   | Hawkins Inc.            | 2005 · Accounts Payab... |                    | 561.37   |   |          | 77,336.97 |
| 06/05/2024 | 2203   | Jason Myers             | 2005 · Accounts Payab... |                    | 80.00    |   |          | 77,256.97 |
| 06/05/2024 | 2204   | John Deere Financial    | 2005 · Accounts Payab... |                    | 132.66   |   |          | 77,124.31 |
| 06/05/2024 | 2205   | Kevin W. Springer       | 2005 · Accounts Payab... |                    | 80.00    |   |          | 77,044.31 |
| 06/05/2024 | 2206   | Larry J. Fossen         | 2005 · Accounts Payab... |                    | 80.00    |   |          | 76,964.31 |
| 06/05/2024 | 2207   | Lowell Strissel         | 2005 · Accounts Payab... |                    | 80.00    |   |          | 76,884.31 |

HILL COUNTY WATER DISTRICT

6/5/2024 4:09 PM

Register: 1021 · Cash in Bank-Independence Bank

From 05/02/2024 through 06/05/2024

Sorted by: Date, Type, Number/Ref

| <b>Date</b> | <b>Number</b> | <b>Payee</b>             | <b>Account</b>           | <b>Memo</b> | <b>Payment C</b> | <b>Deposit</b> | <b>Balance</b> |
|-------------|---------------|--------------------------|--------------------------|-------------|------------------|----------------|----------------|
| 06/05/2024  | 2208          | North 40 Outfitters      | 2005 · Accounts Payab... |             | 338.43           |                | 76,545.88      |
| 06/05/2024  | 2209          | Northwest Pipe Fittin... | 2005 · Accounts Payab... | 40721       | 1,643.86         |                | 74,902.02      |
| 06/05/2024  | 2210          | Northwestern Energy      | 2005 · Accounts Payab... |             | 1,111.71         |                | 73,790.31      |
| 06/05/2024  | 2211          | Office Equipment Co.     | 2005 · Accounts Payab... | HCWD08      | 168.65           |                | 73,621.66      |
| 06/05/2024  | 2212          | Pacific Steel & Recy...  | 2005 · Accounts Payab... |             | 66.67            |                | 73,554.99      |
| 06/05/2024  | 2213          | Rob Moog                 | 2005 · Accounts Payab... |             | 80.00            |                | 73,474.99      |
| 06/05/2024  | 2214          | Roosevelt Service Inc    | 2005 · Accounts Payab... |             | 141.07           |                | 73,333.92      |
| 06/05/2024  | 2215          | Shane Borlaug            | 2005 · Accounts Payab... |             | 80.00            |                | 73,253.92      |
| 06/05/2024  | 2216          | Tina Wood                | 2005 · Accounts Payab... |             | 80.00            |                | 73,173.92      |
| 06/05/2024  | 2217          | Verizon Wireless         | 2005 · Accounts Payab... |             | 317.25           |                | 72,856.67      |