

# HILL COUNTY WATER DISTRICT

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**OFFICE**  
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www.hillcountywaterdistrict.com  
2017 CCR Report *Link*:  
<http://ccrwater.net/hillcountywaterdistrict-33273>

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## OCTOBER 2018 AGENDA

**Wednesday, October 3, 2018 - 7:30 p.m.** at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. CD Renewal

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

**NEXT REGULAR MEETING – November 7, 2018 at 7:30 p.m.**

## MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on September 5, 2018 at the District's shop/office at Hingham, Montana.

**RECOGNITION OF VISITORS:** No visitors were present.

### **CALL TO ORDER:**

The meeting was called to order at 8:00 p.m. by President Dave Jones, who acted as Chairman. All board members were present except LaNay Kapperud and the chairman declared a quorum present. Also present was Manager Scott Decker and Secretary Tammy Pike.

**PUBLIC COMMENTS:** No other members of the public were present or made any comments.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:**

The Chairman asked for corrections or additions to the minutes of the July 18, 2018 regular board meeting previously received by all board members. On motion by Larry Fossen, seconded by Dan Hybner, the Board approved the minutes of the July 18, 2018 regular board meeting.

### **OLD BUSINESS:**

None.

### **OTHER OLD BUSINESS:**

None.

### **NEW BUSINESS:**

**EMPLOYEE REPORTS:** Scott Decker reported total water usage for July was 16,285,000 gallons. Mr. Decker advised that if high spray water application continues, those users may need to consider on site storage.

Mr. Decker discussed the need for additional office space and storage and possibly extending off the north side of the building. The Board discussed the matter and on motion by Lowell Strissel, seconded by Kevin Springer, the Board approved extending off the north side of the building for additional space.

Mr. Decker advised the DPB samples were below the 50 percentile again this year. Mr. Decker also reported that the 10 lead and copper samples were taken. Only one sample was over the MCL.

Mr. Decker discussed the water leaks on the North Hingham branch line and the main line in Kremlin.

PROPOSED ORDINANCE 2018-3: The Board reviewed and discussed the second reading of Ordinance 2018-3 establishing Section 1.0 pertaining to District services. On motion by Larry Fossen, seconded by Rob Moog, the Board unanimously passed and approved the Ordinance, and it was executed by the President and attested by the Secretary. A copy of the executed Ordinance is appended to these minutes.

FINANCIAL REPORT: Tammy Pike referred the Board to the engagement letter, financial report completed by Anderson Zurmuehlen and the new fiscal year budget included with the meeting materials. The Board reviewed the engagement letter and on motion by Larry Fossen, seconded by Rob Moog, the Board approved and executed the engagement letter. Ms. Pike went over the financial report with the Board and noted operating revenues are up \$26,333 from the previous year and expenses were up \$60,694 from the previous year, due mostly to increases in depreciation, supplies – small parts and maintenance and repairs from the previous year. The Board discussed the reports and proposed budget and on motion by Rob Moog, seconded by Tina Wood, the Board approved the reports and budget as presented.

**OTHER NEW BUSINESS:**

None.

**OTHER BUSINESS:**

DELINQUENCIES: The Board reviewed the report on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Dan Hybner, seconded by Kevin Springer, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



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Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday October 3, 2018 at **7:30 p.m.** at the District's shop/office at 104 Second Street, Hingham, Montana.

ORDINANCE NO. 2018-3

AN ORDINANCE ESTABLISHING SECTION 1.0 OF THE  
RULES AND REGULATIONS OF THE HILL COUNTY  
WATER DISTRICT PERTAINING TO DISTRICT  
SERVICES

BE IT ORDAINED by the Board of Directors of the Hill County Water District that the following section shall be established:

Section 1.0 of the Rules and Regulations of the Hill County Water District to read as follows:

1.0 DISTRICT SERVICES.

Due to the District nearing capacity for its system, any proposed construction or expansion that will require a new water service connection or an increase to usage on an existing water service connection, including but not limited to stick built homes, shops, manufactured home parks, recreational vehicle parks, private or public parks, private or public ponds, underground sprinkler systems, plant or flower nursery and private or public garden plots, whether on a branch line or in a town, said person or water user/consumer shall contact the District prior to construction for approval to obtain a water service connection or increase their usage. Any proposed construction approved for a new water service connection shall receive a completed hookup permit upon completion of the hookup permit request.

PASSED and approved by the Hill County Water District on this 5<sup>th</sup> day of September, 2018.

HILL COUNTY WATER DISTRICT

By *David Jones*  
President

ATTEST:

By *Larry R. Rake*  
Secretary

HILL COUNTY WATER DISTRICT

9/5/2018 7:24 PM

Register: 1020 · Cash in Bank -Independence Bank

From 07/19/2018 through 09/05/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/20/2018			-split-	Deposit		X	9,729.39	234,598.90
07/26/2018	TP		2145-02 · TP Flex	Funds Transfer	2.00	X		234,596.90
07/27/2018		Cady, Lonnie M.	-split-	Direct Deposit		X		234,596.90
07/27/2018		Pike, Tammy R.	-split-	Direct Deposit		X		234,596.90
07/27/2018		Decker, Scott N	-split-	Direct Deposit		X		234,596.90
07/27/2018		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	7,825.37	X		226,771.53
07/27/2018	TP		2145-03 · LC Flex	Funds Transfer	8.00	X		226,763.53
07/31/2018			4320 · Interest Income	Interest		X	38.55	226,802.08
07/31/2018		Blue Cross Blue Shie...	6150 · Employee Bene...		1,959.90	X		224,842.18
07/31/2018	TP		1145 · Accounts Recei...	Bounced Chec...	45.93	X		224,796.25
08/01/2018	eft	American Funds	-split-		1,512.80	X		223,283.45
08/02/2018	4390	American Welding &...	2005 · Accounts Payab...		29.96	X		223,253.49
08/02/2018	4391	Fraser's Oil	2005 · Accounts Payab...		962.63	X		222,290.86
08/02/2018	4392	Hach Company	2005 · Accounts Payab...	243730	431.67	X		221,859.19
08/02/2018	4393	Hill County Electric	2005 · Accounts Payab...		6,452.70	X		215,406.49
08/02/2018	4394	Montana State Fund	2005 · Accounts Payab...	03-039359-9	284.89	X		215,121.60
08/02/2018	4395	North 40 Outfitters	2005 · Accounts Payab...		360.57	X		214,761.03
08/02/2018	4396	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	4,990.85	X		209,770.18
08/02/2018	4397	Northwestern Energy	2005 · Accounts Payab...		1,075.69	X		208,694.49
08/02/2018	4398	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	22.46	X		208,672.03
08/02/2018	4399	Verizon Wireless	2005 · Accounts Payab...		335.97	X		208,336.06
08/03/2018			-split-	Deposit		X	15,996.49	224,332.55
08/03/2018			-split-	Deposit		X	4,419.93	228,752.48
08/03/2018	eft	I Bank Visa 7669	2005 · Accounts Payab...		876.75	X		227,875.73
08/03/2018	eft	I Bank Visa 7677	2005 · Accounts Payab...		377.11	X		227,498.62
08/06/2018	EFT	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	517.00	X		226,981.62
08/07/2018	eft	Allegiance	2005 · Accounts Payab...		15.75	X		226,965.87
08/07/2018	EFT	United States Treasury	-split-	81-0297216	2,804.62	X		224,161.25
08/08/2018			12000 · Undeposited F...	Deposit		X	192.23	224,353.48
08/08/2018	4400	Blue Tarp Financial, ...	2005 · Accounts Payab...		30.49	X		224,322.99
08/08/2018	4401	D P C Industries	2005 · Accounts Payab...		332.83	X		223,990.16
08/08/2018	4402	Farmers Union Oil	2005 · Accounts Payab...		19.45	X		223,970.71
08/08/2018	4403	Fastenal	2005 · Accounts Payab...		82.81	X		223,887.90
08/08/2018	4404	Fleet Wholesale Sup...	2005 · Accounts Payab...		24.00	X		223,863.90
08/08/2018	4405	Havre Hardware & H...	2005 · Accounts Payab...	1774	12.98	X		223,850.92
08/08/2018	4406	ME Lab	2005 · Accounts Payab...		179.00	X		223,671.92
08/08/2018	4407	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	342.88	X		223,329.04
08/08/2018	4408	Triangle Communica...	2005 · Accounts Payab...		255.22	X		223,073.82
08/08/2018	4409	Western Lumber & S...	2005 · Accounts Payab...		52.99	X		223,020.83
08/08/2018	4410	Mountain View Co-op	2005 · Accounts Payab...		383.14	X		222,637.69

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08/08/2018	TP		2145-01 · SD Flex	Funds Transfer	728.68	X		221,909.01
08/09/2018			12000 · Undeposited F...	Deposit		X	36.90	221,945.91
08/10/2018			-split-	Deposit		X	14,514.83	236,460.74
08/10/2018			-split-	Deposit		X	10,707.43	247,168.17
08/24/2018			-split-	Deposit		X	20,925.66	268,093.83
08/24/2018		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	7,624.34	X		260,469.49
08/27/2018			12000 · Undeposited F...	Deposit		X	150.00	260,619.49
08/27/2018	eft	I Bank Visa 7677	2005 · Accounts Payab...		1,953.91	X		258,665.58
08/27/2018		Cady, Lonnie M.	-split-	Direct Deposit		X		258,665.58
08/27/2018		Pike, Tammy R.	-split-	Direct Deposit		X		258,665.58
08/27/2018		Decker, Scott N	-split-	Direct Deposit		X		258,665.58
08/28/2018	TP		2145-02 · TP Flex	Funds Transfer	21.36	X		258,644.22
08/29/2018		American Funds	-split-		1,503.57	X		257,140.65
08/31/2018			12000 · Undeposited F...	Deposit		X	251.06	257,391.71
08/31/2018			12000 · Undeposited F...	Deposit			209.00	257,600.71
08/31/2018			4320 · Interest Income	Interest		X	41.78	257,642.49
08/31/2018	eft	Heartland	2005 · Accounts Payab...		1.00	X		257,641.49
08/31/2018	eft	Blue Cross Blue Shie...	2005 · Accounts Payab...		1,959.90	X		255,681.59
08/31/2018	TP		2145-02 · TP Flex	Funds Transfer	2.00			255,679.59
09/03/2018			12000 · Undeposited F...	Deposit			377.44	256,057.03
09/04/2018	4411	American Pipe & Su...	2005 · Accounts Payab...		130.52			255,926.51
09/04/2018	4412	Anderson Zurmuehlen	2005 · Accounts Payab...	Client No. 360...	1,500.00			254,426.51
09/04/2018	4413	Core & Main	2005 · Accounts Payab...		164.09			254,262.42
09/04/2018	4414	D P C Industries	2005 · Accounts Payab...		10.00			254,252.42
09/04/2018	4415	Daniel Hybner	2005 · Accounts Payab...		80.00			254,172.42
09/04/2018	4416	David E. Jones	2005 · Accounts Payab...		80.00			254,092.42
09/04/2018	4417	Farmers Union Oil	2005 · Accounts Payab...		43.63			254,048.79
09/04/2018	4418	Kevin W. Springer	2005 · Accounts Payab...		80.00			253,968.79
09/04/2018	4419	La Nay Kapperud	2005 · Accounts Payab...		80.00			253,888.79
09/04/2018	4420	Larry J. Fossen	2005 · Accounts Payab...		80.00			253,808.79
09/04/2018	4421	Lowell Strissel	2005 · Accounts Payab...		80.00			253,728.79
09/04/2018	4422	Mailfinance	2005 · Accounts Payab...		334.61			253,394.18
09/04/2018	4423	North 40 Outfitters	2005 · Accounts Payab...		169.66			253,224.52
09/04/2018	4424	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	546.93			252,677.59
09/04/2018	4425	Northwestern Energy	2005 · Accounts Payab...		1,272.12			251,405.47
09/04/2018	4426	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	502.44			250,903.03
09/04/2018	4427	Rob Moog	2005 · Accounts Payab...		80.00			250,823.03
09/04/2018	4428	Tilleman Motor Co	2005 · Accounts Payab...		808.11			250,014.92
09/04/2018	4429	Tina Wood	2005 · Accounts Payab...		80.00			249,934.92
09/04/2018	4430	Verizon Wireless	2005 · Accounts Payab...		283.46			249,651.46

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09/04/2018	4431	Ward's Repair Parts	2005 · Accounts Payab...		84.23		249,567.23
09/05/2018	4432	Fraser's Oil	2005 · Accounts Payab...		1,242.52		248,324.71
09/05/2018	4433	ME Lab	2005 · Accounts Payab...		340.00		247,984.71
09/05/2018	4434	Hill County Electric	2005 · Accounts Payab...		6,384.60		241,600.11
09/05/2018	4435	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	22.46		241,577.65
09/05/2018	4436	American Welding &...	2005 · Accounts Payab...		29.96		241,547.69
09/05/2018	4437	Mountain View Co-op	2005 · Accounts Payab...		228.09		241,319.60