

# HILL COUNTY WATER DISTRICT

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## NOVEMBER 2016 AGENDA

**Wednesday, October 26, 2016 - 7:30 p.m.** at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Personnel Committee

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

**NEXT REGULAR MEETING – December 7, 2016 at 7:30 p.m.**

## MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on October 5, 2016, at the District's shop/office at Hingham, Montana.

**RECOGNITION OF VISITORS:** No visitors were present.

### **CALL TO ORDER:**

The meeting was called to order at 7:30 p.m. by Vice President Lowell Strissel, who acted as Chairman. All board members were present except Dave Jones and the chairman declared a quorum present. Also present were Secretary Tammy Pike and Manager Scott Decker.

**PUBLIC COMMENTS:** No other members of the public were present or made any comments.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:**

The Chairman asked for corrections or additions to the minutes of the September 7, 2016 regular board meeting previously received by all board members. On motion by Larry Fossen, seconded by LaNay Kapperud, the Board approved the minutes of the September 7, 2016 regular board meeting.

### **OLD BUSINESS:**

None.

### **OTHER OLD BUSINESS:**

None.

### **NEW BUSINESS:**

**EMPLOYEE REPORTS:** Scott Decker reported on using the hand held meter reader to read all the towns in approximately 2½ hours. Mr. Decker advised the Board the town billing was completed by the time the west route was read.

Mr. Decker also reported the unit heater in Inverness failed and is being replaced.

Mr. Decker advised the Board he will be attending training in Great Falls and Shelby this month. Mr. Decker will check with Dale Fletcher on the status of valve design for BPS 1 and 2.

Mr. Decker also advised the Board the Micro-Comm contract has been signed and sent back. Mr. Decker will find out if upgrades will also need to be completed at BPS 1 and 2 for the new valve design.

Mr. Decker reported the personnel committee needs to meet prior to the November meeting to complete employee evaluations.

CD RENEWAL: Tammy Pike referred the Board to the Investment Report included with the meeting materials. She reported that a portion of the District's existing CD investments will be subject to reinvestment in October. Ms. Pike reviewed with the Board CD investment options and quoted rates from banks noting that Independence Bank had the best rates. On motion by Rob Moog, seconded by Larry Olson, the Board approved renewing the existing CD's at Independence Bank for one year at a rate of .70% and authorized the officers to execute any documents required.

**OTHER NEW BUSINESS:**

None.

**OTHER BUSINESS:**

DELINQUENCIES: The Board reviewed reports on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Dan Hybner, seconded by Kevin Springer, the Board approved all such bills for payment.

MEETING DATE CHANGE: The Board reviewed the date for the next meeting and noted that several individuals would not be able to attend the meeting during the first week of November. After further discussion, it was agreed the next meeting would be held on October 26, 2016 to accommodate board members and employees that cannot attend the meeting set for the first Wednesday of November.

Since the Board had no further business, the Chairman adjourned the meeting.

  
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Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday October 26, 2016 at 7:30 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.



HILL COUNTY WATER DISTRICT

10/5/2016 11:19 AM

Register: 1020 · Cash in Bank -Independence Bank

From 09/08/2016 through 10/05/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/08/2016	3598	Triangle Communica...	2005 · Accounts Payab...		391.40			170,369.78
09/09/2016			-split-	Deposit			1,328.59	171,698.37
09/09/2016			-split-	Deposit			28,070.06	199,768.43
09/09/2016	eft	Allegiance	2145-02 · TP Flex		23.92			199,744.51
09/13/2016	3599	Chlorinators Incorpo...	2005 · Accounts Payab...		894.30			198,850.21
09/13/2016	3600	D P C Industries	2005 · Accounts Payab...		10.00			198,840.21
09/13/2016	3601	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	598.38			198,241.83
09/16/2016			-split-	Deposit			720.01	198,961.84
09/16/2016			-split-	Deposit			12,461.47	211,423.31
09/23/2016			-split-	Deposit			620.91	212,044.22
09/26/2016	eft	Hill County Water Di...	2145 · Medical Care F...		325.00			211,719.22
09/26/2016	eft	American Funds	-split-		1,222.54			210,496.68
09/26/2016		QuickBooks Payroll ...	-split-	Created by Pay...	6,961.63			203,535.05
09/26/2016		QuickBooks Payroll ...	-split-	Created by Pay...	880.21			202,654.84
09/26/2016	TP		2145 · Medical Care F...				325.00	202,979.84
09/27/2016	3602	Blue Cross Blue Shie...	2005 · Accounts Payab...	12B689	1,579.85			201,399.99
09/27/2016	3603	D P C Industries	2005 · Accounts Payab...		154.38			201,245.61
09/27/2016	3604	Micro-Comm Inc.	2005 · Accounts Payab...		360.00			200,885.61
09/27/2016	3605	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	584.74			200,300.87
09/27/2016		Decker, Scott N	-split-	Direct Deposit		X		200,300.87
09/27/2016		Cady, Lonnie M.	-split-	Direct Deposit		X		200,300.87
09/27/2016		Pike, Tammy R.	-split-	Direct Deposit		X		200,300.87
09/27/2016		Decker, Scott N	-split-	Direct Deposit		X		200,300.87
09/30/2016			-split-	Deposit			362.17	200,663.04
10/03/2016	EFT	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	517.00			200,146.04
10/03/2016	EFT	Unemployment Insur...	-split-	031 4163	35.51			200,110.53
10/04/2016	EFT	United States Treasury	-split-	81-0297216	3,019.62			197,090.91
10/04/2016	3606	American Welding &...	2005 · Accounts Payab...		23.95			197,066.96
10/04/2016	3607	Daniel Hybner	2005 · Accounts Payab...		80.00			196,986.96
10/04/2016	3608	David E. Jones	2005 · Accounts Payab...		80.00			196,906.96
10/04/2016	3609	Dearborn National Li...	2005 · Accounts Payab...	M120040	35.10			196,871.86
10/04/2016	3610	Fraser's Oil	2005 · Accounts Payab...		815.98			196,055.88
10/04/2016	3611	Hach Company	2005 · Accounts Payab...	243730	655.47			195,400.41
10/04/2016	3612	Hill County Electric	2005 · Accounts Payab...		5,702.40			189,698.01
10/04/2016	3614	Kevin W. Springer	2005 · Accounts Payab...		80.00			189,618.01
10/04/2016	3615	La Nay Kapperud	2005 · Accounts Payab...		80.00			189,538.01
10/04/2016	3616	Larry J. Fossen	2005 · Accounts Payab...		80.00			189,458.01
10/04/2016	3617	Laurence Olson	2005 · Accounts Payab...		80.00			189,378.01
10/04/2016	3618	Lowell Strissel	2005 · Accounts Payab...		80.00			189,298.01
10/04/2016	3619	Northwestern Energy	2005 · Accounts Payab...		1,491.26			187,806.75

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<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
10/04/2016	3620	Rob Moog	2005 · Accounts Payab...		80.00			187,726.75
10/04/2016	3621	YELLOWSTONE W...	2005 · Accounts Payab...		1,941.48			185,785.27
10/04/2016	3622	I Bank Visa 7669	2005 · Accounts Payab...		83.07			185,702.20
10/04/2016	3623	I Bank Visa 7677	2005 · Accounts Payab...		1,193.09			184,509.11
10/04/2016	3624	Hill County Electric	2005 · Accounts Payab...		72.50			184,436.61
10/04/2016	3625	Farmers Union Oil	2005 · Accounts Payab...		7.85			184,428.76
10/04/2016	3626	North 40 Outfitters	2005 · Accounts Payab...		17.98			184,410.78
10/04/2016	3627	Northwestern Energy	2005 · Accounts Payab...		56.80			184,353.98
10/04/2016	3628	Pacific Steel & Recy...	2005 · Accounts Payab...		47.50			184,306.48
10/04/2016	3629	Toner's Tire Rama	2005 · Accounts Payab...		16.50			184,289.98
10/04/2016	3630	Verizon Wireless	2005 · Accounts Payab...		179.41			184,110.57
10/05/2016	3631	Montana DEQ	2005 · Accounts Payab...		1,394.00			182,716.57