

HILL COUNTY WATER DISTRICT

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DECEMBER 2016 AGENDA

Wednesday, December 7, 2016 - 7:30 p.m. at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Financial Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – January 4, 2017 at 7:30 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on October 26, 2016, at the District's shop/office at Hingham, Montana.

RECOGNITION OF VISITORS: No visitors were present.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by President Dave Jones, who acted as Chairman. All board members were present except Kevin Springer and the chairman declared a quorum present. Also present were Secretary Tammy Pike and Manager Scott Decker.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the October 5, 2016 regular board meeting previously received by all board members. On motion by Dan Hybner, seconded by Lowell Strissel, the Board approved the minutes of the October 5, 2016 regular board meeting.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORTS: Scott Decker spoke with Dale Fletcher of GC Systems regarding the valving for BPS 1 and 2. The valves will cost approximately \$10,000 to \$12,000. Mr. Decker also advised the Board that the manifold may have to be refabricated to fit the valves. The Board discussed the matter further as well as possibly replacing the gate valves. Mr. Decker will replace a gate valve at each pumpstation.

Mr. Decker reported the 1720e head for the turbidimeter is being rebuilt. The head would not calibrate and read incorrectly.

Mr. Decker also advised the Board a new computer for the office has been ordered and will replace the failing laptop currently used.

PERSONNEL COMMITTEE: Larry Fossen reported on the committee's meeting to

review the evaluations for employees. The committee recommended rehiring Scott Decker, Tammy Pike and Lonnie Cady with an hourly wage increase of \$.50, effective as of the November 2016 pay period. On motion by Larry Fossen, seconded by Rob Moog, the Board approved rehiring Scott Decker, Tammy Pike and Lonnie Cady with an hourly wage increase of \$.50, effective as of the November 2016 pay period.

FINANCIAL REPORT: Tammy Pike referred the Board to the letter of understanding provided by Anderson Zurmuehlen which sets forth the responsibilities of both parties. Ms. Pike advised the Board the letter would need to be signed prior to the compilation of the quarterly report. The Board reviewed the letter and on motion by Rob Moog, seconded by Larry Olson, the Board approved the letter and authorized execution of the letter.

OTHER NEW BUSINESS:

None.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed reports on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Larry Fossen, seconded by Dan Hybner, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday December 7, 2016 at 7:30 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

10/26/2016 2:19 PM

Register: 1020 · Cash in Bank -Independence Bank

From 10/06/2016 through 10/26/2016

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment C | Deposit | Balance |
|------------|--------|--------------------------|--------------------------|-------------------|-----------|-----------|------------|
| 10/07/2016 | | | -split- | Deposit | | 36,496.21 | 219,237.90 |
| 10/14/2016 | | | -split- | Deposit | | 12,153.57 | 231,391.47 |
| 10/21/2016 | | | -split- | Deposit | | 8,677.55 | 240,069.02 |
| 10/26/2016 | 3632 | Able Wright, Inc. | 2005 · Accounts Payab... | | 1,204.14 | | 238,864.88 |
| 10/26/2016 | 3633 | Ag Air Inc. | 2005 · Accounts Payab... | | 210.38 | | 238,654.50 |
| 10/26/2016 | 3634 | Blue Cross Blue Shie... | 2005 · Accounts Payab... | Account No. 1... | 1,579.85 | | 237,074.65 |
| 10/26/2016 | 3635 | D P C Industries | 2005 · Accounts Payab... | | 10.00 | | 237,064.65 |
| 10/26/2016 | 3636 | Daniel Hybner | 2005 · Accounts Payab... | | 80.00 | | 236,984.65 |
| 10/26/2016 | 3637 | David E. Jones | 2005 · Accounts Payab... | | 80.00 | | 236,904.65 |
| 10/26/2016 | 3638 | Fleet Wholesale Sup... | 2005 · Accounts Payab... | | 169.00 | | 236,735.65 |
| 10/26/2016 | 3639 | Hach Company | 2005 · Accounts Payab... | 243730 | 79.79 | | 236,655.86 |
| 10/26/2016 | 3640 | Hill County Electric | 2005 · Accounts Payab... | | 5,774.90 | | 230,880.96 |
| 10/26/2016 | 3641 | Hingham Motors | 2005 · Accounts Payab... | | 470.61 | | 230,410.35 |
| 10/26/2016 | 3642 | Johnson Redi-Mix L... | 2005 · Accounts Payab... | | 267.00 | | 230,143.35 |
| 10/26/2016 | 3643 | Kevin W. Springer | 2005 · Accounts Payab... | | 80.00 | | 230,063.35 |
| 10/26/2016 | 3644 | La Nay Kapperud | 2005 · Accounts Payab... | | 80.00 | | 229,983.35 |
| 10/26/2016 | 3645 | Larry J. Fossen | 2005 · Accounts Payab... | | 80.00 | | 229,903.35 |
| 10/26/2016 | 3646 | Laurence Olson | 2005 · Accounts Payab... | | 80.00 | | 229,823.35 |
| 10/26/2016 | 3647 | Lowell Strissel | 2005 · Accounts Payab... | | 80.00 | | 229,743.35 |
| 10/26/2016 | 3648 | ME Lab | 2005 · Accounts Payab... | | 208.00 | | 229,535.35 |
| 10/26/2016 | 3649 | Montana State Fund | 2005 · Accounts Payab... | 03-039359-9 | 3,045.82 | | 226,489.53 |
| 10/26/2016 | 3650 | My Canvas Auto | 2005 · Accounts Payab... | | 345.75 | | 226,143.78 |
| 10/26/2016 | 3651 | Northwest Pipe Fittin... | 2005 · Accounts Payab... | 40721 | 219.34 | | 225,924.44 |
| 10/26/2016 | 3652 | Rob Moog | 2005 · Accounts Payab... | | 145.40 | | 225,779.04 |
| 10/26/2016 | 3653 | Sherwin Williams | 2005 · Accounts Payab... | | 52.52 | | 225,726.52 |
| 10/26/2016 | 3654 | Triangle Communica... | 2005 · Accounts Payab... | | 106.83 | | 225,619.69 |
| 10/26/2016 | 3655 | Northwest Pipe Fittin... | 2005 · Accounts Payab... | 40721 | 43.15 | | 225,576.54 |
| 10/26/2016 | | QuickBooks Payroll ... | -split- | Created by Pay... | 7,105.47 | | 218,471.07 |