

HILL COUNTY WATER DISTRICT

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CCR Report Direct Link:
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TAMMY R. PIKE
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JUNE 2020 AGENDA

Wednesday, June 3, 2020 - 7:30 p.m. at the District's office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – July 1, 2020 at 7:30 pm.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on May 6, 2020 at the District's office at Hingham, Montana.

RECOGNITION OF VISITORS: Jason Myers of Hingham, Montana.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by President Lowell Strissel, who acted as Chairman. All board members were present except Dave Jones and LaNay Kapperud and the chairman declared a quorum present. Also present was Manager Scott Decker and Secretary Tammy Pike.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

RESIGNATION OF BOARD MEMBER: It was reported that Dave Jones resigned from his position as board member for the District. On motion by Larry Fossen, seconded by Tina Wood, the Board unanimously accepted the resignation of Dave Jones and commended him for his years of service with the District.

BOARD MEMBER APPOINTMENT: Jason Myers advised the board he is interested in filling the board vacancy as the Hingham Montana appointee for the remainder of the term. The Board discussed the matter and on motion by Rob Moog, seconded by Kevin Springer, the Board unanimously approved Jason Myers filling the vacancy as the Hingham Montana appointee for the remainder of the term.

BOARD OF DIRECTOR APPOINTMENT: The Board discussed the vacancy of President. Tina Wood nominated Lowell Strissel as President and Kevin Springer seconded the motion and the Board unanimously approved Lowell Strissel as President. Kevin Springer nominated Dan Hybner as Vice President and Larry Fossen seconded the motion and the Board unanimously approved Dan Hybner as Vice President.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the March 4, 2020 regular board meeting previously received by all board members. On motion by Tina Wood, seconded by Rob Moog, the Board approved the minutes of the March 4, 2020 regular board meeting.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORT: Mr. Decker advised the Neptune upgrade is progressing slowly. We are still waiting for the new MRX reader and training. The software for Black Mountain Software has been upgraded for the new system.

Mr. Decker advised the Board a letter was sent to all users on the North Kremlin branch line regarding the ongoing water loss. C&C Excavation has agreed to complete repairs on a section of the North Kremlin branch line where there is a known leak.

Mr. Decker reported a new valve will need to be installed by the Fresno pavilion. The existing valve is not holding and a small flow is going back to the piping where the old pumpstation used to be.

Mr. Decker also reported users on the North Rudyard branch line repaired a major leak. In three months a 3/16" hole in the pipe caused a water loss of 666,000 gallons at 60 PSI.

Mr. Decker advised the 4500 control board at BPS#2 failed. The motor was taken to Great Falls and Mr. Decker had the bearings replaced and a new starter switch installed. A new backup motor has been ordered in the event the current motor fails.

FINANCIAL REPORT: Tammy Pike referred the Board to the 3rd quarter financial report completed by Anderson Zurmuehlen and the Profit & Loss Statements included with the meeting materials. Ms. Pike noted operating revenues are down 4% from the previous year and expenses were down 0.7% from the previous year. Ms. Pike also advised non-operating revenues and the net position increased significantly as there is no fixed asset disposal that is offsetting income this year. The Board reviewed the reports and discussion took place. On motion by Rob Moog, seconded by Larry Fossen, the Board approved the reports as presented.

CD RENEWAL: Tammy Pike referred the Board to the Investment Report included with the meeting materials. She reported that a portion of the District's existing CD investments will be subject to reinvestment in May and the Board reviewed the quoted rates. The Board discussed the matter and on motion by Larry Fossen, seconded by Kevin Springer, the Board approved renewing the existing CD at Independence Bank for one year at a rate of .65% and authorized the officers to execute any documents required.

OTHER NEW BUSINESS:

BOARD MEMBER ELECTIONS: Tammy Pike informed the Board she received a letter from the Clerk & Recorder's Office. No additional persons have filed in connection with the upcoming election to the Board of Directors. As a result, the Clerk & Recorder canceled the election and the candidates can immediately be appointed. The Board declared Larry Fossen and Rob Moog elected by acclamation to a 4-year term each. Ms. Pike will provide the appointment documentation to the Clerk & Recorder's Office.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed the report on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Larry Fossen, seconded by Tina Wood, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday, June 3, 2020 at 7:30 p.m. at the District's office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

5/6/2020 11:06 AM

Register: 1021 · Cash in Bank-Independence Bank

From 03/05/2020 through 05/06/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/03/2020			1020 · Cash in Bank -I...	Funds Transfer		X	152,284.51	152,284.51
04/06/2020	TP		4140 · Rudyard Servic...			X	250.00	152,534.51
04/06/2020			1020 · Cash in Bank -I...	Funds Transfer		X	13,548.18	166,082.69
04/07/2020	eft	Allegiance	2005 · Accounts Payab...		15.75	X		166,066.94
04/07/2020	eft	Triangle Communica...	2005 · Accounts Payab...		252.97	X		165,813.97
04/07/2020	eft	I Bank Visa 2008	2005 · Accounts Payab...		185.80	X		165,628.17
04/07/2020	To Print	Hill County Electric	2005 · Accounts Payab...		2,542.40	X		163,085.77
04/07/2020	TP		2145-03 · LC Flex	Funds Transfer	359.52	X		162,726.25
04/08/2020	eft	Deluxe Checks	2005 · Accounts Payab...		272.01	X		162,454.24
04/08/2020	eft	I Bank Visa 2016	2005 · Accounts Payab...		4,496.69	X		157,957.55
04/08/2020	eft	Independence Bank	2005 · Accounts Payab...		26.75	X		157,930.80
04/08/2020	4926	David E. Jones	2005 · Accounts Payab...		80.00	X		157,850.80
04/08/2020	4948	David E. Jones	2005 · Accounts Payab...		80.00	X		157,770.80
04/09/2020			-split-	Deposit		X	8,374.58	166,145.38
04/14/2020	eft	United States Treasury	-split-	81-0297216	2,836.92	X		163,308.46
04/14/2020	eft	Montana Dept. of Re...	2100 · State Wtihholding	4026077-002-...	514.00	X		162,794.46
04/14/2020	eft	Unemployment Insur...	-split-	031 4163	49.46	X		162,745.00
04/14/2020	EFT	American Funds	-split-		1,875.69	X		160,869.31
04/14/2020	1001	D P C Industries	2005 · Accounts Payab...		10.00	X		160,859.31
04/14/2020	1002	Dearborn National Li...	2005 · Accounts Payab...	M120040	35.10	X		160,824.21
04/14/2020	1003	Fraser's Oil	2005 · Accounts Payab...		420.40	X		160,403.81
04/14/2020	1004	ME Lab	2005 · Accounts Payab...		185.00	X		160,218.81
04/14/2020	1005	North 40 Outfitters	2005 · Accounts Payab...		52.93	X		160,165.88
04/14/2020	1006	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	1,256.59	X		158,909.29
04/14/2020	1007	Northwestern Energy	2005 · Accounts Payab...		1,160.09	X		157,749.20
04/14/2020	1008	Toner's Tire Rama	2005 · Accounts Payab...		16.95	X		157,732.25
04/14/2020	1009	Verizon Wireless	2005 · Accounts Payab...		256.55	X		157,475.70
04/14/2020	1010	Western Lumber & S...	2005 · Accounts Payab...		283.46	X		157,192.24
04/14/2020	1011	Ugrin Alexander Zad...	2005 · Accounts Payab...		751.00	X		156,441.24
04/14/2020	1012	American Welding &...	2005 · Accounts Payab...		69.72	X		156,371.52
04/15/2020	TP		2145-02 · TP Flex	Funds Transfer	10.12	X		156,361.40
04/16/2020			-split-	Deposit		X	11,545.56	167,906.96
04/19/2020	TP		4080 · Joplin Water Us...			X	112.46	168,019.42
04/23/2020			-split-	Deposit		X	3,027.19	171,046.61
04/23/2020			12000 · Undeposited F...	Deposit		X	100.00	171,146.61
04/27/2020			12000 · Undeposited F...	Deposit		X	50.78	171,197.39
04/28/2020	1013	American Welding &...	2005 · Accounts Payab...		196.58			171,000.81
04/28/2020	1014	D P C Industries	2005 · Accounts Payab...		20.00			170,980.81
04/28/2020	1015	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	4,561.09			166,419.72
04/28/2020	1016	Sherwin Williams	2005 · Accounts Payab...		465.97			165,953.75

HILL COUNTY WATER DISTRICT

5/6/2020 11:06 AM

Register: 1021 · Cash in Bank-Independence Bank

From 03/05/2020 through 05/06/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/28/2020		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	8,609.42	X		157,344.33
04/29/2020			-split-	Deposit		X	260.95	157,605.28
04/29/2020	eft	intuit test	2005 · Accounts Payab...		0.42	X		157,604.86
04/29/2020	eft	intuit test	2005 · Accounts Payab...		0.76	X		157,604.10
04/29/2020		Cady, Lonnie M.	-split-	Direct Deposit		X		157,604.10
04/29/2020		Pike, Tammy R.	-split-	Direct Deposit		X		157,604.10
04/29/2020		Decker, Scott N	-split-	Direct Deposit		X		157,604.10
04/30/2020			4320 · Interest Income	Interest		X	5.72	157,609.82
04/30/2020	eft	Heartland	2005 · Accounts Payab...		1.00	X		157,608.82
04/30/2020	eft	Blue Cross Blue Shie...	2005 · Accounts Payab...		3,309.12	X		154,299.70
04/30/2020	TP		66900 · Reconciliation ...	Balance Adjust...	160.00			154,139.70
05/05/2020	eft	Triangle Communica...	2005 · Accounts Payab...		277.40			153,862.30
05/05/2020	eft	Hill County Electric	2005 · Accounts Payab...		3,966.90			149,895.40
05/06/2020	eft	I Bank Visa 2008	2005 · Accounts Payab...		289.42			149,605.98
05/06/2020	eft	I Bank Visa 2016	2005 · Accounts Payab...		266.83			149,339.15
05/06/2020	1017	American Welding &...	2005 · Accounts Payab...		67.95			149,271.20
05/06/2020	1018	Anderson Zurmuehlen	2005 · Accounts Payab...		1,500.00			147,771.20
05/06/2020	1019	Core & Main	2005 · Accounts Payab...		172.83			147,598.37
05/06/2020	1020	Daniel Hybner	2005 · Accounts Payab...		80.00			147,518.37
05/06/2020	1021	Fraser's Oil	2005 · Accounts Payab...		787.93			146,730.44
05/06/2020	1022	HiLine Hardware	2005 · Accounts Payab...		30.55			146,699.89
05/06/2020	1023	Kevin W. Springer	2005 · Accounts Payab...		80.00			146,619.89
05/06/2020	1024	La Nay Kapperud	2005 · Accounts Payab...		80.00			146,539.89
05/06/2020	1025	Larry J. Fossen	2005 · Accounts Payab...		80.00			146,459.89
05/06/2020	1026	Lowell Strissel	2005 · Accounts Payab...		80.00			146,379.89
05/06/2020	1027	ME Lab	2005 · Accounts Payab...		185.00			146,194.89
05/06/2020	1028	Montana State Fund	2005 · Accounts Payab...	03-039359-9	1,998.14			144,196.75
05/06/2020	1029	North Central Auto P...	2005 · Accounts Payab...		32.95			144,163.80
05/06/2020	1030	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	2,791.95			141,371.85
05/06/2020	1031	Northwestern Energy	2005 · Accounts Payab...		1,173.70			140,198.15
05/06/2020	1032	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	407.84			139,790.31
05/06/2020	1033	Pacific Steel & Recy...	2005 · Accounts Payab...		24.16			139,766.15
05/06/2020	1034	Rob Moog	2005 · Accounts Payab...		80.00			139,686.15
05/06/2020	1035	Tiber Tractor Co.	2005 · Accounts Payab...		36.50			139,649.65
05/06/2020	1036	Tina Wood	2005 · Accounts Payab...		80.00			139,569.65
05/06/2020	1037	Verizon Wireless	2005 · Accounts Payab...		259.84			139,309.81