

HILL COUNTY WATER DISTRICT

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JUNE 2016 AGENDA

Wednesday, June 1, 2016 - 8:00 p.m. at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – July 6, 2016 at 8:00 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on May 4, 2016, at the District's shop/office at Hingham, Montana.

RECOGNITION OF VISITORS: Jody Hellegaard of Montana North Central Regional Water Authority and Nate Weisenburger of AE2S were present.

CALL TO ORDER:

The meeting was called to order at 8:00 p.m. by President Dave Jones, who acted as Chairman. All board members were present except LaNay Kapperud and the chairman declared a quorum present. Also present were Secretary Tammy Pike and Manager Scott Decker.

ROCKY BOY NORTH CENTRAL REGIONAL WATER PROJECT: Without objection, the Chairman changed the order of business and called upon Jody Hellegaard and Nate Weisenburger to address the Board. Ms. Hellegaard reported that funding for 2016 has been committed to water systems west of the District. At this point the Authority is focusing on using funding for systems with challenges through 2019. The Board inquired as to when the District was set to receive services and Mr. Weisenburger was not sure if the District would be served by 2020 and no specific time frame has been set. Discussion took place on the District's allocation and the District's current system.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the April 6, 2016 regular board meeting previously received by all board members. On motion by Lowell Strissel, seconded by Rob Moog, the Board approved the minutes of the April 6, 2016 regular board meeting.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORTS: Scott Decker reported the smaller branch line master meters have been installed and no external parts are required to be located outside the meter pits. The reception is good and the meters are capable of being read with a belt clip transceiver.

Mr. Decker also reported water usage has increased steadily over the past several months. On March 1, 2016 usage was at 167,000 gallons per day and as of May 3, 2016 usage had increased to 419,000 gallons per day.

Mr. Decker advised the Board the riding lawn mower, which the District has had for approximately 10 years is shot and will need to be replaced in the next few months.

FINANCIAL REPORT: Tammy Pike referred the Board to the financial report completed by Anderson Zurmuehlen and the Profit & Loss Statements included with the meeting materials. Ms. Pike noted profits were \$19,490 higher than the previous year. The Board reviewed the reports and discussion took place. On motion by Rob Moog, seconded by Larry Olson, the Board approved the reports as presented.

CD RENEWAL: Tammy Pike referred the Board to the Investment Report included with the meeting materials. She reported that a portion of the District's existing CD investments will be subject to reinvestment in May. Ms. Pike reviewed with the Board CD investment options and quoted rates from banks noting that Independence Bank had the best rates. On motion by Larry Fossen, seconded by Rob Moog, the Board approved renewing the existing CD's at Independence Bank for one year at a rate of .70% and authorized the officers to execute any documents required.

OTHER NEW BUSINESS:

None.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed reports on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Larry Fossen, seconded by Kevin Springer, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday June 1, 2016 at 8:00 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

5/4/2016 7:38 PM

Register: 1020 · Cash in Bank -Independence Bank

From 04/07/2016 through 05/04/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/07/2016	3389	Tilleman Motor Co	2005 · Accounts Payab...		21,044.75			142,158.53
04/08/2016			-split-	Deposit			10,470.47	152,629.00
04/08/2016	EFT	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	515.00			152,114.00
04/11/2016	EFT	United States Treasury	-split-	81-0297216	2,927.44			149,186.56
04/15/2016			-split-	Deposit			6,718.59	155,905.15
04/18/2016		Northwest Pipe Fittin...	2005 · Accounts Payab...	QuickBooks ge...				155,905.15
04/18/2016		Northwest Pipe Fittin...	2005 · Accounts Payab...	QuickBooks ge...				155,905.15
04/18/2016		Northwest Pipe Fittin...	2005 · Accounts Payab...	QuickBooks ge...				155,905.15
04/18/2016		Northwest Pipe Fittin...	2005 · Accounts Payab...	QuickBooks ge...				155,905.15
04/18/2016		Northwest Pipe Fittin...	2005 · Accounts Payab...	QuickBooks ge...				155,905.15
04/18/2016		Northwest Pipe Fittin...	2005 · Accounts Payab...	QuickBooks ge...				155,905.15
04/18/2016		Northwest Pipe Fittin...	2005 · Accounts Payab...	QuickBooks ge...				155,905.15
04/18/2016		Northwest Pipe Fittin...	2005 · Accounts Payab...	QuickBooks ge...				155,905.15
04/18/2016	eft	Unemployment Insur...	-split-	031 4163	69.76			155,835.39
04/18/2016	3390	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	40.05			155,795.34
04/18/2016	3391	CHAMBER OF CO...	2005 · Accounts Payab...	Assistance for ...	30.00			155,765.34
04/18/2016	3392	D P C Industries	2005 · Accounts Payab...	Invoice No. DE...	40.00			155,725.34
04/18/2016	3393	HD Supply Waterwo...	2005 · Accounts Payab...	Invoice No. F2...	26,417.95			129,307.39
04/18/2016	3394	Industrial Systems	2005 · Accounts Payab...	Invoice No. 37...	26.40			129,280.99
04/18/2016	3395	ME Lab	2005 · Accounts Payab...		173.00			129,107.99
04/18/2016	3396	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	264.00			128,843.99
04/18/2016	3397	Triangle Communica...	2005 · Accounts Payab...		244.44			128,599.55
04/18/2016	3398	Allegiance	2005 · Accounts Payab...	Invoice No. 59...	17.25			128,582.30
04/22/2016			-split-	Deposit			4,522.41	133,104.71
04/26/2016		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	7,017.61			126,087.10
04/27/2016		Decker, Scott N	-split-	Direct Deposit		X		126,087.10
04/27/2016		Cady, Lonnie M.	-split-	Direct Deposit		X		126,087.10
04/27/2016		Pike, Tammy R.	-split-	Direct Deposit		X		126,087.10
04/29/2016			-split-	Deposit			371.43	126,458.53
05/02/2016	EFT	Capital Bank & Trust	-split-		1,227.31			125,231.22
05/02/2016	3399	Blue Cross Blue Shie...	2005 · Accounts Payab...	Acct No. 12B689	1,465.16			123,766.06
05/02/2016	3400	D P C Industries	2005 · Accounts Payab...		463.13			123,302.93
05/02/2016	3401	Daniel Hybner	2005 · Accounts Payab...		80.00			123,222.93
05/02/2016	3402	David E. Jones	2005 · Accounts Payab...		80.00			123,142.93
05/02/2016	3403	Farmers Union Oil	2005 · Accounts Payab...		11.12			123,131.81
05/02/2016	3404	Fraser's Oil	2005 · Accounts Payab...		755.86			122,375.95
05/02/2016	3405	G C Systems	2005 · Accounts Payab...		1,122.54			121,253.41
05/02/2016	3406	Havre Daily News	2005 · Accounts Payab...		24.00			121,229.41

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05/02/2016	3407	Heydon Overhead D...	2005 · Accounts Payab...		30.00			121,199.41
05/02/2016	3408	I Bank Visa 7669	2005 · Accounts Payab...		21.99			121,177.42
05/02/2016	3409	I Bank Visa 7677	2005 · Accounts Payab...		695.15			120,482.27
05/02/2016	3410	Industrial Systems	2005 · Accounts Payab...		2,302.27			118,180.00
05/02/2016	3411	Kevin W. Springer	2005 · Accounts Payab...		80.00			118,100.00
05/02/2016	3412	La Nay Kapperud	2005 · Accounts Payab...		80.00			118,020.00
05/02/2016	3413	Larry J. Fossen	2005 · Accounts Payab...		80.00			117,940.00
05/02/2016	3414	Laurence Olson	2005 · Accounts Payab...		80.00			117,860.00
05/02/2016	3415	Lowell Strissel	2005 · Accounts Payab...		80.00			117,780.00
05/02/2016	3416	Montana DEQ	2005 · Accounts Payab...		170.00			117,610.00
05/02/2016	3417	Montana State Fund	2005 · Accounts Payab...	03-039359-9	3,215.82			114,394.18
05/02/2016	3418	Mosch Electric Motors	2005 · Accounts Payab...		111.19			114,282.99
05/02/2016	3419	North 40 Outfitters	2005 · Accounts Payab...		409.61			113,873.38
05/02/2016	3420	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	1,785.55			112,087.83
05/02/2016	3421	Northwestern Energy	2005 · Accounts Payab...		1,081.85			111,005.98
05/02/2016	3422	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	175.95			110,830.03
05/02/2016	3423	Rob Moog	2005 · Accounts Payab...		80.00			110,750.03
05/02/2016	3424	Toner's Tire Rama	2005 · Accounts Payab...		820.00			109,930.03
05/02/2016	3425	Verizon Wireless	2005 · Accounts Payab...	Invoice No. 97...	282.48			109,647.55
05/02/2016	3426	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	452.09			109,195.46
05/02/2016	3427	Northwest Pipe Fittin...	2005 · Accounts Payab...	VOID: 40721		X		109,195.46
05/02/2016	3428	Allegiance	2140 · Accrued Payroll...		325.00			108,870.46
05/03/2016	3429	American Welding &...	2005 · Accounts Payab...		57.60			108,812.86
05/03/2016	3430	Hill County Electric	2005 · Accounts Payab...		4,510.40			104,302.46
05/04/2016	3431	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	140.64			104,161.82
05/04/2016	3432	Northwestern Energy	2005 · Accounts Payab...		442.46			103,719.36
05/04/2016	3433	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	767.20			102,952.16
05/04/2016	3434	Tammy Pike	2005 · Accounts Payab...	Petty Cash Fun...	64.41			102,887.75
05/04/2016	3435	Allegiance	2005 · Accounts Payab...		17.25			102,870.50
05/04/2016	3436	HiLine Hardware	2005 · Accounts Payab...		46.86			102,823.64
05/04/2016	3437	ME Lab	2005 · Accounts Payab...		168.00			102,655.64
05/04/2016	3438	Western Lumber & S...	2005 · Accounts Payab...		5.29			102,650.35