# HILL COUNTY WATER DISTRICT

LOWELL STRISSEL 406-397-3169 DAN HYBNER 406-355-4354 LARRY FOSSEN 406-292-3320 ROB MOOG 406-292-3288

SCOTT DECKER, MANAGER 406-397-3387 406-390-3914 hcwd@mtintouch.net BILLING P.O. BOX 2267 HAVRE, MONTANA 59501

OFFICE 104 SECOND STREET P.O. BOX 95 HINGHAM, MT 59528 OFFICE 406-397-3387 FAX 406-397-3288

www.hillcountywaterdistrict.com

2022 CCR Report Direct Link: https://hillcountywaterdistrict.com/ccr1 KEVIN SPRINGER 406-372-3122 TINA WOOD 406-292-3325 JASON MYERS 406-397-3281 SHANE BORLAUG 406-376-3270

> TAMMY R. PIKE BOARD SECRETARY/ BOOKKEEPER 406-397-3387 406-390-0283 tpikehcwd@itstriangle.com

#### **JUNE 2023 AGENDA**

Wednesday, June 7, 2023 - 7:30 p.m. at the District's office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

**OLD BUSINESS:** 

OTHER OLD BUSINESS:

#### **NEW BUSINESS:**

- Employee Report
- Personnel Committee
- CD Renewal

#### OTHER NEW BUSINESS:

#### OTHER:

- Delinquencies
- Bills

NEXT REGULAR MEETING - July 5, 2023 at 7:30 p.m.

## MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on May 3, 2023, at the District's office at Hingham, Montana.

**RECOGNITION OF VISITORS:** No visitors were present.

### **CALL TO ORDER:**

The meeting was called to order at 7:30 p.m. by President Lowell Strissel, who acted as Chairman. All board members were present, except Shane Borlaug and Kevin Springer, and the chairman declared a quorum present. Also present was Manager Scott Decker and Secretary Tammy Pike.

<u>PUBLIC COMMENTS</u>: No other members of the public were present or made any comments.

## **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:**

The Chairman asked for corrections or additions to the minutes of the April 5, 2023, regular board meeting previously received by all board members. On motion by Tina Wood, seconded by Rob Moog, the Board approved the minutes of the April 5, 2023, regular board meeting.

### **OLD BUSINESS:**

None.

## **OTHER OLD BUSINESS:**

None.

## **NEW BUSINESS**:

EMPLOYEE REPORT: Scott Decker reported on the CMIU meter installation and advised there were approximately 132 meters left to install.

Mr. Decker advised the Grundfos pumps and motors have been installed in Inverness.

Mr. Decker reported Northwestern Energy lost a leg on the three-phase transformer going into the Inverness pumphouse. There was no damage to the vfd drives for the Inverness and Joplin pumps.

Mr. Decker also reported on a call with an individual from KLJ inquiring if the District would be interested in purchasing a one acre lot south of the old reservoir pond in Inverness.

<u>PERSONNEL COMMITTEE</u>: Larry Fossen reported the Committee reviewed three applications. The Committee will hold interviews before the next regular board

meeting.

<u>CD RENEWAL</u>: Tammy Pike referred the Board to the Investment Report included with the meeting materials. She reported that a portion of the District's existing CD investments is subject to reinvestment in May. Ms. Pike reviewed with the Board CD investment options and quoted rates from banks noting that Independence Bank had the best rates. On motion by Larry Fossen, seconded by Jason Myers, the Board approved renewing the existing CD at Independence Bank for one year at a rate of 4.10% and authorized the officers to execute any documents required.

<u>FINANCIAL REPORT</u>: Tammy Pike referred the Board to the 2<sup>nd</sup> quarter financial report completed by Pinion Global and the Profit & Loss Statements included with the meeting materials. Ms. Pike noted water system revenues were up 10% from the previous year, expenses were up 16% from the previous year and the net position was down 2% from the previous year. The Board reviewed the reports and discussion took place. On motion by Larry Fossen, seconded by Tina Wood, the Board approved the reports as presented.

## **OTHER NEW BUSINESS:**

## **OTHER BUSINESS:**

**DELINQUENCIES**: The Board reviewed the report on current delinquencies.

<u>BILLS</u>: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion Rob Moog, seconded by Dan Hybner, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.

Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday June 7, 2023, at 7:30 p.m. at the District's office at 104 Second Street, Hingham, Montana.

## HILL COUNTY WATER DISTRICT

Register: 1021 · Cash in Bank-Independence Bank

From 04/06/2023 through 05/03/2023 Sorted by: Date, Type, Number/Ref

04/10/2023         TP         1145 · Accounts Recei         X         73.00         174, 04/10/2023         TP         1145 · Accounts Recei         X         64.41         174, 174, 174, 174, 174, 174, 174, 174,	Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
0410/2023   TP	04/06/2023	eft	Allegiance	2005 · Accounts Payah		15.75	v		174,096.19
04/10/2023   TP			7 Miegianiec	100/4		13.73		73.00	174,169.19
O4/11/2023   TP		200							174,233.60
04/11/2023   TP		green.							174,298.60
04/11/2023   TP		200							174,467.03
04/12/2023   12000 Undeposited F   Deposit   X   109.04   174,		pro-							174,527.03
04/13/2023   TP					Denosit				174,636.07
04/13/2023   TP		TP			Deposit				174,840.77
O4/13/2023   TP		TP							175,046.92
04/14/2023         split-         Mobile Deposit         X         10,025.25         185, 04/17/2023           04/17/2023         TP         1145 · Accounts Recei         X         80.49         185, 04/18/2023           04/18/2023         eft         Unemployment Insur         -split-         031 4163         158.85, X         20.00         185, 04/19/2023           04/20/2023         TP         1145 · Accounts Recei         X         67.30         185, 04/24/2023           04/24/2023         TP         1145 · Accounts Recei         X         10,733.26         196, 04/24/2023           04/25/2023         TP         1145 · Accounts Recei         Deposit         X         10,733.26         196, 04/25/2023           04/25/2023         TP         1145 · Accounts Recei         Deposit         X         10,733.26         196, 04/25/2023           04/26/2023         ft         Montana DPHHS La         2005 · Accounts Recei         Deposit         X         69.52         196, 04/26/2023           04/26/2023         ft         Montana DPHHS La         2005 · Accounts Payab         145.19         X         69.52         196, 04/26/2023           04/26/2023         1900         Hawkins Inc.         2005 · Accounts Payab         1,015		TP							175,113.92
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04/18/2023         eft         Unemployment Insur         -split-         031 4163         158,85         X         185, 04/19/2023           04/19/2023         TP         1145 · Accounts Recei         Deposit         X         20.00         185, 04/24/2023           04/24/2023         TP         1145 · Accounts Recei         X         178,89         185, 04/25/2023           04/25/2023         - split-         Deposit         X         10,733,26         196, 196, 196, 196, 196, 196, 196, 196,		TP			moone Deposit			3.	185,219.66
04/19/2023         TP         112000 · Undeposited F         Deposit         X         20.00         185, 04/22/2023           04/22/2023         TP         1145 · Accounts Recei         X         178,89         185, 04/24/2023           04/25/2023         TP         1145 · Accounts Recei         Deposit         X         10,733,26         196, 196, 196, 196, 196, 196, 196, 196,		eft	Unemployment Insur		031 4163	158.85		00.45	185,060.81
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04/26/2023       QuickBooks Payroll       2110 · Wages Payable       Adjusted for vo       X       181,         04/26/2023       QuickBooks Payroll       2110 · Wages Payable       Created by Pay       9,553.09 X       171,         04/27/2023       Cady, Lonnie M.       -split-       VOID: Direct       X       171,         04/27/2023       Pike, Tammy R.       -split-       VOID: Direct       X       171,         04/27/2023       Decker, Scott N       -split-       Direct Deposit       X       171,         04/27/2023       Cady, Lonnie M.       -split-       Direct Deposit       X       171,         04/27/2023       Cady, Lonnie M.       -split-       Direct Deposit       X       171,         04/28/2023       Pike, Tammy R.       -split-       Direct Deposit       X       171,         04/28/2023       eft       Blue Cross Blue Shie       2005 · Accounts Payab       3,828.33 X       167,         05/02/2023       eft       Hill County Electric       2005 · Accounts Payab       3,605.50       164,         05/03/2023       EFT       American Funds       -split-       2,062.07       162,         05/03/2023       Split-       Mobile Deposit       12,984.24		1904		-					181,162.26
04/26/2023       QuickBooks Payroll       2110 · Wages Payable       Created by Pay       9,553.09 X       171,         04/27/2023       Cady, Lonnie M.       -split-       VOID: Direct       X       171,         04/27/2023       Pike, Tammy R.       -split-       VOID: Direct       X       171,         04/27/2023       Decker, Scott N       -split-       VOID: Direct       X       171,         04/27/2023       Decker, Scott N       -split-       Direct Deposit       X       171,         04/27/2023       Cady, Lonnie M.       -split-       Direct Deposit       X       171,         04/27/2023       Pike, Tammy R.       -split-       Direct Deposit       X       171,         04/28/2023       eft       Blue Cross Blue Shie       2005 · Accounts Payab       3,828.33       X       71.13       167,         05/02/2023       eft       Hill County Electric       2005 · Accounts Payab       3,605.50       164,         05/03/2023       EFT       American Funds       -split-       Mobile Deposit       12,984.24       175,			OuickBooks Payroll	7/	Adjusted for vo		X		181,162.26
04/27/2023       Cady, Lonnie M.       -split-       VOID: Direct       X       171,         04/27/2023       Pike, Tammy R.       -split-       VOID: Direct       X       171,         04/27/2023       Decker, Scott N       -split-       VOID: Direct       X       171,         04/27/2023       Decker, Scott N       -split-       Direct Deposit       X       171,         04/27/2023       Cady, Lonnie M.       -split-       Direct Deposit       X       171,         04/27/2023       Pike, Tammy R.       -split-       Direct Deposit       X       171,         04/28/2023       eft       Blue Cross Blue Shie       2005 · Accounts Payab       3,828.33       X       167,         04/30/2023       4320 · Interest Income       Interest       X       71.13       167,         05/02/2023       eft       Hill County Electric       2005 · Accounts Payab       3,605.50       164,         05/02/2023       EFT       American Funds       -split-       Mobile Deposit       12,984.24       175,	04/26/2023					9,553.09			171,609.17
04/27/2023       Pike, Tammy R.       -split-       VOID: Direct       X       171,         04/27/2023       Decker, Scott N       -split-       VOID: Direct       X       171,         04/27/2023       Decker, Scott N       -split-       Direct Deposit       X       171,         04/27/2023       Cady, Lonnie M.       -split-       Direct Deposit       X       171,         04/27/2023       Pike, Tammy R.       -split-       Direct Deposit       X       171,         04/28/2023       eft       Blue Cross Blue Shie       2005 · Accounts Payab       3,828.33       X       167,         04/30/2023       4320 · Interest Income       Interest       X       71.13       167,         05/02/2023       eft       Hill County Electric       2005 · Accounts Payab       3,605.50       164,         05/02/2023       EFT       American Funds       -split-       2,062.07       162,         05/03/2023       -split-       Mobile Deposit       12,984.24       175,	04/27/2023		ā tiene		5 50	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			171,609.17
04/27/2023       Decker, Scott N       -split-       VOID: Direct       X       171,         04/27/2023       Decker, Scott N       -split-       Direct Deposit       X       171,         04/27/2023       Cady, Lonnie M.       -split-       Direct Deposit       X       171,         04/27/2023       Pike, Tammy R.       -split-       Direct Deposit       X       171,         04/28/2023       eft       Blue Cross Blue Shie       2005 · Accounts Payab       3,828.33       X       167,         04/30/2023       4320 · Interest Income       Interest       X       71.13       167,         05/02/2023       eft       Hill County Electric       2005 · Accounts Payab       3,605.50       164,         05/02/2023       EFT       American Funds       -split-       2,062.07       162,         05/03/2023       -split-       Mobile Deposit       12,984.24       175,	04/27/2023		27/4	24					171,609.17
04/27/2023         Decker, Scott N         -split-         Direct Deposit         X         171,           04/27/2023         Cady, Lonnie M.         -split-         Direct Deposit         X         171,           04/27/2023         Pike, Tammy R.         -split-         Direct Deposit         X         171,           04/28/2023         eft         Blue Cross Blue Shie         2005 · Accounts Payab         3,828.33         X         167,           04/30/2023         4320 · Interest Income         Interest         X         71.13         167,           05/02/2023         eft         Hill County Electric         2005 · Accounts Payab         3,605.50         164,           05/02/2023         EFT         American Funds         -split-         2,062.07         162,           05/03/2023         -split-         Mobile Deposit         12,984.24         175,	04/27/2023		100	-5					171,609.17
04/27/2023       Cady, Lonnie M.       -split-       Direct Deposit       X       171,         04/27/2023       Pike, Tammy R.       -split-       Direct Deposit       X       171,         04/28/2023       eft       Blue Cross Blue Shie       2005 · Accounts Payab       3,828.33       X       167,         04/30/2023       4320 · Interest Income       Interest       X       71.13       167,         05/02/2023       eft       Hill County Electric       2005 · Accounts Payab       3,605.50       164,         05/02/2023       EFT       American Funds       -split-       2,062.07       162,         05/03/2023       -split-       Mobile Deposit       12,984.24       175,	04/27/2023			-					171,609.17
04/27/2023       Pike, Tammy R.       -split-       Direct Deposit       X       171,         04/28/2023       eft       Blue Cross Blue Shie       2005 · Accounts Payab       3,828.33       X       167,         04/30/2023       4320 · Interest Income       Interest       X       71.13       167,         05/02/2023       eft       Hill County Electric       2005 · Accounts Payab       3,605.50       164,         05/02/2023       EFT       American Funds       -split-       2,062.07       162,         05/03/2023       -split-       Mobile Deposit       12,984.24       175,	04/27/2023								171,609.17
04/28/2023       eft       Blue Cross Blue Shie       2005 · Accounts Payab       3,828.33 X       167,         04/30/2023       4320 · Interest Income       Interest       X       71.13 167,         05/02/2023       eft       Hill County Electric       2005 · Accounts Payab       3,605.50       164,         05/02/2023       EFT       American Funds       -split-       2,062.07       162,         05/03/2023       -split-       Mobile Deposit       12,984.24       175,	04/27/2023		740	-					171,609.17
04/30/2023       4320 · Interest Income       Interest       X       71.13       167,         05/02/2023       eft       Hill County Electric       2005 · Accounts Payab       3,605.50       164,         05/02/2023       EFT       American Funds       -split-       2,062.07       162,         05/03/2023       -split-       Mobile Deposit       12,984.24       175,	04/28/2023	eft	(A) (A)	-7		3,828.33			167,780.84
05/02/2023       eft       Hill County Electric       2005 · Accounts Payab       3,605.50       164,         05/02/2023       EFT       American Funds       -split-       2,062.07       162,         05/03/2023       -split-       Mobile Deposit       12,984.24       175,					Interest			71.13	167,851.97
05/02/2023       EFT       American Funds       -split-       2,062.07       162,         05/03/2023       -split-       Mobile Deposit       12,984.24       175,	05/02/2023	eft	Hill County Electric			3,605.50			164,246.47
05/03/2023 -split- Mobile Deposit 12,984.24 175,			(2)	58					162,184.40
				-5	Mobile Deposit	,		12,984.24	175,168.64
05/03/2023 eft Triangle Communica 2005 · Accounts Pavab 272.93 174.	05/03/2023	eft	Triangle Communica	2005 · Accounts Payab		272.93			174,895.71

## HILL COUNTY WATER DISTRICT

Register: 1021 · Cash in Bank-Independence Bank

From 04/06/2023 through 05/03/2023 Sorted by: Date, Type, Number/Ref

05/03/2023       1905       American Welding &       2005 · Accounts Payab         05/03/2023       1906       Daniel Hybner       2005 · Accounts Payab         05/03/2023       1907       Fraser's Oil       2005 · Accounts Payab         05/03/2023       1908       Great Falls Tribune       2005 · Accounts Payab	79.72 80.00 771.64 997.33 930.00	174,815.99 174,735.99 173,964.35 172,967.02
05/03/2023 1907 Fraser's Oil 2005 · Accounts Payab	771.64 997.33	173,964.35
	997.33	
05/03/2023 1908 Great Falls Tribuna 2005 - Accounts Bouch		172,967,02
Great Pails Tribune 2003 Accounts Payab	930.00	,-07.02
05/03/2023 1909 · Havre Daily News 2005 · Accounts Payab		172,037.02
05/03/2023 1910 Jason Myers 2005 · Accounts Payab	80.00	171,957.02
05/03/2023 1911 Kevin W. Springer 2005 · Accounts Payab	80.00	171,877.02
05/03/2023 1912 Larry J. Fossen 2005 · Accounts Payab	80.00	171,797.02
05/03/2023 1913 Liberty County Times 2005 · Accounts Payab	150.00	171,647.02
05/03/2023 1914 Lowell Strissel 2005 · Accounts Payab	80.00	171,567.02
05/03/2023 1915 New Media Broadcas 2005 · Accounts Payab	507.60	171,059.42
05/03/2023 1916 Northwest Pipe Fittin 2005 · Accounts Payab 4	40721 814.57	170,244.85
05/03/2023 1917 Northwestern Energy 2005 · Accounts Payab	602.35	169,642.50
05/03/2023 1918 Rob Moog 2005 · Accounts Payab	80.00	169,562.50
05/03/2023 1919 Tina Wood 2005 · Accounts Payab	80.00	169,482.50
05/03/2023 1920 Verizon Wireless 2005 · Accounts Payab	248.29	169,234.21