

HILL COUNTY WATER DISTRICT

DAVE JONES 406-397-3238
LOWELL STRISSEL 406-397-3169
LARRY OLSON 406-292-3386
LARRY FOSSEN 406-292-3320

SCOTT DECKER,
MANAGER
406-397-3387
406-390-3914
hcwd@mtintouch.net

BILLING
P.O. BOX 2267
HAVRE, MONTANA 59501

OFFICE
104 SECOND STREET
P.O. BOX 95
HINGHAM, MT 59528
OFFICE 406-397-3387
FAX 406-397-3288
www.hillcountywaterdistrict.com

CCR REPORT DIRECT LINK
ccrwater.net/hillcountywaterdistrict-22284

ROB MOOG 406-292-3288
DAN HYBNER 406-355-4354
KEVIN SPRINGER 406-372-3122
LANAY KAPPERUD 406-376-3116

TAMMY R. PIKE
BOARD SECRETARY/
BOOKKEEPER
406-397-3387
406-390-0283
tpikehcwd@itstriangle.com

APRIL 2017 AGENDA

Wednesday, April 5, 2017 - 7:30 p.m. at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – May 3, 2017 at 8:00 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on March 1, 2017, at the District's shop/office at Hingham, Montana.

RECOGNITION OF VISITORS: No visitors were present.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by President Dave Jones, who acted as Chairman. All board members were present except Larry Fossen and the chairman declared a quorum present. Also present were Secretary Tammy Pike and Manager Scott Decker.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the January 4, 2017 regular board meeting previously received by all board members. On motion by Dan Hybner, seconded by Lowell Strissel, the Board approved the minutes of the January 4, 2017 regular board meeting.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

DISTINGUISHED SERVICE AWARD: Scott Decker advised the Board Dave Jones received the Distinguished Service Award at the Montana Rural Water Convention in Great Falls on February 23, 2017. Mr. Jones was honored for over 40 years of service and dedication to water organizations. Mr. Jones has been involved with the Hill County Water District for 43 years, Montana Rural Water for 36 years and the regional water system for 16 years.

EMPLOYEE REPORTS: Scott Decker advised the Board the drives and electrical equipment are ready for installation at the pumpstations. Loch Electric will be installing conduit and wiring and Micro-Comm will arrive the week of March 14, 2017 to hook up the control panels.

Mr. Decker also reported the Kremlin bulk water station will need some upgrades. Mr. Decker discussed relocating the raw water bulk station by the park to the current bulk station location. The raw water station has not been utilized in several years. Mr. Decker also discussed tapping a new 2" line from the main line when the bulk station is

upgraded.

Mr. Decker advised the Board he is researching VFD controls and conversion from single phase to three phase power. The new VFD drives are designed to have less harmonics causing less interference with Hill County Electric lines.

Mr. Decker reported the new bulk water controller has been installed in Hingham and users are starting to purchase key fobs.

Mr. Decker also discussed with the Board upgrading the 5 chlorine analyzers with a reagentless chlorine analyzer. The District spends approximately \$2,455.20 annually on reagent and each analyzer uses approximately 68,000 gallons of water each year. The Board discussed the matter further and on motion by Rob Moog, seconded by LaNay Kapperud, the Board approved purchasing one reagentless chlorine analyzer to be installed at Pumpstation 2 to replace the current chlorine analyzer.

Mr. Decker advised the Board the Kremlin previous master meter will be reinstalled. Mr. Decker replaced the meter and found that the meter was working correctly. Mr. Decker advised that there may be 3-6 users that are hooked to the main line rather than Kremlin's distribution line which is why the master meter was reading incorrectly.

FINANCIAL REPORT: Tammy Pike referred the Board to the financial report completed by Anderson Zurmuehlen and the Profit & Loss Statements included with the meeting materials. Ms. Pike noted operating revenues are down 5% (\$14,188) from the previous year, expenses were down 4% (\$9,756) from the previous year and the District saw a 5% decrease (\$2,601) in its net position from the previous year. The Board reviewed the reports and discussion took place. On motion by Rob Moog, seconded by Dan Hybner, the Board approved the reports as presented.

OTHER NEW BUSINESS:

None.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed reports on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Lowell Strissel, seconded by Dan Hybner, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday April 5, 2017 at 7:30 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

3/8/2017 2:26 PM

Register: 1020 · Cash in Bank -Independence Bank

From 01/05/2017 through 03/08/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/05/2017	TP		2145-03 · LC Flex	Funds Transfer	25.00	X		228,186.37
01/06/2017			-split-	Deposit		X	9,887.82	238,074.19
01/06/2017			-split-	Deposit		X	13,889.00	251,963.19
01/06/2017			-split-	Deposit		X	1,257.86	253,221.05
01/06/2017		Allegiance	6150 · Employee Bene...		17.25	X		253,203.80
01/10/2017	TP		2145-02 · TP Flex	Funds Transfer	26.66	X		253,177.14
01/11/2017		Allegiance	6150 · Employee Bene...		31.02	X		253,146.12
01/17/2017			-split-	Deposit		X	7,683.31	260,829.43
01/18/2017	TP		2145-02 · TP Flex	Funds Transfer	3.62	X		260,825.81
01/18/2017	TP		2145-02 · TP Flex	Funds Transfer	205.44	X		260,620.37
01/20/2017	TP		2145-02 · TP Flex		3.94	X		260,616.43
01/26/2017		QuickBooks Payroll ...	-split-	Created by Pay...	7,611.53	X		253,004.90
01/27/2017		Cady, Lonnie M.	-split-	Direct Deposit		X		253,004.90
01/27/2017		Pike, Tammy R.	-split-	Direct Deposit		X		253,004.90
01/27/2017		Decker, Scott N	-split-	Direct Deposit		X		253,004.90
01/30/2017			4320 · Interest Income	Interest		X	33.81	253,038.71
01/31/2017			-split-	Deposit		X	5,379.49	258,418.20
01/31/2017	TP		2145-03 · LC Flex	Funds Transfer	25.00	X		258,393.20
02/01/2017	eft	Allegiance	2145-01 · SD Flex		931.09	X		257,462.11
02/01/2017	3750	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	727.58	X		256,734.53
02/01/2017	3751	Blue Cross Blue Shie...	2005 · Accounts Payab...		3,159.70	X		253,574.83
02/01/2017	3752	D P C Industries	2005 · Accounts Payab...		20.00	X		253,554.83
02/01/2017	3753	Daniel Hybner	2005 · Accounts Payab...		80.00	X		253,474.83
02/01/2017	3754	David E. Jones	2005 · Accounts Payab...		80.00	X		253,394.83
02/01/2017	3755	Farmers Union Oil	2005 · Accounts Payab...		120.45	X		253,274.38
02/01/2017	3756	Hach Company	2005 · Accounts Payab...	243730	644.28	X		252,630.10
02/01/2017	3757	Havre Hardware & H...	2005 · Accounts Payab...	1774	5.99	X		252,624.11
02/01/2017	3758	Hingham Motors	2005 · Accounts Payab...		825.44	X		251,798.67
02/01/2017	3759	Kevin W. Springer	2005 · Accounts Payab...		80.00	X		251,718.67
02/01/2017	3760	La Nay Kapperud	2005 · Accounts Payab...		80.00	X		251,638.67
02/01/2017	3761	Larry J. Fossen	2005 · Accounts Payab...		80.00			251,558.67
02/01/2017	3762	Laurence Olson	2005 · Accounts Payab...		80.00	X		251,478.67
02/01/2017	3763	Lowell Strissel	2005 · Accounts Payab...		80.00	X		251,398.67
02/01/2017	3764	ME Lab	2005 · Accounts Payab...		138.00	X		251,260.67
02/01/2017	3765	Montana Rural Wate...	2005 · Accounts Payab...		250.00	X		251,010.67
02/01/2017	3766	Montana State Fund	2005 · Accounts Payab...	03-039359-9	3,045.81	X		247,964.86
02/01/2017	3767	North Central Auto P...	2005 · Accounts Payab...		72.21	X		247,892.65
02/01/2017	3768	Northwestern Energy	2005 · Accounts Payab...		1,618.49	X		246,274.16
02/01/2017	3769	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	770.83	X		245,503.33
02/01/2017	3770	Rob Moog	2005 · Accounts Payab...		80.00			245,423.33

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02/01/2017	3771	Sherwin Williams	2005 · Accounts Payab...		128.88	X		245,294.45
02/01/2017	3772	Tiber Tractor Co.	2005 · Accounts Payab...		14.40	X		245,280.05
02/01/2017	3773	Town of Hingham.	2005 · Accounts Payab...		336.00	X		244,944.05
02/01/2017	3774	Triangle Communica...	2005 · Accounts Payab...		245.82	X		244,698.23
02/01/2017	3775	Verizon Wireless	2005 · Accounts Payab...		299.77	X		244,398.46
02/01/2017	3776	Western Lumber & S...	2005 · Accounts Payab...		10.18	X		244,388.28
02/01/2017	3777	Wipfli LLP	2005 · Accounts Payab...		7,500.00	X		236,888.28
02/01/2017	3778	Havre Daily News	2005 · Accounts Payab...	Audit Publicati...	24.75	X		236,863.53
02/01/2017	3779	Keneco Petroleum	2005 · Accounts Payab...		6,805.00	X		230,058.53
02/01/2017	3780	Fraser's Oil	2005 · Accounts Payab...		983.87	X		229,074.66
02/01/2017	3781	I Bank Visa 7669	2005 · Accounts Payab...		199.98	X		228,874.68
02/01/2017	3782	I Bank Visa 7677	2005 · Accounts Payab...		863.74	X		228,010.94
02/01/2017	3783	North 40 Outfitters	2005 · Accounts Payab...		153.52	X		227,857.42
02/01/2017	3784	Pacific Steel & Recy...	2005 · Accounts Payab...		18.76	X		227,838.66
02/01/2017	3785	Ward's Repair Parts	2005 · Accounts Payab...		23.37	X		227,815.29
02/03/2017			-split-	Deposit		X	10,127.30	237,942.59
02/06/2017	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	520.00	X		237,422.59
02/06/2017	EFT	American Funds	-split-		1,389.50	X		236,033.09
02/07/2017	EFT	United States Treasury	-split-	81-0297216	3,073.88	X		232,959.21
02/07/2017	EFT	Allegiance	6150 · Employee Bene...		265.75	X		232,693.46
02/08/2017	3786	American Welding &...	2005 · Accounts Payab...		101.55	X		232,591.91
02/08/2017	3787	Farmers Union Oil	2005 · Accounts Payab...		170.31	X		232,421.60
02/08/2017	3788	HiLine Hardware	2005 · Accounts Payab...		22.94	X		232,398.66
02/08/2017	3789	Hill County Electric	2005 · Accounts Payab...		4,482.00	X		227,916.66
02/08/2017	3790	ME Lab	2005 · Accounts Payab...		349.00	X		227,567.66
02/08/2017	3791	Micro-Comm Inc.	2005 · Accounts Payab...		32,562.00	X		195,005.66
02/08/2017	3792	North Central Auto P...	2005 · Accounts Payab...		109.69	X		194,895.97
02/08/2017	3793	Triangle Communica...	2005 · Accounts Payab...		250.75	X		194,645.22
02/09/2017	EFT	Allegiance	2145-02 · TP Flex		28.29	X		194,616.93
02/10/2017			-split-	Deposit		X	4,836.73	199,453.66
02/10/2017			-split-	Deposit		X	14,389.86	213,843.52
02/10/2017			-split-	Deposit		X	2,613.74	216,457.26
02/10/2017	EFT	Allegiance	2145-02 · TP Flex		118.73	X		216,338.53
02/15/2017	eft	Allegiance	2145-02 · TP Flex		26.29	X		216,312.24
02/17/2017			-split-	Deposit		X	5,355.82	221,668.06
02/17/2017			-split-	Deposit		X	268.69	221,936.75
02/21/2017	3794	Blue Cross Blue Shie...	2005 · Accounts Payab...		111.34			221,825.41
02/21/2017	3795	CHAMBER OF CO...	2005 · Accounts Payab...		30.00			221,795.41
02/21/2017	3796	Hach Company	2005 · Accounts Payab...	243730	146.33			221,649.08
02/21/2017	3797	Mailfinance	2005 · Accounts Payab...		242.16			221,406.92

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02/27/2017			12000 · Undeposited F...	Deposit		X	98.00	221,504.92
02/28/2017			4320 · Interest Income	Interest		X	27.33	221,532.25
02/28/2017		QuickBooks Payroll ...	-split-	Created by Pay...	7,427.07	X		214,105.18
02/28/2017		Cady, Lonnie M.	-split-	Direct Deposit				214,105.18
02/28/2017		Decker, Scott N	-split-	Direct Deposit				214,105.18
02/28/2017		Pike, Tammy R.	-split-	Direct Deposit				214,105.18
03/01/2017	3798	Anderson Zurmuehlen	2005 · Accounts Payab...		1,700.00			212,405.18
03/01/2017	3799	Daniel Hybner	2005 · Accounts Payab...		80.00			212,325.18
03/01/2017	3800	David E. Jones	2005 · Accounts Payab...		80.00			212,245.18
03/01/2017	3801	Kevin W. Springer	2005 · Accounts Payab...		80.00			212,165.18
03/01/2017	3802	La Nay Kapperud	2005 · Accounts Payab...		80.00			212,085.18
03/01/2017	3803	Larry J. Fossen	2005 · Accounts Payab...		80.00			212,005.18
03/01/2017	3804	Laurence Olson	2005 · Accounts Payab...		80.00			211,925.18
03/01/2017	3805	Lowell Strissel	2005 · Accounts Payab...		80.00			211,845.18
03/01/2017	3806	Northwestern Energy	2005 · Accounts Payab...		1,200.68			210,644.50
03/01/2017	3807	Rob Moog	2005 · Accounts Payab...		80.00			210,564.50
03/01/2017	3808	Fraser's Oil	2005 · Accounts Payab...		482.90			210,081.60
03/01/2017	3809	I Bank Visa 7677	2005 · Accounts Payab...		83.00			209,998.60
03/01/2017	3810	Toner's Tire Rama	2005 · Accounts Payab...		999.90			208,998.70
03/07/2017	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	504.00			208,494.70
03/07/2017	EFT	American Funds	-split-		1,374.16			207,120.54
03/07/2017	3811	American Welding &...	2005 · Accounts Payab...		23.97			207,096.57
03/07/2017	3812	Ferguson Waterworks	2005 · Accounts Payab...		29.63			207,066.94
03/07/2017	3813	HiLine Hardware	2005 · Accounts Payab...		127.98			206,938.96
03/07/2017	3814	Hill County Electric	2005 · Accounts Payab...		3,172.30			203,766.66
03/07/2017	3815	Northwestern Energy	2005 · Accounts Payab...		362.27			203,404.39
03/07/2017	3816	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	547.36			202,857.03
03/07/2017	3817	Triangle Communica...	2005 · Accounts Payab...		246.48			202,610.55
03/07/2017	3818	Verizon Wireless	2005 · Accounts Payab...		299.77			202,310.78
03/07/2017	3819	Western Lumber & S...	2005 · Accounts Payab...		477.76			201,833.02
03/08/2017	eft	United States Treasury	-split-	81-0297216	2,990.52			198,842.50