

# HILL COUNTY WATER DISTRICT

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## APRIL 2016 AGENDA

**Wednesday, April 6, 2016 - 7:30 p.m.** at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

**NEXT REGULAR MEETING – May 4, 2016 at 8:00 p.m.**

## MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on March 3, 2016, at the District's shop/office at Hingham, Montana.

**RECOGNITION OF VISITORS:** No visitors were present.

### **CALL TO ORDER:**

The meeting was called to order at 7:30 p.m. by Vice President Lowell Strissel, who acted as Chairman. All board members were present except Dave Jones and Larry Fossen and the chairman declared a quorum present. Also present were Secretary Tammy Pike and Manager Scott Decker.

**PUBLIC COMMENTS:** No other members of the public were present or made any comments.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:**

The Chairman asked for corrections or additions to the minutes of the February 10, 2016 regular board meeting previously received by all board members. On motion by Larry Olson, seconded by Dan Hybner, the Board approved the minutes of the February 10, 2016 regular board meeting.

### **OLD BUSINESS:**

None.

### **OTHER OLD BUSINESS:**

None.

### **NEW BUSINESS:**

**WEB SITE:** Tammy Pike announced the launching of the District's website. Ms. Pike discussed and reviewed with the Board several key areas of the website. The website includes the agenda and minutes for meetings, annual water quality report, rules and regulations, information on rates, obtaining bulk keys and much more. Users are encouraged check out the website and to sign up for alerts to receive news and alerts via emails and text messages. Look us up at [www.hillcountywaterdistrict.com](http://www.hillcountywaterdistrict.com).

**EMPLOYEE REPORTS:** Scott Decker reported the two wheel drive Chevrolet pickup has over 110,000 miles on it and the 2012 Ford has 90,000 on it. Bids should be obtained to replace the Chevrolet pickup with a four wheel drive pickup. The Board discussed the matter and advised Mr. Decker to obtain bids for discussion at the next regular meeting.

Mr. Decker advised the Board a new valve was installed on pump 3 and a check valve was installed on the fire pump in Joplin. Mr. Decker also advised the Board the wiring for the pump house will need to be redone. The motors will be wired into the existing breaker boxes and scada system. The Board discussed the matter and advised Mr. Decker to contact R and R Pumps to discuss how the motors were wired when they installed the pumps.

Mr. Decker reported a new four inch gate valve and spool going to the bulk water have been replaced in the Hingham pump house. Mr. Decker also completed annual maintenance and had the clay valve for the tank fill rebuilt.

Mr. Decker attended the Rural Water conference in Great Falls earlier this month and found an Octave meter that would replace the existing Siemens meters that were installed in 2013. The Octave meter has no external head and can be incorporated with the MRX 920 meter reading system which we currently use. The Board discussed the matter further and advised Mr. Decker to purchase the Octave meters to replace the existing Siemens meters.

Mr. Decker advised the Board Dale Fletcher of GC Systems has received the information on Pumpstations 1 and 2 to design a valve that will throttle the pump rates according to demand. Mr. Decker should have information from Mr. Fletcher in approximately six weeks.

**OTHER NEW BUSINESS:**

None.

**OTHER BUSINESS:**

**DELINQUENCIES:** The Board reviewed reports on current delinquencies.

**BILLS:** The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Kevin Springer, seconded by Rob Moog, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.

  
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Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday April 6, 2016 at 7:30 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

3/2/2016 11:43 AM

Register: 1020 · Cash in Bank -Independence Bank

From 02/11/2016 through 03/02/2016

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/12/2016			-split-	Deposit			15,757.59	183,400.92
02/12/2016	eft	Montana Dept. of Re...	2100 · State Wtihholding	4026077-002-...	557.00			182,843.92
02/12/2016	3317	Allegiance	2005 · Accounts Payab...	Employer Fee	267.25			182,576.67
02/12/2016	3318	Industrial Systems	2005 · Accounts Payab...		282.00			182,294.67
02/12/2016	3319	Allegiance	2140 · Accrued Payroll...	Pay Period 12/...	325.00			181,969.67
02/16/2016	eft	United States Treasury	-split-	81-0297216	3,392.52			178,577.15
02/16/2016	3320	G C Systems	2005 · Accounts Payab...		198.59			178,378.56
02/16/2016	3321	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	434.97			177,943.59
02/26/2016			-split-	Deposit			5,328.37	183,271.96
02/26/2016		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	7,420.39			175,851.57
02/29/2016		Decker, Scott N	-split-	Direct Deposit		X		175,851.57
02/29/2016		Cady, Lonnie M.	-split-	Direct Deposit		X		175,851.57
02/29/2016		Pike, Tammy R.	-split-	Direct Deposit		X		175,851.57
03/01/2016	3322	Allegiance	2140 · Accrued Payroll...		325.00			175,526.57
03/01/2016	3323	Anderson Zurmuehlen	2005 · Accounts Payab...		1,400.00			174,126.57
03/01/2016	3324	Blue Cross Blue Shie...	2005 · Accounts Payab...		970.71			173,155.86
03/01/2016	3325	Bureau of Reclamation	2005 · Accounts Payab...		5,098.93			168,056.93
03/01/2016	3326	D P C Industries	2005 · Accounts Payab...		40.00			168,016.93
03/01/2016	3327	Daniel Hybner	2005 · Accounts Payab...		80.00			167,936.93
03/01/2016	3328	David E. Jones	2005 · Accounts Payab...		80.00			167,856.93
03/01/2016	3329	Farmers Union Oil	2005 · Accounts Payab...		3.03			167,853.90
03/01/2016	3330	Fraser's Oil	2005 · Accounts Payab...		466.70			167,387.20
03/01/2016	3331	G C Systems	2005 · Accounts Payab...		339.29			167,047.91
03/01/2016	3332	Havre Daily News	2005 · Accounts Payab...		444.00			166,603.91
03/01/2016	3333	I Bank Visa 7669	2005 · Accounts Payab...		567.01			166,036.90
03/01/2016	3334	I Bank Visa 7677	2005 · Accounts Payab...		639.65			165,397.25
03/01/2016	3335	Kevin W. Springer	2005 · Accounts Payab...		80.00			165,317.25
03/01/2016	3336	La Nay Kapperud	2005 · Accounts Payab...		80.00			165,237.25
03/01/2016	3337	Larry J. Fossen	2005 · Accounts Payab...		80.00			165,157.25
03/01/2016	3338	Laurence Olson	2005 · Accounts Payab...		80.00			165,077.25
03/01/2016	3339	Lowell Strissel	2005 · Accounts Payab...		80.00			164,997.25
03/01/2016	3340	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	3,490.66			161,506.59
03/01/2016	3341	Northwestern Energy	2005 · Accounts Payab...		894.77			160,611.82
03/01/2016	3342	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	264.00			160,347.82
03/01/2016	3343	Rob Moog	2005 · Accounts Payab...		80.00			160,267.82
03/01/2016	3344	Verizon Wireless	2005 · Accounts Payab...		268.33			159,999.49
03/02/2016	3345	Immense Impact, LLC	2005 · Accounts Payab...		556.50			159,442.99
03/02/2016	3346	North 40 Outfitters	2005 · Accounts Payab...		74.07			159,368.92
03/02/2016	3347	Northwestern Energy	2005 · Accounts Payab...		349.70			159,019.22
03/02/2016	3348	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	20.42			158,998.80

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<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment C</b>	<b>Deposit</b>	<b>Balance</b>
03/02/2016	3349	American Welding &...	2005 · Accounts Payab...		22.45		158,976.35
03/02/2016	3350	Hill County Electric	2005 · Accounts Payab...		3,210.53		155,765.82