

HILL COUNTY WATER DISTRICT

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2022 CCR Report Direct Link:
[HTTPS://HILLCOUNTYWATERDISTRICT.COM/CCR1](https://hillcountywaterdistrict.com/CCR1)

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AUGUST 2023 AGENDA

Wednesday, August 2, 2023 - 7:30 p.m. at the District's office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Financial Report
3. CD Renewal

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – September 6, 2023 at 7:30 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on July 5, 2023, at the District's office at Hingham, Montana.

RECOGNITION OF VISITORS: No visitors were present.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by President Lowell Strissel, who acted as Chairman. All board members were present, except Rob Moog and Jason Myers and the chairman declared a quorum present. Also present was Manager Scott Decker and Secretary Tammy Pike.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the June 7, 2023, regular board meeting previously received by all board members. On motion by Tina Wood, seconded by Shane Borlaug, the Board approved the minutes of the June 7, 2023, regular board meeting.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORT: Scott Decker reported the sanitary survey was completed on June 13, 2023 and it went extremely well. Mr. Decker has not received the final report yet.

Mr. Decker advised they are finishing up on the North Rudyard branch line with satellite meters and will begin installing on the East Kremlin branch line.

Mr. Decker reported the tank repairs to the 100,000-gallon tank in Joplin will start at the end of July. Mr. Decker will begin dewatering the tank next week. Mr. Decker also reported the Hingham tank is scheduled to be completed in August.

Mr. Decker advised Tilleman's will have another pickup available within the next month to replace another high mileage company pickup.

Mr. Decker reported on getting a good response on the Lead & Copper Inventory questionnaires sent out to users.

PERSONNEL COMMITTEE: Larry Fossen reported the Committee held a few more interviews. Mr. Fossen discussed the applicants interviewed and the committee's recommendations. The Board discussed the matter further and on motion by Tina Wood, seconded by Kevin Springer, the Board advised Scott Decker to send an offer of employment.

APPOINTEE TERMS: Tammy Pike reported on receiving documentation on Tina Wood and Jason Myers and they have both been reappointed to another term.

ACCOUNTING FIRM: Tammy Pike reported on her conversation with Heidi Brandt of Douglas Wilson & Co, PC and provided the Board with documentation on quarterly financial report fees. Further discussion took place and on motion by Larry Fossen, seconded by Tina Wood, the Board approved hiring Douglas Wilson & Co, PC to replace Pinion to complete quarterly financial reports.

INSURANCE: Tammy Pike advised the Board the District obtained insurance with Glatfelter Public Entities since MACo is no longer insuring special water districts. Tina Wood also advised the coverage with the current policy is the same as the coverage MACo offered.

OTHER NEW BUSINESS:

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed the report on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion Shane Borlaug, seconded by Kevin Springer, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday August 2, 2023, at 7:30 p.m. at the District's office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

7/5/2023 4:40 PM

Register: 1021 · Cash in Bank-Independence Bank

From 06/08/2023 through 07/05/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/08/2023	TP		1145 · Accounts Recei...			X	80.20	156,965.23
06/09/2023			-split-	Mobile Deposit		X	10,364.25	167,329.48
06/09/2023			12000 · Undeposited F...	Deposit		X	196.10	167,525.58
06/09/2023	TP		1145 · Accounts Recei...			X	66.16	167,591.74
06/12/2023			12000 · Undeposited F...	Deposit		X	181.00	167,772.74
06/12/2023	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	595.00	X		167,177.74
06/12/2023	TP		1145 · Accounts Recei...			X	80.00	167,257.74
06/12/2023	TP		1145 · Accounts Recei...			X	19.00	167,276.74
06/13/2023			-split-	Deposit		X	20,418.08	187,694.82
06/13/2023	eft	United States Treasury	-split-	81-0297216	3,202.80	X		184,492.02
06/13/2023	TP		1145 · Accounts Recei...			X	122.00	184,614.02
06/13/2023	TP		1145 · Accounts Recei...			X	103.00	184,717.02
06/14/2023			12000 · Undeposited F...	Deposit		X	60.45	184,777.47
06/14/2023	eft	Montana DPHHS La...	2005 · Accounts Payab...		145.19	X		184,632.28
06/14/2023	TP		1145 · Accounts Recei...			X	74.61	184,706.89
06/16/2023			12000 · Undeposited F...	Deposit		X	55.40	184,762.29
06/17/2023	TP		1145 · Accounts Recei...			X	61.00	184,823.29
06/20/2023	TP		1145 · Accounts Recei...			X	1,000.00	185,823.29
06/22/2023	TP		1145 · Accounts Recei...			X	250.00	186,073.29
06/27/2023		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	8,446.30	X		177,626.99
06/28/2023	EFT	American Funds	-split-		2,008.66	X		175,618.33
06/28/2023		Decker, Scott N	-split-	Direct Deposit		X		175,618.33
06/28/2023		Cady, Lonnie M.	-split-	Direct Deposit		X		175,618.33
06/28/2023		Pike, Tammy R.	-split-	Direct Deposit		X		175,618.33
06/28/2023	TP		1145 · Accounts Recei...				111.47	175,729.80
06/30/2023			4320 · Interest Income	Interest		X	74.89	175,804.69
06/30/2023		Heartland	2005 · Accounts Payab...		9.00	X		175,795.69
06/30/2023	eft	Blue Cross Blue Shie...	2005 · Accounts Payab...		3,828.33	X		171,967.36
06/30/2023	TP		1145 · Accounts Recei...				68.14	172,035.50
07/04/2023			-split-	Mobile Deposit			13,219.63	185,255.13
07/05/2023	eft	Hill County Electric	2005 · Accounts Payab...		6,585.40			178,669.73
07/05/2023	eft	I Bank Visa 2008	2005 · Accounts Payab...		306.96			178,362.77
07/05/2023	eft	I Bank Visa 2016	2005 · Accounts Payab...		221.14			178,141.63
07/05/2023	1949	American Welding &...	2005 · Accounts Payab...		79.72			178,061.91
07/05/2023	1950	Core & Main	2005 · Accounts Payab...		2,807.26			175,254.65
07/05/2023	1951	Credit Bureau	2005 · Accounts Payab...		180.00			175,074.65
07/05/2023	1952	Daniel Hybner	2005 · Accounts Payab...		80.00			174,994.65
07/05/2023	1953	Dearborn National Li...	2005 · Accounts Payab...	M120040	29.75			174,964.90
07/05/2023	1954	Farmers Union Oil	2005 · Accounts Payab...		135.43			174,829.47
07/05/2023	1955	Fraser's Oil	2005 · Accounts Payab...		1,952.62			172,876.85

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Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/05/2023	1956	Hawkins Inc.	2005 · Accounts Payab...		50.00		172,826.85
07/05/2023	1957	Kevin W. Springer	2005 · Accounts Payab...		80.00		172,746.85
07/05/2023	1958	Larry J. Fossen	2005 · Accounts Payab...		80.00		172,666.85
07/05/2023	1959	Lowell Strissel	2005 · Accounts Payab...		80.00		172,586.85
07/05/2023	1960	ME Lab	2005 · Accounts Payab...		370.00		172,216.85
07/05/2023	1961	North 40 Outfitters	2005 · Accounts Payab...		40.98		172,175.87
07/05/2023	1962	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	5,492.14		166,683.73
07/05/2023	1963	Northwestern Energy	2005 · Accounts Payab...		1,073.38		165,610.35
07/05/2023	1964	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	51.58		165,558.77
07/05/2023	1965	Pacific Steel & Recy...	2005 · Accounts Payab...		131.61		165,427.16
07/05/2023	1966	Rob Moog	2005 · Accounts Payab...		80.00		165,347.16
07/05/2023	1967	Shane Borlaug	2005 · Accounts Payab...		80.00		165,267.16
07/05/2023	1968	Tina Wood	2005 · Accounts Payab...		80.00		165,187.16
07/05/2023	1969	Verizon Wireless	2005 · Accounts Payab...		248.29		164,938.87