

HILL COUNTY WATER DISTRICT

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LOWELL STRISSEL 406-397-3169
LARRY FOSSEN 406-292-3320
ROB MOOG 406-292-3288

BILLING
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HAVRE, MONTANA 59501

DAN HYBNER 406-355-4354
KEVIN SPRINGER 406-372-3122
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SCOTT DECKER,
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2017 CCR Report Link:
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TAMMY R. PIKE
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BOOKKEEPER
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SEPTEMBER 2018 AGENDA

Wednesday, September 5, 2018 - 8:00 p.m. at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Review of Proposed Ordinance 2018-3 Establishing Section 1.0 District Services – Second Reading
3. Financial Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – October 3, 2018 at 8:00 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on July 18, 2018 at the District's shop/office at Hingham, Montana.

RECOGNITION OF VISITORS: No visitors were present.

CALL TO ORDER:

The meeting was called to order at 8:00 p.m. by Vice President Lowell Strissel, who acted as Chairman. All board members were present except Dave Jones, Tina Wood and Dan Hybner and the chairman declared a quorum present. Also present was Manager Scott Decker and Secretary Tammy Pike.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the May 2, 2018 regular board meeting previously received by all board members. On motion by Larry Fossen, seconded by LaNay Kapperud, the Board approved the minutes of the May 2, 2018 regular board meeting.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORTS: Scott Decker reported on being contacted by railroad grinding and tie replacement crews to obtain bulk water. Crews were informed they will not be able to obtain bulk water from the towns unless they purchase key fobs from the District. The District charges for key fobs to help pay for the bulk controllers and to keep the price of bulk water from increasing.

Mr. Decker advised that some branch lines are experiencing high water losses. The Board discussed branch lines monitoring their lines and charging for water off the branch line master meter.

Mr. Decker reported that Liquid Engineering cleaned and inspected the four tanks. The 500,000 gallon tank in Joplin has quite a bit of corrosion and pitting and the Hingham tank has paint peeling off the interior walls from the repair completed in 2011. The tanks were last cleaned in 2013 and since the last cleaning the sediment in the tanks was approximately a ¼" to ½".

Mr. Decker discussed the Haaland water tap at BPS 2. Haaland's are requesting to activate the tap for use. Mr. Decker also reported a new hookup was also completed in Gildford for Vicki Freyholtz and Steven Redding will be hooked up on the District's main line within the next month.

Mr. Decker informed the Board Hill County Electric installed a new regulator for the line going to BPS 1. Prior to installation, the District was having a lot of pump fails due to voltage issues. Since the installation of the new regulator, the District has not had any voltage issues.

Mr. Decker also reported the training for the Sewerin leak detector will be on Thursday, July 19, 2018.

Mr. Decker discussed the heavy water use during the month of July, 2018. The infiltration gallery is being pushed to its limits. The District has had to reduce the flow rate at the river to 393 gallons per minute. Even at this rate the wet well does not always supply enough water for the pumps. Without some moisture, the District may have to go on water restrictions.

Mr. Decker informed the Board the Gildford Colony requested use of a main line air relief hydrant in a pasture to water approximately 130 cows. Since the District is barely keeping up with current demand, Mr. Decker declined to allow the Colony access to the hydrant.

Mr. Decker also discussed ordering a stack kit, seal kit and gasket set to repair the vertical multistage pump in Joplin.

CD RENEWAL: Tammy Pike referred the Board to the Investment Report included with the meeting materials. She reported that a portion of the District's existing CD investments will be subject to reinvestment in August. Ms. Pike reviewed with the Board CD investment options and the rates quoted from Independence Bank and two investment companies. The Board discussed the matter and on motion by Kevin Springer, seconded by Larry Fossen, the Board unanimously agreed to continue investing CDs with Independence Bank and approved renewing the existing CD at Independence Bank for one year at a rate of 1.85% and authorized the officers to execute any documents required.

PROPOSED ORDINANCE 2018-3: The Board reviewed and discussed the first reading of Ordinance 2018-3 establishing Section 1.0 pertaining to District services. No changes were made and Ordinance 2018-3 will be reviewed for its second reading at the next regular board meeting. A copy of said Ordinance is appended to the minutes.

OTHER NEW BUSINESS:

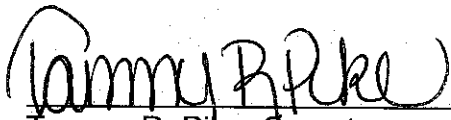
None.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed the report on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Rob Moog, seconded by Kevin Springer, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday September 5, 2018 at 8:00 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

ORDINANCE NO. 2018-3

AN ORDINANCE ESTABLISHING SECTION 1.0 OF THE
RULES AND REGULATIONS OF THE HILL COUNTY
WATER DISTRICT PERTAINING TO DISTRICT
SERVICES

BE IT ORDAINED by the Board of Directors of the Hill County Water District that the following section shall be established:

Section 1.0 of the Rules and Regulations of the Hill County Water District to read as follows:

1.0 DISTRICT SERVICES.

Due to the District nearing capacity for its system, any proposed construction or expansion that will require a new water service connection or an increase to usage on an existing water service connection, including but not limited to stick built homes, shops, manufactured home parks, recreational vehicle parks, private or public parks, private or public ponds, underground sprinkler systems, plant or flower nursery and private or public garden plots, whether on a branch line or in a town, said person or water user/consumer shall contact the District prior to construction for approval to obtain a water service connection or increase their usage. Any proposed construction approved for a new water service connection shall receive a completed hookup permit upon completion of the hookup permit request.

PASSED and approved by the Hill County Water District on this ___ day of _____, 2018.

HILL COUNTY WATER DISTRICT

By _____
President

ATTEST:

By _____
Secretary

HILL COUNTY WATER DISTRICT

7/18/2018 2:20 PM

Register: 1020 · Cash in Bank -Independence Bank

From 05/04/2018 through 07/18/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/04/2018			-split-	Deposit		X	5,998.51	189,527.78
05/08/2018		Allegiance	6150 · Employee Bene...		15.75	X		189,512.03
05/10/2018			12000 · Undeposited F...	Deposit		X	106.59	189,618.62
05/11/2018			-split-	Deposit		X	3,187.07	192,805.69
05/11/2018			12000 · Undeposited F...	Deposit		X	60.00	192,865.69
05/13/2018	TP		2145-02 · TP Flex	Funds Transfer	23.36	X		192,842.33
05/14/2018			-split-	Deposit		X	13,834.56	206,676.89
05/14/2018		Northwest Pipe Fittin...	2005 · Accounts Payab...	QuickBooks ge...		X		206,676.89
05/14/2018	4301	Anderson Zurmuehlen	2005 · Accounts Payab...		1,500.00	X		205,176.89
05/14/2018	4302	Chlorinators Incorpo...	2005 · Accounts Payab...		190.45	X		204,986.44
05/14/2018	4303	D P C Industries	2005 · Accounts Payab...		64.03	X		204,922.41
05/14/2018	4304	Farmers Union Oil	2005 · Accounts Payab...		102.11	X		204,820.30
05/14/2018	4305	ME Lab	2005 · Accounts Payab...		179.00	X		204,641.30
05/14/2018	4306	Montana DEQ	2005 · Accounts Payab...		140.00	X		204,501.30
05/14/2018	4307	Montana Sign Co.	2005 · Accounts Payab...		260.00	X		204,241.30
05/14/2018	4308	Mountain View Co-op	2005 · Accounts Payab...		218.18	X		204,023.12
05/14/2018	4309	North 40 Outfitters	2005 · Accounts Payab...		29.95	X		203,993.17
05/14/2018	4310	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	469.72	X		203,523.45
05/14/2018	4311	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	199.99	X		203,323.46
05/14/2018	4312	Totalfunds by Hasler	2005 · Accounts Payab...	7900 0110 346...	500.00	X		202,823.46
05/14/2018	4313	Triangle Communica...	2005 · Accounts Payab...		268.91	X		202,554.55
05/15/2018	4314	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	79.12	X		202,475.43
05/15/2018	4315	Mailfinance	2005 · Accounts Payab...		271.61	X		202,203.82
05/15/2018	4316	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	571.90	X		201,631.92
05/15/2018	4317	Montana DEQ	2005 · Accounts Payab...		30.00	X		201,601.92
05/15/2018	4338	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	850.00	X		200,751.92
05/17/2018			-split-	Deposit		X	6,928.17	207,680.09
05/17/2018			-split-	Deposit		X	5,295.48	212,975.57
05/17/2018	TP		2145-02 · TP Flex	Funds Transfer	7.43	X		212,968.14
05/21/2018		Deluxe Checks	6340 · Supplies - Office		86.13	X		212,882.01
05/24/2018	eft	American Funds	-split-		1,540.76	X		211,341.25
05/24/2018	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	569.00	X		210,772.25
05/25/2018	eft	United States Treasury	-split-	81-0297216	3,129.62	X		207,642.63
05/25/2018		QuickBooks Payroll ...	-split-	Created by Pay...	8,402.26	X		199,240.37
05/26/2018	TP		2145-03 · LC Flex	Funds Transfer	16.21	X		199,224.16
05/29/2018	eft	I Bank Visa 7669	2005 · Accounts Payab...		116.79	X		199,107.37
05/29/2018	eft	I Bank Visa 7677	2005 · Accounts Payab...		2,979.04	X		196,128.33
5/29/2018		Cady, Lonnie M.	-split-	Direct Deposit		X		196,128.33
05/29/2018		Pick, Tammy R.	-split-	Direct Deposit		X		196,128.33
05/29/2018		Decker, Scott N	-split-	Direct Deposit		X		196,128.33

HILL COUNTY WATER DISTRICT

7/18/2018 2:20 PM

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From 05/04/2018 through 07/18/2018

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/29/2018	TP		2145-03 · LC Flex	Funds Transfer	49.00	X		196,079.33
05/31/2018			-split-	Deposit		X	8,930.15	205,009.48
05/31/2018			-split-	Deposit		X	326.15	205,335.63
05/31/2018			4320 · Interest Income	Deposit		X	27.64	205,363.27
05/31/2018		Heartland	6170 · Fees		1.00	X		205,362.27
05/31/2018	eft	Blue Cross Blue Shie...	6150 · Employee Bene...		1,959.90	X		203,402.37
06/05/2018	4318	American Pipe & Su...	2005 · Accounts Payab...		58.00	X		203,344.37
06/05/2018	4319	Black Mountain Soft...	2005 · Accounts Payab...		1,396.00	X		201,948.37
06/05/2018	4320	Cool Spring Colony	2005 · Accounts Payab...		170.00	X		201,778.37
06/05/2018	4321	Daniel Hybner	2005 · Accounts Payab...		80.00	X		201,698.37
06/05/2018	4322	David E. Jones	2005 · Accounts Payab...		80.00			201,618.37
06/05/2018	4323	Fleet Wholesale Sup...	2005 · Accounts Payab...		78.00	X		201,540.37
06/05/2018	4324	Fraser's Oil	2005 · Accounts Payab...		925.86	X		200,614.51
06/05/2018	4325	Kevin W. Springer	2005 · Accounts Payab...		80.00	X		200,534.51
06/05/2018	4326	La Nay Kapperud	2005 · Accounts Payab...		80.00	X		200,454.51
06/05/2018	4327	Larry J. Fossen	2005 · Accounts Payab...		80.00	X		200,374.51
06/05/2018	4328	Loch Electric	2005 · Accounts Payab...		405.00	X		199,969.51
06/05/2018	4329	Lowell Strissel	2005 · Accounts Payab...		80.00	X		199,889.51
06/05/2018	4330	ME Lab	2005 · Accounts Payab...		179.00	X		199,710.51
06/05/2018	4331	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	1,190.53	X		198,519.98
06/05/2018	4332	Northwestern Energy	2005 · Accounts Payab...		769.72	X		197,750.26
06/05/2018	4333	Rob Moog	2005 · Accounts Payab...		80.00	X		197,670.26
06/05/2018	4334	Tina Wood	2005 · Accounts Payab...		80.00	X		197,590.26
06/05/2018	4335	Ugrin Alexander Zad...	2005 · Accounts Payab...	27935	847.50	X		196,742.76
06/05/2018	4336	Vintage Floral	2005 · Accounts Payab...	Moog Funeral	45.00	X		196,697.76
06/05/2018	4337	Western Lumber & S...	2005 · Accounts Payab...		69.70	X		196,628.06
06/05/2018	4339	Hill County Electric	2005 · Accounts Payab...		4,461.70	X		192,166.36
06/05/2018	4340	Micro-Comm Inc.	2005 · Accounts Payab...		360.00	X		191,806.36
06/05/2018	4342	North 40 Outfitters	2005 · Accounts Payab...		307.66	X		191,498.70
06/05/2018	4343	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	421.55	X		191,077.15
06/05/2018	4344	Postmaster	2005 · Accounts Payab...		90.00	X		190,987.15
06/05/2018	4345	Verizon Wireless	2005 · Accounts Payab...		311.98	X		190,675.17
06/05/2018	4346	American Welding &...	2005 · Accounts Payab...		29.96	X		190,645.21
06/05/2018	4347	Triangle Communica...	2005 · Accounts Payab...		258.72	X		190,386.49
06/06/2018	eft	Allegiance	2005 · Accounts Payab...		15.75	X		190,370.74
06/06/2018	4348	D P C Industries	2005 · Accounts Payab...		164.83	X		190,205.91
06/06/2018	4349	Mountain View Co-op	2005 · Accounts Payab...		170.57	X		190,035.34
06/08/2018			-split-	Deposit		X	25,319.95	215,355.25
06/08/2018			-split-	Deposit		X	4,529.63	219,884.92
06/08/2018			12000 · Undeposited F...	Deposit		X	149.01	220,033.93

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/10/2018	TP		2145-02 · TP Flex	Funds Transfer	21.36	X		220,012.57
06/15/2018			-split-	Deposit		X	8,333.78	228,346.35
06/22/2018			-split-	Deposit		X	7,700.84	236,047.19
06/22/2018	4350	D P C Industries	2005 · Accounts Payab...		10.00	X		236,037.19
06/22/2018	4351	Liquid Engineering	2005 · Accounts Payab...		5,700.00	X		230,337.19
06/22/2018	4352	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	591.71	X		229,745.48
06/22/2018	4353	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	9.99	X		229,735.49
06/22/2018	4354	Peerless Pump Comp...	2005 · Accounts Payab...		9,817.07	X		219,918.42
06/26/2018			12000 · Undeposited F...	Deposit		X	95.98	220,014.40
06/26/2018	4355	Core & Main	2005 · Accounts Payab...		369.14			219,645.26
06/26/2018	4356	Dearborn National Li...	2005 · Accounts Payab...	M120040	35.10			219,610.16
06/26/2018	4357	Industrial Service an...	2005 · Accounts Payab...		235.10			219,375.06
06/26/2018	4358	MACO/JPIA	2005 · Accounts Payab...	8082PC2019	11,033.00	X		208,342.06
06/26/2018	4359	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	485.88	X		207,856.18
06/26/2018			QuickBooks Payroll ...	-split- Created by Pay...	8,250.88	X		199,605.30
06/27/2018		Cady, Lonnie M.	-split-	Direct Deposit		X		199,605.30
06/27/2018		Pike, Tammy R.	-split-	Direct Deposit		X		199,605.30
06/27/2018		Decker, Scott N	-split-	Direct Deposit		X		199,605.30
06/27/2018	TP		2145-03 · LC Flex	Funds Transfer	153.60	X		199,451.70
06/28/2018			12000 · Undeposited F...	Deposit		X	51.63	199,503.33
06/28/2018	eft	Allegiance	2005 · Accounts Payab...		15.75			199,487.58
06/28/2018	eft	Blue Cross Blue Shie...	2005 · Accounts Payab...		1,959.90	X		197,527.68
06/28/2018	EFT	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	558.00			196,969.68
06/28/2018	4268	American Funds	-split-		1,529.55	X		195,440.13
06/28/2018	4360	Bureau of Reclamation	2005 · Accounts Payab...		4,629.45			190,810.68
06/28/2018	4361	North 40 Outfitters	2005 · Accounts Payab...		8.99			190,801.69
06/29/2018			-split-	Deposit		X	771.51	191,573.20
06/29/2018			12000 · Undeposited F...	Deposit			187.33	191,760.53
06/29/2018	eft	United States Treasury	-split-	81-0297216	3,109.88	X		188,650.65
06/29/2018	TP		2145-03 · LC Flex	Funds Transfer	49.21			188,601.44
06/30/2018			4320 · Interest Income	Interest		X	35.08	188,636.52
07/03/2018	EFT	I Bank Visa 7669	2005 · Accounts Payab...		482.06			188,154.46
07/03/2018	EFT	I Bank Visa 7677	2005 · Accounts Payab...		2,175.56			185,978.90
07/03/2018	4362	American Welding &...	2005 · Accounts Payab...		29.40			185,949.50
07/03/2018	4363	Farmers Union Oil	2005 · Accounts Payab...		78.35			185,871.15
07/03/2018	4364	Fraser's Oil	2005 · Accounts Payab...		794.68			185,076.47
07/03/2018	4365	Hill County Electric	2005 · Accounts Payab...		5,101.20			179,975.27
07/03/2018	4366	John Deere Financial	2005 · Accounts Payab...		184.93			179,790.34
07/03/2018	4367	Northwestern Energy	2005 · Accounts Payab...		1,238.28			178,552.06
07/03/2018	4368	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	22.46			178,529.60

HILL COUNTY WATER DISTRICT

7/18/2018 2:20 PM

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From 05/04/2018 through 07/18/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
07/03/2018	4369	Toner's Tire Rama	2005 · Accounts Payab...		126.50		178,403.10
07/03/2018	4370	Verizon Wireless	2005 · Accounts Payab...		317.28		178,085.82
07/06/2018			-split-	Deposit		4,447.32	182,533.14
07/06/2018			-split-	Deposit		15,455.29	197,988.43
07/06/2018			-split-	Deposit		15,267.25	213,255.68
07/09/2018	4371	Fleet Wholesale Sup...	2005 · Accounts Payab...		40.00		213,215.68
07/09/2018	4372	Havre Hardware & H...	2005 · Accounts Payab...	1774	192.14		213,023.54
07/09/2018	4373	Hi-Line Rental	2005 · Accounts Payab...	6227	100.00		212,923.54
07/09/2018	4374	Hill County Electric	2005 · Accounts Payab...		94.25		212,829.29
07/09/2018	4375	ME Lab	2005 · Accounts Payab...		179.00		212,650.29
07/09/2018	4376	North Central Auto P...	2005 · Accounts Payab...		2.30		212,647.99
07/09/2018	4377	Western Lumber & S...	2005 · Accounts Payab...		122.23		212,525.76
07/10/2018		Unemployment Insur...	-split-	031 4163	73.55		212,452.21
07/10/2018	4378	Triangle Communica...	2005 · Accounts Payab...		255.42		212,196.79
07/10/2018	4379	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	980.54		211,216.25
07/13/2018			-split-	Deposit		12,733.25	223,949.50
07/13/2018			-split-	Deposit		1,732.93	225,682.43
07/16/2018	4380	D P C Industries	2005 · Accounts Payab...		10.00		225,672.43
07/16/2018	4381	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	148.56		225,523.87
07/18/2018	4382	Daniel Hybner	2005 · Accounts Payab...		80.00		225,443.87
07/18/2018	4383	David E. Jones	2005 · Accounts Payab...		80.00		225,363.87
07/18/2018	4384	Kevin W. Springer	2005 · Accounts Payab...		80.00		225,283.87
07/18/2018	4385	La Nay Kapperud	2005 · Accounts Payab...		80.00		225,203.87
07/18/2018	4386	Larry J. Fossen	2005 · Accounts Payab...		80.00		225,123.87
07/18/2018	4387	Lowell Strissel	2005 · Accounts Payab...		80.00		225,043.87
07/18/2018	4388	Rob Moog	2005 · Accounts Payab...		80.00		224,963.87
07/18/2018	4389	Tina Wood	2005 · Accounts Payab...		80.00		224,883.87