

HILL COUNTY WATER DISTRICT

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FEBRUARY 2020 AGENDA

Wednesday, February 5, 2020 - 7:30 p.m. at the District's office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Financial Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – March 4, 2020 at 7:30 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on January 8, 2020 at the District's office at Hingham, Montana.

RECOGNITION OF VISITORS: Jody Hellegaard, General Manager, North Central Montana Regional Water Authority, Nate Weisenburger, PE, AE2S and Tim Peet, district water user.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by President Dave Jones, who acted as Chairman. All board members were present except Larry Fossen and the chairman declared a quorum present. Also present was Manager Scott Decker and Secretary Tammy Pike.

ROCKY BOY NORTH CENTRAL REGIONAL WATER PROJECT: Without objection, the Chairman changed the order of business and called upon Jody Hellegaard and Nate Weisenburger to address the Board. Ms. Hellegaard and Mr. Weisenburger reported on the progress with the water treatment plant, funding short falls and which segments would be receiving water first. Further discussion took place on several aspects of the project.

TIM PEET: Without objection the Chairman called upon Tim Peet. Mr. Peet discussed his water usage and monthly charges. Scott Decker will meet with Mr. Peet to data log the meters and review usage.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the October 23, 2019 regular board meeting previously received by all board members. On motion by Kevin Springer, seconded by LaNay Kapperud, the Board approved the minutes of the October 23, 2019 regular board meeting.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORT: Scott Decker reported the North Slope branch line gained another user.

Mr. Decker also reported the Fresno pump station has been dismantled and due to the frost, the landscaping will be completed in the spring.

Mr. Decker advised the control board at the Inverness pump station failed and has been replaced. The board was covered under the District's maintenance contract with Micro-Comm.

The roof hatch for the outside wet well at BPS#2 has been ordered and will be installed later this month.

Mr. Decker discussed the sampling requirements for Dioxin and has not received notification yet on whether the District will be required to sample for Dioxin.

Mr. Decker advised the Board on CEC's for the operators. Tammy Pike has her credits and Lonnie Cady and Mr. Decker will be obtaining their CEC's this year.

Mr. Decker reported water loss is up significantly for the month of December with systemwide loss at 22%. Several branch lines were contacted regarding the high loss on their lines.

Mr. Decker also reported the cold storage warehouse has been completed and is now being used.

BOARD ELECTIONS: Tammy Pike advised the Board terms for are up for appointment of Larry Fossen and Robert Moog. Ms. Pike presented the Board with a resolution which would need to be passed calling for the election. The Board reviewed the resolution and on motion by Dan Hybner, seconded by Kevin Springer the board approved passing the resolution calling for the election. A copy of said resolution is attached to the minutes. Mr. Fossen and Mr. Moog accepted another term and executed the Declaration for Nomination and Oath of Candidacy.

OTHER NEW BUSINESS:

None.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed the report on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Lowell Strissel, seconded by Tina Wood, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday February 5, 2020 at 7:30 p.m. at the District's office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

Register: 1020 · Cash in Bank -Independence Bank

From 10/24/2019 through 01/08/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C
10/28/2019	EFT	American Funds	-split-			
10/28/2019		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	1,729.57	X
10/28/2019		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	5,589.34	X
10/29/2019		Cady, Lonnie M.	-split-	Direct Deposit	3,508.43	X
10/29/2019		Pike, Tammy R.	-split-	Direct Deposit		X
10/29/2019		Decker, Scott N	-split-	Direct Deposit		X
10/31/2019			-split-	Deposit		X
10/31/2019			4320 · Interest Income	Interest		X
10/31/2019	EFT	Heartland	2005 · Accounts Payab...		1.00	X
10/31/2019	EFT	Blue Cross Blue Shic...	2005 · Accounts Payab...		2,071.02	X
11/04/2019	cft	I Bank Visa 7669	2005 · Accounts Payab...		454.35	X
11/04/2019	EFT	I Bank Visa 7677	2005 · Accounts Payab...		1,574.86	X
11/05/2019			-split-	Deposit		X
11/05/2019	cft	Triangle Communica...	2005 · Accounts Payab...		726.76	X
11/05/2019	TP		4010 · Gildford Count...			X
11/06/2019	EFT	Allegiance	2005 · Accounts Payab...		15.75	X
11/07/2019			-split-	Deposit		X
11/09/2019	TP		4010 · Gildford Count...			X
11/11/2019	EFT	Montana Dept. of Re...	2100 · State Wtihholding	4026077-002-...	633.00	X
11/12/2019	cft	Hill County Electric	2005 · Accounts Payab...		3,711.80	X
11/12/2019	EFT	United States Treasury	-split-	81-0297216	3,529.58	X
11/12/2019	4841	Cory Decker Constru...	2005 · Accounts Payab...		800.00	X
11/12/2019	4842	Double R, Inc	2005 · Accounts Payab...		6,288.50	X
11/12/2019	4843	Farmers Union Oil	2005 · Accounts Payab...		58.36	X
11/12/2019	4844	Fraser's Oil	2005 · Accounts Payab...		792.55	X
11/12/2019	4845	Furrow Pump	2005 · Accounts Payab...		734.92	X
11/12/2019	4846	Hi-Line Rental	2005 · Accounts Payab...	6227	1,323.80	X
11/12/2019	4847	North 40 Outfitters	2005 · Accounts Payab...		48.15	X
11/12/2019	4848	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	711.31	X
11/12/2019	4849	Northwestern Energy	2005 · Accounts Payab...		989.36	X
11/12/2019	4850	Pacific Steel & Reey...	2005 · Accounts Payab...		29.85	X
11/12/2019	4851	PASCO REDI MIX	2005 · Accounts Payab...		511.00	X
11/12/2019	4852	Tiber Tractor Co.	2005 · Accounts Payab...		62.90	X
11/12/2019	4853	Toner's Tire Rama	2005 · Accounts Payab...		840.00	X
11/12/2019	4854	Verizon Wireless	2005 · Accounts Payab...		298.44	X
11/12/2019	4855	American Welding &...	2005 · Accounts Payab...		120.95	X
11/13/2019	4856	American Pipe & Su...	2005 · Accounts Payab...		88.35	X
11/13/2019	4857	D P C Industries	2005 · Accounts Payab...		10.00	X
11/13/2019	4858	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	390.18	X
11/14/2019			-split-	Deposit		X

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Date	Number	Payee	Account	Memo	Payment	C
11/14/2019			-split-	Deposit		X
11/15/2019			12000 · Undeposited F...	Deposit		X
11/16/2019	TP		2145-02 · TP Flex	Funds Transfer	200.00	X
11/20/2019			12000 · Undeposited F...	Deposit		X
11/20/2019	4859	Furrow Pump	2005 · Accounts Payab...		22.85	X
11/21/2019			-split-	Deposit		X
11/22/2019	TP		4120 · East Kremlin W...			X
11/23/2019			12000 · Undeposited F...	Deposit		X
11/26/2019			12000 · Undeposited F...	Deposit		X
11/26/2019	4861	Anderson Zurmuchlen	2005 · Accounts Payab...		1,500.00	X
11/26/2019	4862	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	84.78	X
11/26/2019	4863	Prince Inc	2005 · Accounts Payab...		980.00	X
11/26/2019	4864	Montana Secretary of...	2005 · Accounts Payab...		25.00	X
11/26/2019		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	4,954.25	X
11/27/2019	EFT	Blue Cross Blue Shic...	2005 · Accounts Payab...		3,309.12	X
11/27/2019		Cady, Lonnie M.	-split-	Direct Deposit		X
11/27/2019		Pike, Tammy R.	-split-	Direct Deposit		X
11/27/2019		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	3,034.15	X
11/27/2019	TP		2145-02 · TP Flex	Funds Transfer	9.34	X
11/29/2019	EFT	I Bank Visa 7669	2005 · Accounts Payab...		788.55	X
11/29/2019	EFT	I Bank Visa 7677	2005 · Accounts Payab...		838.31	X
11/29/2019		Decker, Scott N	-split-	Direct Deposit		X
11/30/2019			4320 · Interest Income	Interest		X
12/02/2019	cft	Heartland	2005 · Accounts Payab...		1.00	X
12/03/2019	cft	Hill County Electric	2005 · Accounts Payab...		581.47	X
12/03/2019	EFT	Hill County Electric	2005 · Accounts Payab...		2,333.85	X
12/03/2019	4865	American Pipe & Su...	2005 · Accounts Payab...		20.36	X
12/03/2019	4866	Daniel Hybner	2005 · Accounts Payab...		80.00	
12/03/2019	4867	David E. Jones	2005 · Accounts Payab...		80.00	X
12/03/2019	4868	Farmers Union Oil	2005 · Accounts Payab...		26.22	X
12/03/2019	4869	Fraser's Oil	2005 · Accounts Payab...		997.43	X
12/03/2019	4870	Hi-Line Rental	2005 · Accounts Payab...	6227	94.45	X
12/03/2019	4871	Hill County Electric	2005 · Accounts Payab...	VOID:		X
12/03/2019	4872	John Deere Financial	2005 · Accounts Payab...		23.53	X
12/03/2019	4873	Kevin W. Springer	2005 · Accounts Payab...		80.00	X
12/03/2019	4874	La Nay Kapperud	2005 · Accounts Payab...		80.00	X
12/03/2019	4875	Larry J. Fossen	2005 · Accounts Payab...		80.00	X
12/03/2019	4876	Lowell Strissel	2005 · Accounts Payab...		80.00	X
12/03/2019	4877	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	3.08	X
12/03/2019	4878	Northwestern Energy	2005 · Accounts Payab...		945.44	X

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Date	Number	Payee	Account	Memo	Payment	C
12/03/2019	4879	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	156.28	X
12/03/2019	4880	Rob Moog	2005 · Accounts Payab...		80.00	X
12/03/2019	4881	Tina Wood	2005 · Accounts Payab...		80.00	X
12/03/2019	4882	Verizon Wireless	2005 · Accounts Payab...		325.14	X
12/03/2019	4883	Hill County Electric	2005 · Accounts Payab...	VOID:		X
12/04/2019	EFT	Triangle Communica...	2005 · Accounts Payab...		254.74	X
12/04/2019	4884	American Welding &...	2005 · Accounts Payab...		67.05	X
12/04/2019	4885	North 40 Outfitters	2005 · Accounts Payab...		136.41	X
12/05/2019			12000 · Undeposited F...	Deposit		X
12/05/2019			-split-	Deposit		X
12/06/2019	EFT	Allegiance	2005 · Accounts Payab...		15.75	X
12/09/2019	4886	C & C Excavation, Inc.	2005 · Accounts Payab...		1,230.00	X
12/09/2019	4887	Havre Hardware & H...	2005 · Accounts Payab...	1774	11.98	X
12/09/2019	4888	Pacific Steel & Recy...	2005 · Accounts Payab...		188.94	X
12/09/2019	4889	Western Lumber & S...	2005 · Accounts Payab...		2,400.30	X
12/10/2019	EFT	American Funds	-split-		1,676.33	X
12/10/2019	EFT	Montana Dept. of Re...	2100 · State Wtithholding	4026077-002-...	529.00	X
12/11/2019	EFT	United States Treasury	-split-	81-0297216	2,894.64	X
12/12/2019			-split-	Deposit		X
12/16/2019	TP		4140 · Rudyard Servic...	paid hewd onli...		X
12/18/2019	TP		2145-02 · TP Flex	Funds Transfer	9.34	X
12/19/2019			-split-	Deposit		X
12/20/2019			12000 · Undeposited F...	Deposit		X
12/26/2019			12000 · Undeposited F...	Deposit		X
12/26/2019		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	8,142.53	X
12/27/2019		Decker, Scott N	-split-	Direct Deposit		X
12/27/2019		Cady, Lonnie M.	-split-	Direct Deposit		X
12/27/2019		Pike, Tammy R.	-split-	Direct Deposit		X
12/30/2019		Northwest Pipe Fittin...	2005 · Accounts Payab...	QuickBooks ge...		X
12/30/2019	4890	CNA Surety	2005 · Accounts Payab...		100.00	
12/30/2019	4891	Cory Decker Constru...	2005 · Accounts Payab...		800.00	
12/30/2019	4892	D P C Industries	2005 · Accounts Payab...		10.00	
12/30/2019	4893	Dearborn National Li...	2005 · Accounts Payab...	M120040	35.10	
12/30/2019	4894	Farmers Union Oil	2005 · Accounts Payab...		177.42	
12/30/2019	4895	Hach Company	2005 · Accounts Payab...	243730	347.28	
12/30/2019	4896	Hi-Line Rental	2005 · Accounts Payab...	6227	1,070.60	
12/30/2019	4897	Hill County Electric	2005 · Accounts Payab...		115.95	
12/30/2019	4898	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	54.47	
12/31/2019			-split-	Deposit		X
12/31/2019			4320 · Interest Income	Interest		X

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>
12/31/2019	cft	Blue Cross Blue Shic...	2005 · Accounts Payab...		3,309.12	X
01/02/2020	TP		4080 · Joplin Water Us...			
01/03/2020			-split-	Deposit		
01/06/2020		American Funds	-split-			
01/06/2020	cft	Hill County Electric	2005 · Accounts Payab...		1,687.76	
01/06/2020	cft	I Bank Visa 7669	2005 · Accounts Payab...		3,029.00	
01/06/2020	cft	I Bank Visa 7677	2005 · Accounts Payab...		316.01	
01/06/2020	EFT	Montana Dept. of Re...	2100 · State Wtihholding	4026077-002-...	3,072.24	
01/06/2020	4899	American Welding &...	2005 · Accounts Payab...		543.00	
01/06/2020	4900	Daniel Hybner	2005 · Accounts Payab...		69.72	
01/06/2020	4901	David E. Jones	2005 · Accounts Payab...		80.00	
01/06/2020	4902	Fraser's Oil	2005 · Accounts Payab...		80.00	
01/06/2020	4903	HiLine Hardware	2005 · Accounts Payab...		619.99	
01/06/2020	4904	Kevin W. Springer	2005 · Accounts Payab...		18.40	
01/06/2020	4905	La Nay Kapperud	2005 · Accounts Payab...		80.00	
01/06/2020	4906	Larry J. Fossen	2005 · Accounts Payab...		80.00	
01/06/2020	4907	Lowell Strissel	2005 · Accounts Payab...		80.00	
01/06/2020	4908	North 40 Outfitters	2005 · Accounts Payab...		57.09	
01/06/2020	4909	Northwestern Energy	2005 · Accounts Payab...		867.54	
01/06/2020	4910	Rob Moog	2005 · Accounts Payab...		80.00	
01/06/2020	4911	Tina Wood	2005 · Accounts Payab...		80.00	
01/06/2020	4912	Town of Hingham.	2005 · Accounts Payab...		168.00	
01/06/2020	4913	Verizon Wireless	2005 · Accounts Payab...		256.79	
01/06/2020	4914	Western Lumber & S...	2005 · Accounts Payab...		179.13	
01/07/2020	cft	United States Treasury	-split-	81-0297216	2,961.74	
01/07/2020	4915	ME Lab	2005 · Accounts Payab...		26.00	