

HILL COUNTY WATER DISTRICT

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FEBRUARY 2018 AGENDA

Wednesday, February 7, 2018 - 7:30 p.m. at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Financial Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – March 7, 2018 at 7:30 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on January 3, 2018 at the District's shop/office at Hingham, Montana.

RECOGNITION OF VISITORS: No visitors were present.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by Vice President Lowell Strissel, who acted as Chairman. All board members were present except Dave Jones and Larry Fossen and the chairman declared a quorum present. Also present was Manager Scott Decker and Secretary Tammy Pike.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the December 6, 2017 regular board meeting previously received by all board members. On motion by Rob Moog, seconded by Dan Hybner, the Board approved the minutes of the December 6, 2017 regular board meeting.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORTS: Scott Decker showed the Board the new Neptune meter which will replace high usage meters. The new meter has no moving parts and can detect a flow of water at 1/20th of a gallon.

Mr. Decker discussed the letter from Greg Butts of the Montana Department of Environmental Quality (DEQ). Mr. Decker advised the District will still be required to sample six sites per month but the sites will be throughout the system not just in towns. Mr. Decker is working on a new sample site plan to submit to the DEQ.

Mr. Decker advised the Board the 2012 Ford pickup Tammy Pike drives was in the shop to have the front 4 wheel drive hub, actuator, motor and shaft replaced.

Mr. Decker reported the pumpstations are getting a new coat of paint on the inside walls and each will be equipped with a new cabinet.

Mr. Decker is still waiting for a quote from Northwest Pipe on vertical multi-stage pumps which will replace the Peerless flooded suction pumps in Inverness and Hingham.

Mr. Decker reported a service tech from E.C. Power Systems will be programming the boards for the automatic transfer switches at BPS 1 and 2.

FINANCIAL REPORT: Tammy Pike referred the Board to the financial report completed by Anderson Zurmuehlen and the Profit & Loss Statements included with the meeting materials. Ms. Pike noted operating revenues are up 15% (\$26,241) from the previous year, expenses were up 13% (\$16,915) from the previous year, due mostly to increases in depreciation and utilities, and operating income was up 21% (\$11,050) from the previous year. The Board reviewed the reports and discussion took place. On motion by Rob Moog, seconded by LaNay Kapperud, the Board approved the reports and budget as presented.

OTHER NEW BUSINESS:

ROBO/NCRWA: Dan Hybner reported on attending the Regional Water Authority meeting and provided board members with a copy of the project status report. Mr. Hybner advised the Board the report provided several scenarios for the remaining segments to be constructed. The Board reviewed the report and discussion took place.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed reports on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Kevin Springer, seconded by Dan Hybner, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday February 7, 2018 at 7:30 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

1/3/2018 2:22 PM

Register: 1020 · Cash in Bank -Independence Bank

From 12/07/2017 through 01/03/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
12/11/2017			-split-	Deposit		9,034.60	205,499.97
12/11/2017			-split-	Deposit		12,838.59	218,338.56
12/11/2017			-split-	Deposit		1,168.36	219,506.92
12/12/2017	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	566.00		218,940.92
12/13/2017	eft	United States Treasury	-split-	81-0297216	3,396.06		215,544.86
12/15/2017			-split-	Deposit		10,891.65	226,436.51
12/15/2017			-split-	Deposit		222.53	226,659.04
12/20/2017		Hartland Payment Se...	-split-	Deposit		30.00	226,689.04
12/22/2017			-split-	Deposit		5,553.64	232,242.68
12/22/2017			12000 · Undeposited F...	Deposit		74.58	232,317.26
12/27/2017		QuickBooks Payroll ...	-split-	Created by Pay...	2,878.68		229,438.58
12/28/2017		QuickBooks Payroll ...	-split-	Created by Pay...	5,136.38		224,302.20
12/28/2017		Decker, Scott N	-split-	Direct Deposit		X	224,302.20
12/29/2017			-split-	Deposit		482.01	224,784.21
12/29/2017		Cady, Lonnie M.	-split-	Direct Deposit		X	224,784.21
12/29/2017		Pike, Tammy R.	-split-	Direct Deposit		X	224,784.21
01/02/2018	eft	I Bank Visa 7669	2005 · Accounts Payab...		64.07		224,720.14
01/02/2018	eft	I Bank Visa 7677	2005 · Accounts Payab...		637.26		224,082.88
01/03/2018	4157	Blue Cross Blue Shie...	2005 · Accounts Payab...		1,959.90		222,122.98
01/03/2018	4158	CNA Surety	2005 · Accounts Payab...		100.00		222,022.98
01/03/2018	4159	D P C Industries	2005 · Accounts Payab...		10.00		222,012.98
01/03/2018	4160	Daniel Hybner	2005 · Accounts Payab...		80.00		221,932.98
01/03/2018	4161	David E. Jones	2005 · Accounts Payab...		80.00		221,852.98
01/03/2018	4162	Dearborn National Li...	2005 · Accounts Payab...	M120040	35.10		221,817.88
01/03/2018	4163	Fraser's Oil	2005 · Accounts Payab...		711.09		221,106.79
01/03/2018	4164	Hill County Electric	2005 · Accounts Payab...		2,873.50		218,233.29
01/03/2018	4165	Inverness Bar & Sup...	2005 · Accounts Payab...		653.72		217,579.57
01/03/2018	4166	Kevin W. Springer	2005 · Accounts Payab...		80.00		217,499.57
01/03/2018	4167	La Nay Kapperud	2005 · Accounts Payab...		80.00		217,419.57
01/03/2018	4168	Larry J. Fossen	2005 · Accounts Payab...		80.00		217,339.57
01/03/2018	4169	Lowell Strissel	2005 · Accounts Payab...		80.00		217,259.57
01/03/2018	4170	Montana Rural Wate...	2005 · Accounts Payab...		250.00		217,009.57
01/03/2018	4171	North 40 Outfitters	2005 · Accounts Payab...		156.98		216,852.59
01/03/2018	4172	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	3,483.59		213,369.00
01/03/2018	4173	Northwestern Energy	2005 · Accounts Payab...		1,092.78		212,276.22
01/03/2018	4174	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	992.44		211,283.78
01/03/2018	4175	Rob Moog	2005 · Accounts Payab...		80.00		211,203.78
01/03/2018	4176	Sherwin Williams	2005 · Accounts Payab...		238.27		210,965.51
01/03/2018	4177	Tina Wood	2005 · Accounts Payab...		80.00		210,885.51
01/03/2018	4178	Triangle Communica...	2005 · Accounts Payab...		254.39		210,631.12

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment C</u>	<u>Deposit</u>	<u>Balance</u>
01/03/2018	4179	Verizon Wireless	2005 · Accounts Payab...		299.98		210,331.14
01/03/2018	4180	Town of Hingham.	2005 · Accounts Payab...		168.00		210,163.14
01/03/2018	4181	American Welding &...	2005 · Accounts Payab...		28.31		210,134.83