

# HILL COUNTY WATER DISTRICT

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## FEBRUARY 2017 AGENDA

**Wednesday, February 1, 2017 - 7:30 p.m.** at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Financial Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

**NEXT REGULAR MEETING – March 1, 2017 at 7:30 p.m.**

## MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on January 4, 2017, at the District's shop/office at Hingham, Montana.

**RECOGNITION OF VISITORS:** Wayne Hiett of WIPFLI was present.

### **CALL TO ORDER:**

The meeting was called to order at 7:30 p.m. by Vice President Lowell Strissel, who acted as Chairman. All board members were present except Dave Jones, Kevin Springer and Larry Fossen and the chairman declared a quorum present. Also present were Secretary Tammy Pike and Manager Scott Decker.

**AUDIT REPORT:** Without objection, the Chairman changed the order of business and called upon Wayne Hiett to discuss the District's annual audit. Mr. Hiett discussed the auditor's letter and reviewed the substance of the draft audit report with the Board, noting that the District had no Findings for the current financial year. The Board reviewed the audit and discussion took place. On motion by Rob Moog, seconded by LaNay Kapperud, the Board unanimously approved the draft audit as presented.

**PUBLIC COMMENTS:** No other members of the public were present or made any comments.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:**

The Chairman asked for corrections or additions to the minutes of the December 7, 2016 regular board meeting previously received by all board members. On motion by Dan Hybner, seconded by Larry Olson, the Board approved the minutes of the December 7, 2016 regular board meeting.

### **OLD BUSINESS:**

None.

### **OTHER OLD BUSINESS:**

None.

### **NEW BUSINESS:**

**EMPLOYEE REPORTS:** Scott Decker advised the Board the control board for the generator at BPS1 failed and a new board has been ordered.

Mr. Decker also reported the K-800 bulk water controller in Hingham will need to be replaced soon as it is starting to develop problems. Mr. Decker contacted the company and there are no upgrades available for the controller. Mr. Decker will replace the bulk controller with the same style installed at the other bulk stations last year.

Mr. Decker showed the Board the old pumps and motors from the Kremlin pumpstation which were removed this past month. Parts for the pumps are no longer available and the bearings in the motors are worn out. Mr. Decker contacted Superior Pump and they are not interested in the overhauling and selling the pumps. Mr. Decker also contacted Mosch Electric and to clean and install new bearings would cost \$400 - \$500 per motor. He was informed the motors are old and not energy efficient and would be very hard to sell. The Board discussed the matter and agreed to sell the old pumps and motors for scrap.

Mr. Decker reported the master meter for Kremlin will arrive sometime this week and will be installed on January 11, 2017.

Mr. Decker also advised the Board that Lonnie Cady has been painting the pumpstations.

Mr. Decker reported on videoing the pumpstations and presented the Board with popcorn and videos showing all the improvements to the pumpstations and bulk controllers.

Mr. Decker also made great notes on how well Tammy Pike and Lonnie Cady are performing their duties. The Board commended Ms. Pike and Mr. Cady for their outstanding work.

**OTHER NEW BUSINESS:**

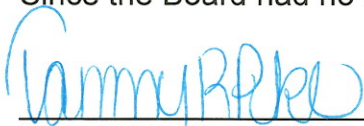
None.

**OTHER BUSINESS:**

**DELINQUENCIES:** The Board reviewed reports on current delinquencies.

**BILLS:** The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Larry Olson, seconded by Dan Hybner, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



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Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday February 1, 2017 at 7:30 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

1/4/2017 1:52 PM

Register: 1020 · Cash in Bank -Independence Bank

From 12/08/2016 through 01/04/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/09/2016			-split-	Deposit			15,312.63	232,163.79
12/09/2016			-split-	Deposit			17,442.52	249,606.31
12/12/2016		Allegiance	2145-02 · TP Flex		2.00			249,604.31
12/13/2016	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	541.00			249,063.31
12/14/2016		Allegiance	2145-02 · TP Flex		26.66			249,036.65
12/14/2016	eft	United States Treasury	-split-	81-0297216	3,066.08			245,970.57
12/16/2016			-split-	Deposit			5,998.81	251,969.38
12/23/2016			-split-	Deposit			590.43	252,559.81
12/23/2016		QuickBooks Payroll ...	-split-	Created by Pay...	8,026.35			244,533.46
12/26/2016		Decker, Scott N	-split-	Direct Deposit		X		244,533.46
12/26/2016		Cady, Lonnie M.	-split-	Direct Deposit		X		244,533.46
12/26/2016		Pike, Tammy R.	-split-	Direct Deposit		X		244,533.46
12/26/2016	TP		-split-				75.00	244,608.46
12/26/2016	TP		1020 · Cash in Bank -I...				150.00	244,758.46
12/26/2016	TP		1020 · Cash in Bank -I...				100.00	244,858.46
12/27/2016	EFT	Unemployment Insur...	-split-	031 4163	11.55			244,846.91
12/27/2016	EFT	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	585.00			244,261.91
12/27/2016	3716	American Pipe & Su...	2005 · Accounts Payab...		12.30			244,249.61
12/27/2016	3717	American Welding &...	2005 · Accounts Payab...	F0563/04493516	39.34			244,210.27
12/27/2016	3718	Aqua Azul Corporation	2005 · Accounts Payab...		971.24			243,239.03
12/27/2016	3719	Blue Cross Blue Shie...	2005 · Accounts Payab...		1,802.53			241,436.50
12/27/2016	3720	CNA Surety	2005 · Accounts Payab...		100.00			241,336.50
12/27/2016	3721	D P C Industries	2005 · Accounts Payab...		20.00			241,316.50
12/27/2016	3722	Hach Company	2005 · Accounts Payab...	243730	655.47			240,661.03
12/27/2016	3723	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	625.19			240,035.84
12/27/2016	3724	Sherwin Williams	2005 · Accounts Payab...		128.88			239,906.96
12/27/2016	3725	Triangle Communica...	2005 · Accounts Payab...		244.70			239,662.26
12/27/2016	3726	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	50.88			239,611.38
12/28/2016	EFT	American Funds	-split-		1,272.92			238,338.46
12/29/2016	eft	United States Treasury	-split-	81-0297216	3,411.36			234,927.10
12/30/2016			-split-	Deposit			358.80	235,285.90
12/30/2016		Independence Bank	9100 · Interest	December 201...			30.91	235,316.81
01/03/2017	3727	Montana Rural Wate...	2005 · Accounts Payab...		475.00			234,841.81
01/03/2017	3728	Daniel Hybner	2005 · Accounts Payab...		80.00			234,761.81
01/03/2017	3729	David E. Jones	2005 · Accounts Payab...		80.00			234,681.81
01/03/2017	3730	Dearborn National Li...	2005 · Accounts Payab...	M120040	35.10			234,646.71
01/03/2017	3731	E C Power System, I...	2005 · Accounts Payab...		1,807.89			232,838.82
01/03/2017	3732	Kevin W. Springer	2005 · Accounts Payab...		80.00			232,758.82
01/03/2017	3733	La Nay Kapperud	2005 · Accounts Payab...		80.00			232,678.82
01/03/2017	3734	Larry J. Fossen	2005 · Accounts Payab...		80.00			232,598.82

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<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
01/03/2017	3735	Laurence Olson	2005 · Accounts Payab...		80.00			232,518.82
01/03/2017	3736	Lowell Strissel	2005 · Accounts Payab...		80.00			232,438.82
01/03/2017	3737	North 40 Outfitters	2005 · Accounts Payab...		163.27			232,275.55
01/03/2017	3738	Northwestern Energy	2005 · Accounts Payab...		300.51			231,975.04
01/03/2017	3739	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	20.42			231,954.62
01/03/2017	3740	Rob Moog	2005 · Accounts Payab...		80.00			231,874.62
01/03/2017	3741	Verizon Wireless	2005 · Accounts Payab...		320.74			231,553.88
01/03/2017	3742	Northwestern Energy	2005 · Accounts Payab...		1,172.90			230,380.98
01/04/2017	3743	Fraser's Oil	2005 · Accounts Payab...		653.25			229,727.73
01/04/2017	3744	I Bank Visa 7669	2005 · Accounts Payab...		397.85			229,329.88
01/04/2017	3745	I Bank Visa 7677	2005 · Accounts Payab...		1,772.62			227,557.26
01/04/2017	3746	John Deere Financial	2005 · Accounts Payab...		468.61			227,088.65
01/04/2017	3747	American Welding &...	2005 · Accounts Payab...		25.38			227,063.27
01/04/2017	3748	Hill County Electric	2005 · Accounts Payab...		4,072.00			222,991.27
01/04/2017	3749	State Treasurer	2005 · Accounts Payab...		550.00			222,441.27