

HILL COUNTY WATER DISTRICT

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BOOKKEEPER
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JULY 2022 AGENDA

Wednesday, July 6, 2022 - 7:30 p.m. at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. CD Renewal

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – August 3, 2022 at 7:30 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on June 1, 2022, at the District's office at Hingham, Montana.

RECOGNITION OF VISITORS: No visitors were present.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by President Lowell Strissel, who acted as Chairman. All board members were present except Kevin Springer and the chairman declared a quorum present. Also present was Manager Scott Decker and Secretary Tammy Pike.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the May 4, 2022, regular board meeting previously received by all board members. On motion by Tina Wood, seconded by LaNay Kapperud, the Board approved the minutes of the May 4, 2022, regular board meeting.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORT: Scott Decker reported the water conservation notice would remain in effect until June 7, 2022. Mr. Decker advised the divers would begin the inspections and repairs of the water tanks on June 7, 2022.

Mr. Decker also reported a meeting is scheduled with the Neptune reps and tech on June 15, 2022, to discuss the upgrades to the branch line meters.

Mr. Decker advised the infiltration gallery is beginning to flow better than it was in May 2022. We are still below our maximum gallons of flow per minute and are currently pumping at 355 gpm. For the month of May we pumped 11,000,000 gallons of water.

CD RENEWAL: Tammy Pike referred the Board to the Investment Report included with the meeting materials. She reported that a portion of the District's existing CD investments is subject to reinvestment in June. Ms. Pike reviewed with the Board CD investment options and quoted rates from banks noting that Independence Bank had the

best rates. On motion by Tina Wood, seconded by Jason Myers, the Board approved renewing the existing CD at Independence Bank for one year at a rate of .75% and authorized the officers to execute any documents required.

PROPOSED ORDINANCE: The Board reviewed and discussed the second reading of Ordinance 2022-1 amending Section 1.3 pertaining to fees for new water services wherein language was removed regarding the costs associated with the hookup fee. The Board made no changes to the Ordinance and on motion by Larry Fossen, seconded by Dan Hybner, Ordinance 2022-1 was approved.

OTHER NEW BUSINESS:

None.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed the report on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Rob Moog, seconded by Jason Myers, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday July 6, 2022, at 7:30 p.m. at the District's office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

Register: 1021 · Cash in Bank-Independence Bank

From 05/05/2022 through 06/01/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/05/2022	TP		1145 · Accounts Recei...			X	125.00	148,085.52
05/06/2022	eft	Allegiance	2005 · Accounts Payab...		15.75	X		148,069.77
05/06/2022	TP		1145 · Accounts Recei...			X	80.00	148,149.77
05/09/2022	eft	Montana Dept. of Re...	2100 · State Wtihholding	4026077-002-...	554.00	X		147,595.77
05/09/2022	EFT	American Funds	-split-		1,990.17	X		145,605.60
05/09/2022	TP		1145 · Accounts Recei...			X	72.43	145,678.03
05/10/2022	eft	United States Treasury	-split-	81-0297216	3,019.34	X		142,658.69
05/10/2022	TP		1145 · Accounts Recei...			X	61.45	142,720.14
05/11/2022			-split-	Deposit		X	25,704.18	168,424.32
05/11/2022	TP		1145 · Accounts Recei...			X	62.79	168,487.11
05/13/2022			12000 · Undeposited F...	Deposit		X	182.00	168,669.11
05/13/2022	TP		1145 · Accounts Recei...			X	89.55	168,758.66
05/14/2022	TP		2145-02 · TP Flex	Funds Transfer	130.00	X		168,628.66
05/16/2022			12000 · Undeposited F...	Deposit		X	98.89	168,727.55
05/17/2022			12000 · Undeposited F...	Deposit		X	90.00	168,817.55
05/26/2022			12000 · Undeposited F...	Deposit		X	62.62	168,880.17
05/26/2022		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	9,227.80	X		159,652.37
05/27/2022			-split-	Deposit		X	900.60	160,552.97
05/27/2022			-split-	Deposit		X	9,283.04	169,836.01
05/27/2022			-split-	Deposit		X	3,358.39	173,194.40
05/27/2022			12000 · Undeposited F...	Deposit		X	145.00	173,339.40
05/27/2022			12000 · Undeposited F...	Deposit		X	300.00	173,639.40
05/27/2022	1631	D P C Industries	2005 · Accounts Payab...		20.00			173,619.40
05/27/2022	1632	Farmers Union Oil	2005 · Accounts Payab...		3.18			173,616.22
05/27/2022	1633	ME Lab	2005 · Accounts Payab...		233.00			173,383.22
05/27/2022	1634	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	2,294.66			171,088.56
05/27/2022		Decker, Scott N	-split-	Direct Deposit		X		171,088.56
05/27/2022		Cady, Lonnie M.	-split-	Direct Deposit		X		171,088.56
05/27/2022		Pike, Tammy R.	-split-	Direct Deposit		X		171,088.56
05/29/2022			4320 · Interest Income	Interest		X	5.75	171,094.31
05/31/2022	eft	I Bank Visa 2008	2005 · Accounts Payab...		976.43			170,117.88
05/31/2022	eft	I Bank Visa 2016	2005 · Accounts Payab...		358.37			169,759.51
05/31/2022	eft	Blue Cross Blue Shie...	2005 · Accounts Payab...		3,598.36	X		166,161.15
05/31/2022	eft	Heartland	2005 · Accounts Payab...		6.00	X		166,155.15
06/01/2022	EFT	American Funds	-split-		2,046.30			164,108.85
06/01/2022	1635	Daniel Hybner	2005 · Accounts Payab...		80.00			164,028.85
06/01/2022	1636	Jason Myers	2005 · Accounts Payab...		80.00			163,948.85
06/01/2022	1637	Kevin W. Springer	2005 · Accounts Payab...	VOID:		X		163,948.85
06/01/2022	1638	La Nay Kapperud	2005 · Accounts Payab...		80.00			163,868.85
06/01/2022	1639	Larry J. Fossen	2005 · Accounts Payab...		80.00			163,788.85

HILL COUNTY WATER DISTRICT

6/13/2022 12:44 PM

Register: 1021 · Cash in Bank-Independence Bank

From 05/05/2022 through 06/01/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
06/01/2022	1640	Lowell Strissel	2005 · Accounts Payab...		80.00		163,708.85
06/01/2022	1641	North 40 Outfitters	2005 · Accounts Payab...		111.34		163,597.51
06/01/2022	1642	Northwestern Energy	2005 · Accounts Payab...		1,376.36		162,221.15
06/01/2022	1643	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	101.35		162,119.80
06/01/2022	1644	Rob Moog	2005 · Accounts Payab...		80.00		162,039.80
06/01/2022	1645	Tina Wood	2005 · Accounts Payab...		80.00		161,959.80
06/01/2022	1646	Verizon Wireless	2005 · Accounts Payab...		242.51		161,717.29
06/01/2022	1647	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	514.80		161,202.49

ORDINANCE NO. 2022-1

AN ORDINANCE AMENDING SECTION 1.3 OF THE RULES AND REGULATIONS OF THE HILL COUNTY WATER DISTRICT PERTAINING TO FEES FOR NEW WATER SERVICES

BE IT ORDAINED by the Board of Directors of the Hill County Water District that:

Sections 1.3 of the Rules and Regulations for the Hill County Water District is hereby amended to read as follows:

1.3 HOOKUP CHARGES FOR NEW USERS.

Each new water user, whether a household or business, who wishes to receive water from the District shall pay a fee prior to hookup.

The District shall supply the following with the hookup fee:

1. A saddle;
2. A corp stop;
3. A curb stop;
4. A curb box;
5. 5/8" meter with bronze connectors
6. A double check valve; and
7. A PRV.

If a larger meter (1" meter) is requested the water user must pay the difference in price. This charge shall be applicable to any new connection.

For new water services, the water user shall pay all expenses incurred in connection with the tapping of the main. The water user shall be responsible for all expenses related to laying and maintaining the service pipes from the main to the premises of the water user. All supplies used to receive water from the District shall comply with the Montana Section of the American Water Works Association (MSAWWA) standards.

In instances where there is a change in ownership to a household or business with an established connection to a Hill County Water District service line, a fee of \$50 shall be assessed for the change in service. (Amended by Ordinance No. 2012-2 dated May 2, 2012.)

PASSED and approved by the Hill County Water District on this 1st day of June, 2022.

HILL COUNTY WATER DISTRICT

By 
President

ATTEST:

By 
Secretary