

HILL COUNTY WATER DISTRICT

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[CCR REPORT DIRECT LINK](http://ccrwater.net/hillcountywaterdistrict-22284)
ccrwater.net/hillcountywaterdistrict-22284

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JULY 2017 AGENDA

Wednesday, July 5, 2017 - 8:00 p.m. at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. CD Renewal

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – August 2, 2017 at 8:00 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on June 7, 2017 at the District's shop/office at Hingham, Montana.

RECOGNITION OF VISITORS: No visitors were present.

CALL TO ORDER:

The meeting was called to order at 8:00 p.m. by President Dave Jones, who acted as Chairman. All board members were present, except Rob Moog, and the chairman declared a quorum present. Also present were Secretary Tammy Pike and Manager Scott Decker.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the April 5, 2017 regular board meeting previously received by all board members. On motion by Larry Fossen, seconded by Larry Olson, the Board approved the minutes of the April 5, 2017 regular board meeting.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORTS: Scott Decker advised the Board Micro-Comm ordered the pumps and drives which will be installed at BPS 1 and BPS 2 in the middle of August 2017. Installation is estimated to take approximately 3 days.

Mr. Decker reported on renting an excavator to repair a valve outside BPS 1.

Mr. Decker advised the Board HD Supply provided pipe leak detection equipment for employees to try. Employees used the equipment and if the District considers purchasing the equipment in the future training will be necessary.

Mr. Decker reported the bulbs and sleeves for the UV were ordered. Supplies should arrive next week and will be installed the following week.

Mr. Decker also reported a motor at the Joplin Pumpstation is failing and will need to be replaced. Upon replacement of the motor the original motor will be sent for repair and will be kept as a spare.

Mr. Decker advised the Board Jody Hellegaard of NCRWA requested confirmation on the District's future allocation. The District reduced its allocation to 900,000 gpd and discussed

whether the reduction would be sufficient in the future. Ms. Hellegaard also requested updated information on annual pumping costs for BPS 1 and BPS 2. The Board reviewed the documentation included with the meeting materials and on motion by Lowell Strissel, seconded by Kevin Springer, the Board agreed the allocation should remain at 900,000 gpd. The Board instructed Tammy Pike to prepare a letter to Jody Hellegaard with the updated annual pumping costs and confirming an allocation of 900,000 gpd.

FINANCIAL REPORT: Tammy Pike referred the Board to the financial report completed by Anderson Zurmuehlen and the Profit & Loss Statements included with the meeting materials. Ms. Pike noted operating revenues were down 3% (\$12,151) from the previous year, expenses were down 4% (\$16,955) from the previous year and the District saw a 26% increase (\$57,433) in its cash compared to this time last year. The Board reviewed the reports and discussion took place. On motion by Dan Hybner, seconded by Kevin Springer, the Board approved the reports as presented.

ANNUAL AUDIT REPORT: Tammy Pike discussed a memo received from the Local Government Services Bureau which changed the audit threshold. Senate Bill 372 revised the revenue threshold for a required audit from \$500,000 to \$750,000. Ms. Pike advised the Board the District's revenue threshold for the previous year was \$576,000. Due to the increase in the revenue threshold the District will not be required to have an annual audit unless its revenues surpass the new threshold. Ms. Pike presented the Board with a contract amendment from Wipfli which would cancel the remaining 2 years of the contract. The Board discussed the matter further and on motion by Larry Fossen, seconded by Kevin Springer, the Board unanimously approved canceling the remaining 2 years of the audit and authorized Dave Jones to execute the contract amendment.

OTHER NEW BUSINESS:

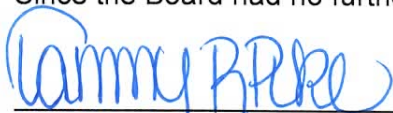
None.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed reports on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Kevin Springer, seconded by Larry Olson, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday July 5, 2017 at 8:00 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

6/7/2017 6:39 PM

Register: 1020 · Cash in Bank -Independence Bank

From 04/06/2017 through 06/07/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/06/2017		Allegiance	6150 · Employee Bene...		15.75	X		200,467.25
04/07/2017			-split-	Deposit		X	1,038.81	201,506.06
04/07/2017			-split-	Deposit		X	21,061.97	222,568.03
04/08/2017	TP		2145-03 · LC Flex	Funds Transfer	25.00	X		222,543.03
04/12/2017	3851	Fastenal	2005 · Accounts Payab...		22.01	X		222,521.02
04/12/2017	3852	Havre Hardware & H...	2005 · Accounts Payab...	1774	220.15	X		222,300.87
04/12/2017	3853	Hingham Motors	2005 · Accounts Payab...		833.40	X		221,467.47
04/12/2017	3854	ME Lab	2005 · Accounts Payab...		179.00	X		221,288.47
04/12/2017	3855	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	650.77	X		220,637.70
04/12/2017	3856	Peterson's American ...	2005 · Accounts Payab...		920.00	X		219,717.70
04/12/2017	3857	Triangle Communica...	2005 · Accounts Payab...		267.02	X		219,450.68
04/12/2017	TP		2145-02 · TP Flex	Funds Transfer	2.00	X		219,448.68
04/14/2017			-split-	Deposit		X	9,139.04	228,587.72
04/14/2017	TP		2145-02 · TP Flex	Funds Transfer	69.26	X		228,518.46
04/20/2017	TP		2145-03 · LC Flex	Funds Transfer	64.35	X		228,454.11
04/21/2017			-split-	Deposit		X	5,338.19	233,792.30
04/21/2017	3858	American Pipe & Su...	2005 · Accounts Payab...		22.82	X		233,769.48
04/21/2017	3859	D P C Industries	2005 · Accounts Payab...		20.00	X		233,749.48
04/21/2017	3860	Montana State Fund	2005 · Accounts Payab...	03-039359-9	3,926.04	X		229,823.44
04/21/2017	3861	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	169.46	X		229,653.98
04/21/2017	TP		2145-02 · TP Flex	Funds Transfer	25.66	X		229,628.32
04/26/2017		QuickBooks Payroll ...	-split-	Created by Pay...	4,693.10	X		224,935.22
04/26/2017		QuickBooks Payroll ...	-split-	Created by Pay...	2,794.62	X		222,140.60
04/27/2017		Cady, Lonnie M.	-split-	Direct Deposit		X		222,140.60
04/27/2017		Pike, Tammy R.	-split-	Direct Deposit		X		222,140.60
04/27/2017		Decker, Scott N	-split-	Direct Deposit		X		222,140.60
04/27/2017	TP		2145-03 · LC Flex	Funds Transfer	154.89	X		221,985.71
04/28/2017			-split-	Deposit		X	240.15	222,225.86
04/30/2017			4320 · Interest Income	Interest		X	26.84	222,252.70
05/01/2017	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	508.00	X		221,744.70
05/01/2017	EFT	American Funds	-split-		1,377.47	X		220,367.23
05/01/2017	3862	Daniel Hybner	2005 · Accounts Payab...		80.00			220,287.23
05/01/2017	3863	David E. Jones	2005 · Accounts Payab...		80.00	X		220,207.23
05/01/2017	3864	Farmers Union Oil	2005 · Accounts Payab...		35.56	X		220,171.67
05/01/2017	3865	Hingham Motors	2005 · Accounts Payab...		109.31	X		220,062.36
05/01/2017	3866	Kevin W. Springer	2005 · Accounts Payab...		80.00			219,982.36
05/01/2017	3867	La Nay Kapperud	2005 · Accounts Payab...		80.00	X		219,902.36
05/01/2017	3868	Larry J. Fossen	2005 · Accounts Payab...		80.00	X		219,822.36
05/01/2017	3869	Laurence Olson	2005 · Accounts Payab...		80.00	X		219,742.36
05/01/2017	3870	Lowell Strissel	2005 · Accounts Payab...		80.00	X		219,662.36

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
05/01/2017	3871	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	850.00	X		218,812.36
05/01/2017	3872	Northwestern Energy	2005 · Accounts Payab...		607.51	X		218,204.85
05/01/2017	3873	Rob Moog	2005 · Accounts Payab...		80.00			218,124.85
05/01/2017	3874	Verizon Wireless	2005 · Accounts Payab...		299.83	X		217,825.02
05/01/2017	3875	Blue Tarp Financial, ...	2005 · Accounts Payab...		340.15	X		217,484.87
05/01/2017	3876	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	20.42	X		217,464.45
05/02/2017	eft	United States Treasury	-split-	81-0297216	3,026.98	X		214,437.47
05/03/2017	3877	American Welding &...	2005 · Accounts Payab...		18.43	X		214,419.04
05/03/2017	3878	Fraser's Oil	2005 · Accounts Payab...		932.02	X		213,487.02
05/03/2017	3879	Hill County Electric	2005 · Accounts Payab...		4,229.10	X		209,257.92
05/03/2017	3880	I Bank Visa 7669	2005 · Accounts Payab...		39.09	X		209,218.83
05/03/2017	3881	I Bank Visa 7677	2005 · Accounts Payab...		392.38	X		208,826.45
05/03/2017	3882	North 40 Outfitters	2005 · Accounts Payab...		416.21	X		208,410.24
05/03/2017	3883	Northwestern Energy	2005 · Accounts Payab...		702.42	X		207,707.82
05/03/2017	3884	Blue Cross Blue Shie...	2005 · Accounts Payab...	12B689	3,382.38	X		204,325.44
05/03/2017	3885	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	478.73	X		203,846.71
05/03/2017	3886	Triangle Communica...	2005 · Accounts Payab...		21.25	X		203,825.46
05/03/2017	3887	Western Lumber & S...	2005 · Accounts Payab...		463.97	X		203,361.45
05/05/2017			-split-	Deposit		X	9,555.97	212,917.46
05/05/2017			-split-	Deposit		X	8,332.04	221,249.50
05/05/2017			-split-	Deposit		X	2,197.04	223,446.54
05/08/2017	EFT	Allegiance	2005 · Accounts Payab...		15.75	X		223,430.79
05/08/2017	3888	Loch Electric	2005 · Accounts Payab...		3,566.24	X		219,864.55
05/08/2017	3889	Totalfunds by Hasler	2005 · Accounts Payab...	7900 0110 346...	500.00	X		219,364.55
05/08/2017	3890	Triangle Communica...	2005 · Accounts Payab...		262.92	X		219,101.63
05/08/2017	3891	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	426.92	X		218,674.71
05/12/2017			-split-	Deposit		X	13,497.61	232,172.32
05/12/2017	TP		2145-02 · TP Flex	Funds Transfer	2.00	X		232,170.32
05/13/2017	TP		2145-02 · TP Flex	Funds Transfer	25.66	X		232,144.66
05/19/2017			-split-	Deposit		X	5,746.74	237,891.40
05/22/2017	3892	American Welding &...	2005 · Accounts Payab...	F0563/04800209	77.25	X		237,814.15
05/22/2017	3893	Anderson Zurmuehlen	2005 · Accounts Payab...		1,500.00	X		236,314.15
05/22/2017	3894	Blue Cross Blue Shie...	2005 · Accounts Payab...	12B689	1,691.19	X		234,622.96
05/22/2017	3895	D's Auto & Company	2005 · Accounts Payab...		227.34			234,395.62
05/22/2017	3896	D P C Industries	2005 · Accounts Payab...		177.03	X		234,218.59
05/22/2017	3897	Farmers Union Oil	2005 · Accounts Payab...		32.48	X		234,186.11
05/22/2017	3898	G C Systems	2005 · Accounts Payab...		419.86			233,766.25
05/22/2017	3899	Mailfinance	2005 · Accounts Payab...		262.16	X		233,504.05
05/22/2017	3900	ME Lab	2005 · Accounts Payab...		179.00	X		233,325.09
05/22/2017	3901	Montana DEQ	2005 · Accounts Payab...		170.00	X		233,155.09

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05/22/2017	3902	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	386.99	X		232,768.10
05/22/2017	3903	Pacific Steel & Recy...	2005 · Accounts Payab...		83.10	X		232,685.00
05/22/2017	3904	Peterson's American ...	2005 · Accounts Payab...		845.00	X		231,840.00
05/23/2017	TP		2145-02 · TP Flex	Funds Transfer	125.00	X		231,715.00
05/26/2017			-split-	Deposit		X	1,047.15	232,762.15
05/26/2017	eft	American Funds	-split-		1,401.22	X		231,360.93
05/26/2017	EFT	Montana Dept. of Re...	2100 · State Wtihholding	4026077-002-...	454.00	X		230,906.93
05/26/2017		QuickBooks Payroll ...	-split-	Created by Pay...	8,305.68	X		222,601.25
05/29/2017		Pike, Tammy R.	-split-	Direct Deposit		X		222,601.25
05/29/2017		Cady, Lonnie M.	-split-	Direct Deposit		X		222,601.25
05/29/2017		Decker, Scott N	-split-	Direct Deposit		X		222,601.25
05/30/2017	EFT	United States Treasury	-split-	81-0297216	3,097.62	X		219,503.63
05/31/2017			12000 · Undeposited F...	Deposit		X	94.10	219,597.73
05/31/2017			4320 · Interest Income	Interest		X	31.22	219,628.95
06/02/2017			-split-	Deposit			22,449.38	242,078.33
06/06/2017	3905	Daniel Hybner	2005 · Accounts Payab...		80.00			241,998.33
06/06/2017	3906	David E. Jones	2005 · Accounts Payab...		80.00			241,918.33
06/06/2017	3907	Fastenal	2005 · Accounts Payab...		10.60			241,907.73
06/06/2017	3908	Fraser's Oil	2005 · Accounts Payab...		878.20			241,029.53
06/06/2017	3909	Gerbers of Montana	2005 · Accounts Payab...		805.00			240,224.53
06/06/2017	3910	Hill County Electric	2005 · Accounts Payab...		6,647.60			233,576.93
06/06/2017	3911	I Bank Visa 7669	2005 · Accounts Payab...		57.27			233,519.66
06/06/2017	3912	I Bank Visa 7677	2005 · Accounts Payab...		84.84			233,434.82
06/06/2017	3913	Kevin W. Springer	2005 · Accounts Payab...		80.00			233,354.82
06/06/2017	3914	La Nay Kapperud	2005 · Accounts Payab...		80.00			233,274.82
06/06/2017	3915	Larry J. Fossen	2005 · Accounts Payab...		80.00			233,194.82
06/06/2017	3916	Laurence Olson	2005 · Accounts Payab...		80.00			233,114.82
06/06/2017	3917	Lowell Strissel	2005 · Accounts Payab...		80.00			233,034.82
06/06/2017	3918	North 40 Outfitters	2005 · Accounts Payab...		190.64			232,844.18
06/06/2017	3919	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	57.33			232,786.85
06/06/2017	3920	Northwestern Energy	2005 · Accounts Payab...		1,490.47			231,296.38
06/06/2017	3921	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	57.92			231,238.46
06/06/2017	3922	Rob Moog	2005 · Accounts Payab...		80.00			231,158.46
06/06/2017	3924	Scott N. Decker	2005 · Accounts Payab...	Petty Cash	75.00			231,083.46
06/06/2017	3926	U.S. Postal Service	2005 · Accounts Payab...		88.00			230,995.46
06/06/2017	3927	Verizon Wireless	2005 · Accounts Payab...		299.83			230,695.63
06/06/2017	3928	Western Lumber & S...	2005 · Accounts Payab...		20.76			230,674.87
06/06/2017	3929	American Welding &...	2005 · Accounts Payab...		26.38			230,648.49
06/06/2017	3930	Black Mountain Soft...	2005 · Accounts Payab...		1,324.00			229,324.49
06/07/2017	3931	Ag Air Inc.	2005 · Accounts Payab...		85.00			229,239.49

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment C</u>	<u>Deposit</u>	<u>Balance</u>
06/07/2017	3932	D's Auto & Company	2005 · Accounts Payab...		367.78		228,871.71