

# HILL COUNTY WATER DISTRICT

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## MARCH 2019 AGENDA

**Wednesday, March 6, 2019 - 7:30 p.m.** at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

**NEXT REGULAR MEETING – April 3, 2019 at 7:30 p.m.**

## MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on February 6, 2019 at the District's shop/office at Hingham, Montana.

**RECOGNITION OF VISITORS:** No visitors were present.

### **CALL TO ORDER:**

The meeting was called to order at 7:30 p.m. by Vice President Lowell Strissel, who acted as Chairman. All board members were present except Dave Jones, Dan Hybner and Larry Fossen and the chairman declared a quorum present. Also present was Manager Scott Decker and Secretary Tammy Pike.

**PUBLIC COMMENTS:** No other members of the public were present or made any comments.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:**

The Chairman asked for corrections or additions to the minutes of the January 2, 2019 regular board meeting previously received by all board members. On motion by Tina Wood, seconded by LaNay Kapperud, the Board approved the minutes of the January 2, 2019 regular board meeting.

### **OLD BUSINESS:**

None.

### **OTHER OLD BUSINESS:**

None.

### **NEW BUSINESS:**

**EMPLOYEE REPORT:** Scott Decker reported on the status of the addition and went over costs associated with the addition.

Mr. Decker advised the Board the Fresno Stilling Basin has been dismantled as requested by the Bureau. The pump, which was frozen and broke, was taken apart in sections and was not salvageable. The valves and meters were beyond repair as well as the motor. The materials were hauled to Pacific Steel and Recycling for salvage.

Mr. Decker reported that several branch lines have high water loss.

Mr. Decker also reported he will be attending the Montana Rural Water conference in Great Falls on February 20, 21 and 22, 2019.

**FINANCIAL REPORT:** Tammy Pike referred the Board to the 2<sup>nd</sup> quarter financial report completed by Anderson Zurmuehlen and the Profit & Loss Statements included with the meeting materials. Ms. Pike noted cash is up 24% (\$66,727) from the previous year and accounts payables were down 66% (\$11,749) from the previous year. The Board

reviewed the reports and discussion took place. On motion by Rob Moog, seconded by Kevin Springer, the Board approved the reports as presented.

**MACO INSURANCE:** Ms. Pike advised the Board MACo Property and Casualty Trust is now requesting the District execute an Agent Appointment and Agreement each year appointing its agent. The Board discussed the matter and on motion by Rob Moog, seconded by Kevin Springer, the Board approved execution of the Agent Appointment and Agreement on an annual basis appointing its agent and the chairman executed the current Agreement.

**CD RENEWAL:** Tammy Pike referred the Board to the Investment Report included with the meeting materials. Ms. Pike proposed that the District invest a portion of the funds in the checking account in a one-year CD at Independence Bank at a rate of 2.25%. The Board discussed investing \$150,000 in a one-year CD and on motion by Tina Wood, seconded by LaNay Kapperud, the Board approved investing \$150,000 in a CD at Independence Bank for one year at a rate of 2.25% and authorized the officers to execute any documents required.

**OTHER NEW BUSINESS:**

None.

**OTHER BUSINESS:**

**DELINQUENCIES:** The Board reviewed the report on current delinquencies.

**BILLS:** The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Rob Moog, seconded by Kevin Springer, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



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Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday March 6, 2019 at 7:30 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

# HILL COUNTY WATER DISTRICT

Register: 1020 · Cash in Bank -Independence Bank

From 01/03/2019 through 02/06/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C
01/04/2019	eft	I Bank Visa 7669	2005 · Accounts Payab...		5.99	X
01/04/2019	eft	I Bank Visa 7677	2005 · Accounts Payab...		1,149.20	X
01/07/2019			-split-	Deposit		X
01/07/2019			-split-	Deposit		X
01/07/2019			-split-	Deposit		X
01/08/2019	eft	Allegiance	2005 · Accounts Payab...		15.75	X
01/08/2019	eft	Triangle Communica...	2005 · Accounts Payab...		254.17	X
01/08/2019	eft	Hill County Electric	2005 · Accounts Payab...		2,615.60	X
01/14/2019			-split-	Deposit		X
01/14/2019			-split-	Deposit		X
01/16/2019			12000 · Undeposited F...	Deposit		X
01/17/2019			12000 · Undeposited F...	Deposit		X
01/17/2019	4574	D P C Industries	2005 · Accounts Payab...		176.41	X
01/17/2019	4575	Havre Hardware & H...	2005 · Accounts Payab...	1774	11.34	X
01/17/2019	4576	Hi-Line Rental	2005 · Accounts Payab...	6227	565.00	X
01/17/2019	4577	ME Lab	2005 · Accounts Payab...		179.00	X
01/17/2019	4578	Mountain View Co-op	2005 · Accounts Payab...		139.90	X
01/17/2019	4579	Pacific Steel & Recy...	2005 · Accounts Payab...		159.16	X
01/17/2019	TP		2145-02 · TP Flex	Funds Transfer	21.36	X
01/20/2019	EFT	Unemployment Insur...	-split-	031 4163	11.08	X
01/22/2019			-split-	Deposit		X
01/24/2019	eft	American Funds	-split-		1,694.63	X
01/24/2019	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	554.00	X
01/24/2019	eft	Blue Cross Blue Shie...	2005 · Accounts Payab...		2,071.02	X
01/25/2019			12000 · Undeposited F...	Deposit		X
01/25/2019	EFT	United States Treasury	-split-	81-0297216	3,021.86	X
01/25/2019		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	5,319.78	X
01/28/2019		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	2,940.90	X
01/28/2019		Cady, Lonnie M.	-split-	Direct Deposit		X
01/28/2019		Pike, Tammy R.	-split-	Direct Deposit		X
01/29/2019		Decker, Scott N	-split-	Direct Deposit		X
01/30/2019	eft	I Bank Visa 7677	2005 · Accounts Payab...		654.05	X
01/31/2019			-split-	Deposit		X
01/31/2019			4320 · Interest Income	Interest		X
02/01/2019	TP	Gildford County Wat...	4010 · Gildford Count...	Parks payment ...		
02/04/2019			-split-	Deposit		
02/04/2019			-split-	Deposit		
02/04/2019	EFT	Hill County Electric	2005 · Accounts Payab...		3,158.60	
02/04/2019	4580	Anderson Zurmuehlen	2005 · Accounts Payab...		1,500.00	
02/04/2019	4581	Blue Sky Heating	2005 · Accounts Payab...		519.40	

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Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>
02/04/2019	4582	D P C Industries	2005 · Accounts Payab...		176.41	
02/04/2019	4583	Daniel Hybner	2005 · Accounts Payab...		80.00	
02/04/2019	4584	David E. Jones	2005 · Accounts Payab...		80.00	
02/04/2019	4585	Farmers Union Oil	2005 · Accounts Payab...		31.51	
02/04/2019	4586	Fraser's Oil	2005 · Accounts Payab...		609.80	
02/04/2019	4587	Hach Company	2005 · Accounts Payab...	243730	156.89	
02/04/2019	4588	Horel Farms Inc	2005 · Accounts Payab...		555.00	
02/04/2019	4589	John Deere Financial	2005 · Accounts Payab...		115.00	
02/04/2019	4590	Kevin W. Springer	2005 · Accounts Payab...		80.00	
02/04/2019	4591	La Nay Kapperud	2005 · Accounts Payab...		80.00	
02/04/2019	4592	Larry J. Fossen	2005 · Accounts Payab...		80.00	
02/04/2019	4593	Lowell Strissel	2005 · Accounts Payab...		80.00	
02/04/2019	4594	Milk River Plumbing...	2005 · Accounts Payab...		577.93	
02/04/2019	4595	Montana State Fund	2005 · Accounts Payab...	03-039359-9	2,249.06	
02/04/2019	4596	North 40 Outfitters	2005 · Accounts Payab...		440.51	
02/04/2019	4597	Northwestern Energy	2005 · Accounts Payab...		858.55	
02/04/2019	4598	Pacific Steel & Recy...	2005 · Accounts Payab...		168.80	
02/04/2019	4599	Rob Moog	2005 · Accounts Payab...		80.00	
02/04/2019	4600	Scott N. Decker	2005 · Accounts Payab...		410.00	
02/04/2019	4601	Tiber Tractor Co.	2005 · Accounts Payab...		59.20	
02/04/2019	4602	Tina Wood	2005 · Accounts Payab...		80.00	
02/04/2019	4603	Verizon Wireless	2005 · Accounts Payab...		219.50	
02/04/2019	4604	Warehouse Flooring	2005 · Accounts Payab...	Job No. 101656	1,598.83	
02/04/2019	4605	American Welding &...	2005 · Accounts Payab...		190.19	
02/05/2019	EFT	Triangle Communica...	2005 · Accounts Payab...		256.06	
02/05/2019	4606	ME Lab	2005 · Accounts Payab...		199.00	
02/05/2019	4607	North Central Auto P...	2005 · Accounts Payab...		14.49	
02/06/2019	4608	Mountain View Co-op	2005 · Accounts Payab...		35.50	
02/06/2019	4609	Cowboy Builders	2005 · Accounts Payab...		1,862.00	
02/06/2019	4610	Western Lumber & S...	2005 · Accounts Payab...		1,167.19	