

HILL COUNTY WATER DISTRICT

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2022 CCR Report Direct Link:
[HTTPS://HILLCOUNTYWATERDISTRICT.COM/CCR1](https://hillcountywaterdistrict.com/CCR1)

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APRIL 2024 AGENDA

Wednesday, April 3, 2024 - 7:30 p.m. at the District's office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Financial Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – May 1, 2024 at 7:30 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on March 6, 2024, at the District's office at Hingham, Montana.

RECOGNITION OF VISITORS: No visitors were present.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by Vice President Dan Hybner, who acted as Chairman. All board members were present, except Lowell Strissel and the chairman declared a quorum present. Also present was Manager Chad Hedges and Secretary Tammy Pike.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the January 3, 2024, regular board meeting previously received by all board members. On motion by Shane Borlaug, seconded by Jason Myers, the Board approved the minutes of the January 3, 2024, regular board meeting with one change.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORT: Chad Hedges reported on obtaining the payment for damages caused to a meter pit several months ago.

Mr. Hedges advised the pumps and motors for Joplin have arrived and should be installed next week.

Mr. Hedges also advised the VFD in Inverness was installed and the pump fails have been eliminated.

Mr. Hedges reported on several leaks throughout the system on different branch lines and also discussed replacing a curbstop that failed for a District customer in the next couple of weeks.

Mr. Hedges discussed his conversation with Nate Weisenburger of AE2S regarding a rate for water to fill the District's line once it is installed. The Board discussed a bulk

rate of \$7/1,000 for 2024 with a 10% increase each year thereafter. There was also discussion on usage during peak demand and how the river flows would affect the sale of water. The Board discussed the matter further and on motion by Shane Borlaug, seconded by Rob Moog, the Board agreed on a rate of \$7/1,000 gallons for 2024 with a 10% increase each year thereafter. The District will not sell water during high demand outside their regular customer base and since BOR plans to set river flows at 380 cfs or lower which will impact how much water the District can pump the District may not be able to provide water sales to those outside the regular customer base. Tammy Pike was advised to email Mr. Weisenburger with this information.

FINANCIAL REPORT: Tammy Pike referred the Board to the 1st quarter financial report completed by Douglas Wilson & Company, P.C. and the Profit & Loss Statements included with the meeting materials. Ms. Pike noted water system revenues were down 5% from the previous year, expenses were up 8% from the previous year and the net position decreased 3% from the previous year. The Board reviewed the reports and discussion took place. On motion by Rob Moog, seconded by Jason Myers, the Board approved the reports as presented.

CD RENEWAL: Tammy Pike referred the Board to the Investment Report included with the meeting materials. She reported that a portion of the District's existing CD investments is subject to reinvestment in March. Ms. Pike reviewed with the Board CD investment options and quoted rates from banks noting that Independence Bank had the best rates. On motion by Jason Myers, seconded by Rob Moog, the Board approved renewing the existing CD at Independence Bank for one year at a rate of 4.36% and authorized the officers to execute any documents required.

PERSONNEL COMMITTEE: Larry Fossen reported on the committee meeting to discuss the six-month probationary review for Chad Hedges. The committee is pleased with Mr. Hedges performance, and he was taken off probationary status. Mr. Hedges advised the Board he is continuing to study for his 2A, 3B tests.

LEAD SERVICE LINE INVENTORY: Tammy Pike advised the Board the lead service inventory is 50% complete. Ms. Pike and Chad Hedges are calling users who have not completed the residential questionnaire to obtain the information.

BOARD ELECTIONS: Tammy Pike advised Rob Moog and Larry Fossen their terms will expire this year.

RATE INCREASE: Tammy Pike advised the Board she wanted to discuss increasing rates to get them closer to the median rate for the area at the next regular meeting.

OTHER NEW BUSINESS:

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed the report on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is

appended to these minutes. On motion Shane Borlaug, seconded by Rob Moog, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday April 3, 2024, at 7:30 p.m. at the District's office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

3/6/2024 4:36 PM

Register: 1021 · Cash in Bank-Independence Bank

From 01/04/2024 through 03/06/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/04/2024	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	540.00	X		179,152.90
01/04/2024	eft	Unemployment Insur...	-split-	031 4163	93.61	X		179,059.29
01/04/2024	TP		1145 · Accounts Recei...			X	100.00	179,159.29
01/05/2024			-split-	Deposit		X	3,660.59	182,819.88
01/05/2024			12000 · Undeposited F...	Deposit		X	52.89	182,872.77
01/05/2024	eft	United States Treasury	-split-	81-0297216	3,433.66	X		179,439.11
01/05/2024	eft	Triangle Communica...	2005 · Accounts Payab...		264.68	X		179,174.43
01/08/2024	eft	Allegiance	2005 · Accounts Payab...		15.75	X		179,158.68
01/08/2024	TP		1145 · Accounts Recei...			X	62.97	179,221.65
01/09/2024			12000 · Undeposited F...	Deposit		X	469.79	179,691.44
01/09/2024	TP		1145 · Accounts Recei...			X	80.95	179,772.39
01/09/2024	TP		1145 · Accounts Recei...			X	83.44	179,855.83
01/09/2024	TP		1145 · Accounts Recei...			X	61.00	179,916.83
01/10/2024			12000 · Undeposited F...	Deposit		X	26.08	179,942.91
01/10/2024	TP		1145 · Accounts Recei...			X	66.30	180,009.21
01/11/2024			12000 · Undeposited F...	Deposit		X	60.00	180,069.21
01/15/2024			-split-	Mobile Deposit		X	1,769.67	181,838.88
01/18/2024			12000 · Undeposited F...	Deposit		X	50.07	181,888.95
01/19/2024			12000 · Undeposited F...	Deposit		X	50.00	181,938.95
01/22/2024	2114	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	999.51	X		180,939.44
01/22/2024	2115	Western Lumber & S...	2005 · Accounts Payab...		150.69	X		180,788.75
01/22/2024	2116	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	109.74	X		180,679.01
01/22/2024	TP		1145 · Accounts Recei...			X	90.17	180,769.18
01/25/2024	2117	Montana DEQ	2005 · Accounts Payab...		350.00	X		180,419.18
01/26/2024		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	9,119.95	X		171,299.23
01/26/2024	TP		1145 · Accounts Recei...			X	125.00	171,424.23
01/29/2024		American Funds	-split-		2,258.20	X		169,166.03
01/29/2024		Cady, Lonnie M.	-split-	Direct Deposit		X		169,166.03
01/29/2024		Pike, Tammy R.	-split-	Direct Deposit		X		169,166.03
01/29/2024		Hedges, Chad M	-split-	Direct Deposit		X		169,166.03
01/29/2024	TP		1145 · Accounts Recei...			X	155.75	169,321.78
01/31/2024			-split-	Mobile Deposit		X	271.11	169,592.89
01/31/2024			-split-	Mobile Deposit		X	3,247.02	172,839.91
01/31/2024			4320 · Interest Income	Interest		X	125.03	172,964.94
01/31/2024	eft	Heartland	2005 · Accounts Payab...		8.00	X		172,956.94
01/31/2024	EFT	Blue Cross Blue Shie...	2005 · Accounts Payab...		3,114.30	X		169,842.64
01/31/2024	TP		2145-02 · TP Flex	Funds Transfer	666.16	X		169,176.48
02/01/2024			12000 · Undeposited F...	Deposit		X	123.00	169,299.48
02/01/2024	TP		1145 · Accounts Recei...			X	72.76	169,372.24
02/02/2024			12000 · Undeposited F...	Deposit		X	233.00	169,605.24

HILL COUNTY WATER DISTRICT

3/6/2024 4:36 PM

Register: 1021 · Cash in Bank-Independence Bank

From 01/04/2024 through 03/06/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/02/2024	eft	I Bank Visa 2008	2005 · Accounts Payab...		432.00	X		169,173.24
02/02/2024	eft	I Bank Visa 2016	2005 · Accounts Payab...		1,299.53	X		167,873.71
02/03/2024	TP		1145 · Accounts Recei...			X	63.81	167,937.52
02/04/2024			12000 · Undeposited F...	Deposit		X	90.00	168,027.52
02/05/2024			-split-	Deposit		X	1,082.24	169,109.76
02/05/2024			-split-	Deposit		X	2,001.08	171,110.84
02/05/2024			-split-	Deposit		X	1,591.10	172,701.94
02/05/2024	eft	Triangle Communica...	2005 · Accounts Payab...		270.83	X		172,431.11
02/06/2024	eft	Montana DEQ	2005 · Accounts Payab...		140.00	X		172,291.11
02/06/2024	eft	Montana DPHHS La...	2005 · Accounts Payab...		145.19	X		172,145.92
02/06/2024	eft	Hill County Electric	2005 · Accounts Payab...		3,017.90	X		169,128.02
02/08/2024	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	351.00	X		168,777.02
02/08/2024	eft	United States Treasury	-split-	81-0297216	3,252.78	X		165,524.24
02/08/2024	TP		1145 · Accounts Recei...			X	77.83	165,602.07
02/08/2024	TP		1145 · Accounts Recei...			X	50.00	165,652.07
02/09/2024			-split-	Mobile Deposit		X	1,871.49	167,523.56
02/09/2024	TP		1145 · Accounts Recei...			X	91.96	167,615.52
02/10/2024			12000 · Undeposited F...	Deposit		X	61.00	167,676.52
02/10/2024	TP		1145 · Accounts Recei...			X	100.00	167,776.52
02/10/2024	TP		1145 · Accounts Recei...			X	65.44	167,841.96
02/12/2024			-split-	Mobile Deposit		X	499.76	168,341.72
02/12/2024			12000 · Undeposited F...	Mobile Deposit		X	1,972.63	170,314.35
02/12/2024			1245 · Prepaid Employ...	Deposit		X	452.05	170,766.40
02/12/2024			12000 · Undeposited F...	Deposit		X	50.65	170,817.05
02/12/2024	TP		1145 · Accounts Recei...			X	12.50	170,829.55
02/13/2024			-split-	Mobile Deposit		X	115.49	170,945.04
02/13/2024	TP		1145 · Accounts Recei...			X	61.00	171,006.04
02/14/2024	eft	Verizon Wireless	2005 · Accounts Payab...		326.35	X		170,679.69
02/14/2024	eft	Northwestern Energy	2005 · Accounts Payab...		1,256.52	X		169,423.17
02/14/2024	eft	Montana DPHHS La...	2005 · Accounts Payab...		295.19	X		169,127.98
02/14/2024	2118	American Welding &...	2005 · Accounts Payab...		83.85	X		169,044.13
02/14/2024	2119	Farmers Union Oil	2005 · Accounts Payab...		269.94			168,774.19
02/14/2024	2120	Fraser's Oil	2005 · Accounts Payab...		437.53	X		168,336.66
02/14/2024	2121	Northwest Hardware	2005 · Accounts Payab...	2000666	25.99	X		168,310.67
02/14/2024	2122	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	412.26	X		167,898.41
02/14/2024	2123	Roosevelt Service Inc	2005 · Accounts Payab...		94.87	X		167,803.54
02/14/2024	2124	Western Lumber & S...	2005 · Accounts Payab...		30.74	X		167,772.80
02/15/2024			12000 · Undeposited F...	Deposit		X	60.00	167,832.80
02/17/2024			12000 · Undeposited F...	Deposit		X	60.38	167,893.18
02/19/2024			-split-	Mobile Deposit		X	815.03	168,708.21

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From 01/04/2024 through 03/06/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/22/2024			12000 · Undeposited F...	Deposit	X		70.00	168,778.21
02/23/2024	TP		1145 · Accounts Recei...		X		137.47	168,915.68
02/26/2024	TP		1145 · Accounts Recei...		X		397.37	169,313.05
02/26/2024	TP		1145 · Accounts Recei...		X		370.13	169,683.18
02/28/2024			12000 · Undeposited F...	Deposit	X		55.83	169,739.01
02/28/2024			12000 · Undeposited F...	Deposit			108.46	169,847.47
02/28/2024		I Bank Visa 2008	2005 · Accounts Payab...		2,556.70	X		167,290.77
02/28/2024		I Bank Visa 2016	2005 · Accounts Payab...		1,599.80	X		165,690.97
02/28/2024		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	10,535.72	X		155,155.25
02/29/2024			12000 · Undeposited F...	Deposit			57.35	155,212.60
02/29/2024			4320 · Interest Income	Interest		X	100.80	155,313.40
02/29/2024	eft	Blue Cross Blue Shie...	2005 · Accounts Payab...		3,114.30	X		152,199.10
02/29/2024	eft	Heartland	2005 · Accounts Payab...		7.00	X		152,192.10
02/29/2024		Cady, Lonnie M.	-split-	Direct Deposit		X		152,192.10
02/29/2024		Pike, Tammy R.	-split-	Direct Deposit		X		152,192.10
02/29/2024		Hedges, Chad M	-split-	Direct Deposit		X		152,192.10
02/29/2024	TP		1145 · Accounts Recei...				165.32	152,357.42
03/02/2024			12000 · Undeposited F...	Deposit			65.00	152,422.42
03/02/2024	TP		1145 · Accounts Recei...				65.22	152,487.64
03/03/2024			12000 · Undeposited F...	Deposit			43.07	152,530.71
03/04/2024			12000 · Undeposited F...	Deposit			53.08	152,583.79
03/04/2024	eft	Hill County Electric	2005 · Accounts Payab...		2,462.70			150,121.09
03/04/2024	TP		1145 · Accounts Recei...				50.00	150,171.09
03/05/2024			-split-	Mobile Deposit			340.65	150,511.74
03/05/2024			12000 · Undeposited F...	Deposit			836.90	151,348.64
03/05/2024	eft	Triangle Communica...	2005 · Accounts Payab...		264.50			151,084.14
03/05/2024	2125	Heydon Overhead D...	2005 · Accounts Payab...		85.00			150,999.14
03/05/2024	2126	Peterson's American ...	2005 · Accounts Payab...		125.00			150,874.14
03/05/2024	2127	Roosevelt Service Inc	2005 · Accounts Payab...		46.14			150,828.00
03/05/2024	2128	Sherwin Williams	2005 · Accounts Payab...		70.89			150,757.11
03/05/2024	2129	American Welding &...	2005 · Accounts Payab...		79.56			150,677.55
03/05/2024	2130	C & H Tires Inc.	2005 · Accounts Payab...	39345	20.00			150,657.55
03/05/2024	2131	Daniel Hybner	2005 · Accounts Payab...		80.00			150,577.55
03/05/2024	2132	Farmers Union Oil	2005 · Accounts Payab...		34.97			150,542.58
03/05/2024	2133	Fraser's Oil	2005 · Accounts Payab...		1,031.53			149,511.05
03/05/2024	2134	Jason Myers	2005 · Accounts Payab...		80.00			149,431.05
03/05/2024	2135	Kevin W. Springer	2005 · Accounts Payab...		80.00			149,351.05
03/05/2024	2136	Larry J. Fossen	2005 · Accounts Payab...		80.00			149,271.05
03/05/2024	2137	Lowell Strissel	2005 · Accounts Payab...		80.00			149,191.05
03/05/2024	2138	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	2,042.16			147,148.89

HILL COUNTY WATER DISTRICT

3/6/2024 4:36PM

Register: 1021 · Cash in Bank-Independence Bank

From 01/04/2024 through 03/06/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
03/05/2024	2139	Northwestern Energy	2005 · Accounts Payab...		659.61		146,489.28
03/05/2024	2140	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	92.04		146,397.24
03/05/2024	2141	Rob Moog	2005 · Accounts Payab...		80.00		146,317.24
03/05/2024	2142	Shane Borlaug	2005 · Accounts Payab...		80.00		146,237.24
03/05/2024	2143	Tina Wood	2005 · Accounts Payab...		80.00		146,157.24
03/05/2024	2144	Verizon Wireless	2005 · Accounts Payab...		326.35		145,830.89
03/05/2024	TP		1145 · Accounts Recei...			12.50	145,843.39
03/06/2024			-split-	Mobile Deposit		1,834.53	147,677.92
03/06/2024	eft	American Funds	-split-		2,314.27		145,363.65
03/06/2024	2145	Core & Main	2005 · Accounts Payab...		11,021.44		134,342.21
03/06/2024	2146	Northwestern Energy	2005 · Accounts Payab...		540.86		133,801.35