

HILL COUNTY WATER DISTRICT

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MARCH 2018 AGENDA

Wednesday, March 7, 2018 - 7:30 p.m. at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – April 4, 2018 at 7:30 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on February 7, 2018 at the District's shop/office at Hingham, Montana.

RECOGNITION OF VISITORS: No visitors were present.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by President Dave Jones, who acted as Chairman. All board members were present except Larry Fossen and the chairman declared a quorum present. Also present was Manager Scott Decker who took meeting notes as acting secretary as Secretary Tammy Pike was not present.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the January 3, 2018 regular board meeting previously received by all board members. On motion by LaNay Kapperud, seconded by Dan Hybner, the Board approved the minutes of the January 3, 2018 regular board meeting.

OLD BUSINESS:

None.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORTS: Scott Decker reported the Grundfos multistage pumps have been installed. Mr. Decker also reported on changing out gate valves when the new pumps were installed.

Mr. Decker also reported the annual CCR Water Quality Report has been completed. Copies are available at the office, can be viewed and printed from the District's website or by going directly to <http://ccrwater.net/hillcountywaterdistrict-33273>.

Mr. Decker advised the Board on reviewing and comparing the utility bills for December 2016 and December 2017 since installing the VFD pumps at BPS 1 and 2. The comparison shows the bill went down \$1,008 for the month since the District is running just the VFD pump at each location rather than the written pole motors.

Mr. Decker reported on having C&C Construction repair a leak.

Mr. Decker also reported a service tech from E.C. Power Systems completed a check on the generators and set the new ATS switch.

Mr. Decker advised the Board he will be attending the MRWS conference in Great Falls during the third week of February.

FINANCIAL REPORT: Scott Decker referred the Board to the financial report completed by Anderson Zurmuehlen and the Profit & Loss Statements included with the meeting materials. Mr. Decker noted operating revenues are up 10% (\$30,167) from the previous year, expenses were up 9% (\$22,225) from the previous year, due mostly to increases in depreciation, supplies – small parts and utilities and operating income was down 5% (\$15,044) from the previous year. The Board reviewed the reports and discussion took place. On motion by Rob Moog, seconded by Tina Wood, the Board approved the reports and budget as presented.

OTHER NEW BUSINESS:

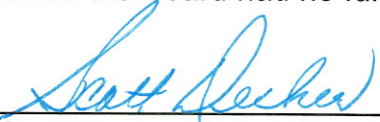
None.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed reports on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Rob Moog, seconded by Kevin Springer, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Scott Decker, Acting Secretary

Next Regular Meeting – Wednesday March 7, 2018 at 7:30 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

HILL COUNTY WATER DISTRICT

2/6/2018 1:58 PM

Register: 1020 · Cash in Bank -Independence Bank

From 01/04/2018 through 02/06/2018

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|--------|--------------------------|----------------------------|-------------------|----------|---|-----------|------------|
| 01/05/2018 | | | -split- | Deposit | | X | 18,848.50 | 229,297.51 |
| 01/05/2018 | | | -split- | Deposit | | X | 509.41 | 229,806.92 |
| 01/08/2018 | eft | Allegiance | 2005 · Accounts Payab... | | 15.75 | X | | 229,791.17 |
| 01/09/2018 | | Deluxe Checks | 6340 · Supplies - Office | | 336.03 | X | | 229,455.14 |
| 01/09/2018 | eft | American Funds | -split- | | 1,403.49 | X | | 228,051.65 |
| 01/10/2018 | eft | Montana Dept. of Re... | 2100 · State Wtihholding | 4026077-002-... | 562.00 | X | | 227,489.65 |
| 01/10/2018 | eft | Unemployment Insur... | -split- | 031 4163 | 7.77 | X | | 227,481.88 |
| 01/10/2018 | 4182 | Air Flow Pump Corp | 2005 · Accounts Payab... | | 9,140.00 | X | | 218,341.88 |
| 01/10/2018 | 4183 | Farmers Union Oil | 2005 · Accounts Payab... | | 53.85 | X | | 218,288.03 |
| 01/10/2018 | 4184 | ME Lab | 2005 · Accounts Payab... | | 179.00 | X | | 218,109.03 |
| 01/10/2018 | 4185 | Mountain View Co-op | 2005 · Accounts Payab... | | 267.77 | X | | 217,841.26 |
| 01/10/2018 | 4186 | Northwest Pipe Fittin... | 2005 · Accounts Payab... | 40721 | 100.45 | X | | 217,740.81 |
| 01/10/2018 | 4187 | Sherwin Williams | 2005 · Accounts Payab... | | 107.99 | X | | 217,632.82 |
| 01/10/2018 | 4188 | Triangle Communica... | 2005 · Accounts Payab... | | 256.84 | X | | 217,375.98 |
| 01/10/2018 | 4189 | Western Lumber & S... | 2005 · Accounts Payab... | | 107.98 | X | | 217,268.00 |
| 01/11/2018 | eft | United States Treasury | -split- | 81-0297216 | 3,373.90 | X | | 213,894.10 |
| 01/22/2018 | | | -split- | Deposit | | X | 3,422.51 | 217,316.61 |
| 01/22/2018 | | | -split- | Deposit | | X | 3,645.54 | 220,962.15 |
| 01/22/2018 | | | -split- | Deposit | | X | 10,194.71 | 231,156.86 |
| 01/22/2018 | TP | | 2145-02 · TP Flex | Funds Transfer | 21.36 | X | | 231,135.50 |
| 01/24/2018 | | | 12000 · Undeposited F... | Deposit | | X | 150.00 | 231,285.50 |
| 01/25/2018 | eft | I Bank Visa 7669 | 2005 · Accounts Payab... | | 667.55 | X | | 230,617.95 |
| 01/25/2018 | eft | I Bank Visa 7677 | 2005 · Accounts Payab... | | 631.57 | X | | 229,986.38 |
| 01/26/2018 | | QuickBooks Payroll ... | -split- | Created by Pay... | 7,963.93 | X | | 222,022.45 |
| 01/26/2018 | TP | | 2145-02 · TP Flex | Funds Transfer | 6.62 | X | | 222,015.83 |
| 01/29/2018 | | Decker, Scott N | -split- | Direct Deposit | | X | | 222,015.83 |
| 01/29/2018 | | Cady, Lonnie M. | -split- | Direct Deposit | | X | | 222,015.83 |
| 01/29/2018 | | Pike, Tammy R. | -split- | Direct Deposit | | X | | 222,015.83 |
| 01/30/2018 | EFT | Blue Cross Blue Shie... | 2005 · Accounts Payab... | February 2018 | 1,959.90 | X | | 220,055.93 |
| 01/30/2018 | EFT | American Funds | -split- | | 1,522.94 | | | 218,532.99 |
| 01/31/2018 | | | 12000 · Undeposited F... | Deposit | | X | 252.76 | 218,785.75 |
| 01/31/2018 | | | 4320 · Interest Income | Interest | | X | 30.79 | 218,816.54 |
| 01/31/2018 | TP | | 66900 · Reconciliation ... | Balance Adjust... | 2.00 | X | | 218,814.54 |
| 02/01/2018 | TP | Brewster, Bob | 1145 · Accounts Recei... | Bounced Chec... | 100.00 | X | | 218,714.54 |
| 02/06/2018 | 4190 | C & C Excavation, Inc. | 2005 · Accounts Payab... | | 1,050.00 | | | 217,664.54 |
| 02/06/2018 | 4191 | Core & Main | 2005 · Accounts Payab... | | 1,779.80 | | | 215,884.74 |
| 02/06/2018 | 4192 | D P C Industries | 2005 · Accounts Payab... | | 10.00 | | | 215,874.74 |
| 02/06/2018 | 4193 | Daniel Hybner | 2005 · Accounts Payab... | | 80.00 | | | 215,794.74 |
| 02/06/2018 | 4194 | David E. Jones | 2005 · Accounts Payab... | | 80.00 | | | 215,714.74 |
| 02/06/2018 | 4195 | Farmers Union Oil | 2005 · Accounts Payab... | | 31.79 | | | 215,682.95 |

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From 01/04/2018 through 02/06/2018

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment C | Deposit | Balance |
|------------|--------|--------------------------|--------------------------|-------------|-----------|---------|------------|
| 02/06/2018 | 4196 | Fraser's Oil | 2005 · Accounts Payab... | | 1,005.41 | | 214,677.54 |
| 02/06/2018 | 4197 | Hill County Electric | 2005 · Accounts Payab... | | 3,642.30 | | 211,035.24 |
| 02/06/2018 | 4198 | Kevin W. Springer | 2005 · Accounts Payab... | | 80.00 | | 210,955.24 |
| 02/06/2018 | 4199 | La Nay Kapperud | 2005 · Accounts Payab... | | 80.00 | | 210,875.24 |
| 02/06/2018 | 4200 | Larry J. Fossen | 2005 · Accounts Payab... | | 80.00 | | 210,795.24 |
| 02/06/2018 | 4201 | Lowell Strissel | 2005 · Accounts Payab... | | 80.00 | | 210,715.24 |
| 02/06/2018 | 4202 | ME Lab | 2005 · Accounts Payab... | | 211.00 | | 210,504.24 |
| 02/06/2018 | 4203 | Montana State Fund | 2005 · Accounts Payab... | 03-039359-9 | 3,039.19 | | 207,465.05 |
| 02/06/2018 | 4204 | Mountain View Co-op | 2005 · Accounts Payab... | | 153.74 | | 207,311.31 |
| 02/06/2018 | 4205 | North 40 Outfitters | 2005 · Accounts Payab... | | 114.91 | | 207,196.40 |
| 02/06/2018 | 4206 | Northwest Pipe Fittin... | 2005 · Accounts Payab... | 40721 | 7,918.34 | | 199,278.06 |
| 02/06/2018 | 4207 | Northwestern Energy | 2005 · Accounts Payab... | | 1,485.27 | | 197,792.79 |
| 02/06/2018 | 4208 | Power Systems West | 2005 · Accounts Payab... | | 1,550.00 | | 196,242.79 |
| 02/06/2018 | 4209 | Rob Moog | 2005 · Accounts Payab... | | 80.00 | | 196,162.79 |
| 02/06/2018 | 4210 | Sherwin Williams | 2005 · Accounts Payab... | | 375.31 | | 195,787.48 |
| 02/06/2018 | 4211 | Tina Wood | 2005 · Accounts Payab... | | 80.00 | | 195,707.48 |
| 02/06/2018 | 4212 | Verizon Wireless | 2005 · Accounts Payab... | | 300.07 | | 195,407.41 |
| 2/06/2018 | 4213 | Western Lumber & S... | 2005 · Accounts Payab... | | 302.99 | | 195,104.42 |
| 02/06/2018 | 4214 | American Welding &... | 2005 · Accounts Payab... | | 28.31 | | 195,076.11 |
| 02/06/2018 | 4215 | Office Equipment Co. | 2005 · Accounts Payab... | HCWD08 | 358.41 | | 194,717.70 |
| 02/06/2018 | 4216 | Triangle Communica... | 2005 · Accounts Payab... | | 252.94 | | 194,464.76 |