

# HILL COUNTY WATER DISTRICT

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LARRY FOSSEN 406-292-3320  
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CCR Report Direct Link:  
<http://ccrwater.net/hillcountywaterdistrict-63967>

## MARCH 2022 AGENDA

**Wednesday, March 2, 2022 - 7:30 p.m.** at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Financial Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

**NEXT REGULAR MEETING – April 6, 2022 at 7:30 p.m.**

## MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on February 2, 2022 at the District's office at Hingham, Montana.

**RECOGNITION OF VISITORS:** No visitors were present.

### **CALL TO ORDER:**

The meeting was called to order at 7:30 p.m. by President Lowell Strissel, who acted as Chairman. All board members were present except Larry Fossen and the chairman declared a quorum present. Also present was Manager Scott Decker and Secretary Tammy Pike.

**PUBLIC COMMENTS:** No other members of the public were present or made any comments.

### **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:**

The Chairman asked for corrections or additions to the minutes of the December 1, 2021 regular board meeting previously received by all board members. On motion by Dan Hybner, seconded by Rob Moog, the Board approved the minutes of the December 1, 2021 regular board meeting.

### **OLD BUSINESS:**

None.

### **OTHER OLD BUSINESS:**

None.

### **NEW BUSINESS:**

**EMPLOYEE REPORT:** Scott Decker reported the propagation study was completed. Out of the 247 meters in the study, only 11 meters read less often than the rest. Mr. Decker is still waiting for the quote and availability of the meter update equipment.

Mr. Decker advised the District pumped a little over 88,000,000 gallons of water in 2021.

Mr. Decker reported the small building at the repeater station is complete. The temperature and battery voltage have been staying consistent since moving the panel into the building.

Mr. Decker advised the Board on the leaks in Hingham and Rudyard during the month of January 2022.

Mr. Decker reported the new pickup is ordered and should be available in April or May 2022.

Mr. Decker discussed the 2022 water samples to be taken, which include the DBP sample, nitrate nitrite, inorganics, SOC, VOC and arsenic samples.

**BOARD ELECTIONS:** Tammy Pike advised the Board terms for are up for appointment of Lowell Strissel, Dan Hybner and Kevin Springer. Ms. Pike presented the Board with a resolution to pass calling for the election. The Board reviewed the resolution and on motion by Rob Moog, seconded by LaNay Kapperud the board approved passing the resolution calling for the election. A copy of said resolution is attached to the minutes. Mr. Strissel, Mr. Hybner and Mr. Springer accepted another term and executed the Declaration for Nomination and Oath of Candidacy.

**CD RENEWAL:** Tammy Pike referred the Board to the Investment Report included with the meeting materials. She reported that a portion of the District's existing CD investments is subject to reinvestment in February. Ms. Pike reviewed with the Board CD investment options and quoted rates from banks noting that Independence Bank had the best rates. On motion by Jason Myers, seconded by Tina Wood, the Board approved renewing the existing CD at Independence Bank for one year at a rate of .20% and authorized the officers to execute any documents required.

**OTHER NEW BUSINESS:**

None.

**OTHER BUSINESS:**

**DELINQUENCIES:** The Board reviewed the report on current delinquencies.

**BILLS:** The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Kevin Springer, seconded by Jason Myers, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday March 2, 2022 at 7:30 p.m. at the District's office at 104 Second Street, Hingham, Montana.

RESOLUTION NO. 2022-1  
HILL COUNTY WATER DISTRICT

A RESOLUTION CALLING FOR A TRUSTEE ELECTION

WHEREAS, Section 7-13-2231, MCA, requires that the trustees of a Water & Sewer District are to be elected and can only be appointed if no nominations are made for the office of trustee; and

WHEREAS, Section 13-2-502, MCA, requires candidates for the office trustee of a Water & Sewer District to file a Declaration of Nomination and Oath of Candidacy at least 85 days before the election; and

WHEREAS, section 13-1-504, MCA, requires the election to be held on school election day, which is May 3, 2022; and

WHEREAS, the election may not be held earlier than 85 days after the date of the order or resolution calling for the election pursuant to 13-1-504, MCA; and

WHEREAS, 13-1-504, MCA, requires the governing body to specify in the order or resolution calling for the election whether the election is to be conducted by mail or by polling place; and

WHEREAS, the trustees of the Hill County Water District have determined that 3 trustee terms will expire in May, 2022, and

WHEREAS, the trustees of the Hill County Water District find that it is necessary to elect 3 trustees at the election in 2022.

NOW THEREFORE, BE IT RESOLVED:

1. A trustee election for the Hill County Water District to elect 3 trustees shall be held on May 3, 2022.
2. The District requests that the election be conducted by Mail Ballot.
3. Declarations for Nomination and Oaths of Candidacy for candidates for trustee may be filed with the Hill County Clerk & Recorders/Elections Office no later than 5:00 p.m. February 7, 2022. If, after the write-in candidate filing deadline of February 28, 2022, the number of candidates is equal to or less than the number of positions to be elected, the election administrator shall cancel the election. The District's governing body shall declare elected by acclamation each candidate who filed for a position. If a nomination is not made for one or more trustee positions, the District's governing body shall appoint one or more trustees as necessary to fill those positions.

Dated this 2<sup>nd</sup> day of February, 2022.

BOARD OF DIRECTORS

By:   
Chairman

HILL COUNTY WATER DISTRICT

2/2/2022 3:31 PM

Register: 1021 · Cash in Bank-Independence Bank

From 12/02/2021 through 02/02/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/07/2021	eft	Triangle Communica...	2005 · Accounts Payab...		269.27	X		154,994.82
12/07/2021	eft	Allegiance	2005 · Accounts Payab...		15.75	X		154,979.07
12/07/2021	eft	Hill County Electric	2005 · Accounts Payab...		3,045.10	X		151,933.97
12/07/2021	TP		1145 · Accounts Recei...			X	192.11	152,126.08
12/07/2021	TP		1145 · Accounts Recei...			X	92.13	152,218.21
12/08/2021	eft	United States Treasury	-split-	81-0297216	3,013.22	X		149,204.99
12/08/2021	eft	Montana Dept. of Re...	2100 · State Wtihholding	4026077-002-...	535.00	X		148,669.99
12/09/2021			-split-	Deposit		X	19,958.29	168,628.28
12/09/2021	TP		1145 · Accounts Recei...			X	67.40	168,695.68
12/10/2021	TP		1145 · Accounts Recei...			X	61.00	168,756.68
12/13/2021			12000 · Undeposited F...	Deposit		X	53.58	168,810.26
12/15/2021	TP		1145 · Accounts Recei...			X	86.05	168,896.31
12/17/2021	TP		1145 · Accounts Recei...			X	86.98	168,983.29
12/21/2021			12000 · Undeposited F...	Deposit		X	55.64	169,038.93
12/21/2021	1507	American Welding &...	2005 · Accounts Payab...		78.72	X		168,960.21
12/21/2021	1508	Anderson Zurmuehlen	2005 · Accounts Payab...	Client No. 360...	1,600.00	X		167,360.21
12/21/2021	1509	Blue Sky Heating	2005 · Accounts Payab...		95.00	X		167,265.21
12/21/2021	1510	Core & Main	2005 · Accounts Payab...		257.87	X		167,007.34
12/21/2021	1511	D P C Industries	2005 · Accounts Payab...		20.00	X		166,987.34
12/21/2021	1512	Fraser's Oil	2005 · Accounts Payab...		645.80	X		166,341.54
12/21/2021	1513	Loch Electric	2005 · Accounts Payab...		382.50	X		165,959.04
12/21/2021	1514	ME Lab	2005 · Accounts Payab...		532.00	X		165,427.04
12/21/2021	1515	North 40 Outfitters	2005 · Accounts Payab...		104.97	X		165,322.07
12/21/2021	1516	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	60.38	X		165,261.69
12/21/2021	TP		1145 · Accounts Recei...			X	289.00	165,550.69
12/22/2021			-split-	Deposit		X	16,037.28	181,587.97
12/22/2021	1517	Ugrin Alexander Zad...	2005 · Accounts Payab...		144.00	X		181,443.97
12/22/2021	1518	CNA Surety	2005 · Accounts Payab...		100.00	X		181,343.97
12/24/2021		QuickBooks Payroll ...	2110 · Wages Payable	Adjusted for vo...		X		181,343.97
12/24/2021		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	9,203.51	X		172,140.46
12/25/2021		Cady, Lonnie M.	-split-	VOID: Direct ...		X		172,140.46
12/25/2021		Pike, Tammy R.	-split-	VOID: Direct ...		X		172,140.46
12/25/2021		Decker, Scott N	-split-	VOID: Direct ...		X		172,140.46
12/25/2021		Cady, Lonnie M.	-split-	Direct Deposit		X		172,140.46
12/25/2021		Decker, Scott N	-split-	Direct Deposit		X		172,140.46
12/25/2021		Pike, Tammy R.	-split-	Direct Deposit		X		172,140.46
12/27/2021	TP		1145 · Accounts Recei...			X	202.64	172,343.10
12/28/2021			4320 · Interest Income	Interest		X	2.84	172,345.94
12/30/2021	eft	Blue Cross Blue Shie...	-split-		5,004.02	X		167,341.92
12/31/2021			12000 · Undeposited F...	Deposit		X	48.65	167,390.57

HILL COUNTY WATER DISTRICT

2/2/2022 3:31 PM

Register: 1021 · Cash in Bank-Independence Bank

From 12/02/2021 through 02/02/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/31/2021	zft	Heartland	2005 · Accounts Payab...		6.00	X		167,384.57
01/01/2022	TPR		1040 · Certificates - U...			X	176.52	167,561.09
01/06/2022	eft	Allegiance	2005 · Accounts Payab...		15.75	X		167,545.34
01/07/2022			12000 · Undeposited F...	Deposit		X	125.00	167,670.34
01/10/2022	eft	Hill County Electric	2005 · Accounts Payab...		3,591.00	X		164,079.34
01/10/2022	TP		1145 · Accounts Recei...			X	60.80	164,140.14
01/10/2022	TP		1145 · Accounts Recei...			X	90.00	164,230.14
01/11/2022	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	641.00	X		163,589.14
01/11/2022	eft	United States Treasury	-split-	81-0297216	3,572.70	X		160,016.44
01/11/2022	eft	Unemployment Insur...	-split-	031 4163	9.52	X		160,006.92
01/11/2022	eft	I Bank Visa 2008	2005 · Accounts Payab...		181.77	X		159,825.15
01/11/2022	eft	I Bank Visa 2016	2005 · Accounts Payab...		759.18	X		159,065.97
01/11/2022	eft	Northwestern Energy	2005 · Accounts Payab...		1,180.96	X		157,885.01
01/11/2022	eft	Triangle Communica...	2005 · Accounts Payab...		260.36	X		157,624.65
01/11/2022	eft	Verizon Wireless	2005 · Accounts Payab...		230.84	X		157,393.81
01/11/2022	EFT	American Funds	-split-		1,901.61	X		155,492.20
01/12/2022			-split-	Deposit		X	129.82	155,622.02
01/12/2022			-split-	Deposit		X	10,072.94	165,694.96
01/12/2022	TP		1145 · Accounts Recei...			X	180.00	165,874.96
01/13/2022		Hill County Electric	2005 · Accounts Payab...	QuickBooks ge...				165,874.96
01/14/2022	1519	American Welding &...	2005 · Accounts Payab...		80.80	X		165,794.16
01/14/2022	1520	Dearborn National Li...	2005 · Accounts Payab...	M120040	35.10	X		165,759.06
01/14/2022	1521	Farmers Union Oil	2005 · Accounts Payab...		46.70	X		165,712.36
01/14/2022	1522	Fraser's Oil	2005 · Accounts Payab...		1,235.92	X		164,476.44
01/14/2022	1523	Havre Hardware & H...	2005 · Accounts Payab...	1774	6.08	X		164,470.36
01/14/2022	1524	Micro-Comm Inc.	2005 · Accounts Payab...		259.00	X		164,211.36
01/14/2022	1525	North 40 Outfitters	2005 · Accounts Payab...		30.46	X		164,180.90
01/14/2022	1526	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	12.48	X		164,168.42
01/14/2022	1527	Town of Hingham.	2005 · Accounts Payab...		173.00			163,995.42
01/17/2022			12000 · Undeposited F...	Deposit		X	170.68	164,166.10
01/17/2022	TP		1145 · Accounts Recei...			X	61.43	164,227.53
01/19/2022	eft	Montana State Fund	2005 · Accounts Payab...	03-039359-9	1,858.79	X		162,368.74
01/21/2022	TP		1145 · Accounts Recei...			X	77.60	162,446.34
01/25/2022			-split-	Deposit		X	20,986.12	183,432.46
01/25/2022	TP		2145-02 · TP Flex	Funds Transfer	174.42	X		183,258.04
01/27/2022		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	7,444.50	X		175,813.54
01/28/2022			12000 · Undeposited F...	Deposit			187.15	176,000.69
01/28/2022		Cady, Lonnie M.	-split-	Direct Deposit		X		176,000.69
01/28/2022		Pike, Tammy R.	-split-	Direct Deposit		X		176,000.69
01/28/2022		Decker, Scott N	-split-	Direct Deposit		X		176,000.69

HILL COUNTY WATER DISTRICT

2/2/2022 3:31 PM

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From 12/02/2021 through 02/02/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/31/2022			4320 · Interest Income	Interest		X	2.87	176,003.56
01/31/2022		Blue Cross Blue Shie...	-split-		5,004.02	X		170,999.54
01/31/2022	eft	Heartland	2005 · Accounts Payab...		4.00	X		170,995.54
02/01/2022			-split-	Deposit			985.92	171,981.46
02/01/2022			-split-	Deposit			8,659.89	180,641.35
02/02/2022	eft	Hill County Electric	2005 · Accounts Payab...		3,252.40			177,388.95
02/02/2022	eft	I Bank Visa 2008	2005 · Accounts Payab...		61.43			177,327.52
02/02/2022	eft	I Bank Visa 2016	2005 · Accounts Payab...		533.42			176,794.10
02/02/2022	1528	American Welding &...	2005 · Accounts Payab...		80.80			176,713.30
02/02/2022	1529	D P C Industries	2005 · Accounts Payab...		40.00			176,673.30
02/02/2022	1530	Daniel Hybner	2005 · Accounts Payab...		80.00			176,593.30
02/02/2022	1531	Farmers Union Oil	2005 · Accounts Payab...		186.54			176,406.76
02/02/2022	1532	Fraser's Oil	2005 · Accounts Payab...		203.00			176,203.76
02/02/2022	1533	Jason Myers	2005 · Accounts Payab...		80.00			176,123.76
02/02/2022	1534	Kevin W. Springer	2005 · Accounts Payab...		80.00			176,043.76
02/02/2022	1535	La Nay Kapperud	2005 · Accounts Payab...		80.00			175,963.76
02/02/2022	1536	Larry J. Fossen	2005 · Accounts Payab...		80.00			175,883.76
02/02/2022	1537	Lowell Strissel	2005 · Accounts Payab...		80.00			175,803.76
02/02/2022	1538	North 40 Outfitters	2005 · Accounts Payab...		221.97			175,581.79
02/02/2022	1539	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	752.24			174,829.55
02/02/2022	1540	Northwestern Energy	2005 · Accounts Payab...		1,202.87			173,626.68
02/02/2022	1541	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	74.12			173,552.56
02/02/2022	1542	Rob Moog	2005 · Accounts Payab...		80.00			173,472.56
02/02/2022	1543	Sherwin Williams	2005 · Accounts Payab...		175.53			173,297.03
02/02/2022	1544	Tina Wood	2005 · Accounts Payab...		80.00			173,217.03
02/02/2022	1545	Core & Main	2005 · Accounts Payab...		522.08			172,694.95