

HILL COUNTY WATER DISTRICT

DAVE JONES 406-397-3238
LOWELL STRISSEL 406-397-3169
LARRY OLSON 406-292-3386
LARRY FOSSEN 406-292-3320

BILLING
P.O. BOX 2267
HAVRE, MONTANA 59501

ROB MOOG 406-292-3288
DAN HYBNER 406-355-4354
KEVIN SPRINGER 406-372-3122
LANAY KAPPERUD 406-376-3116

SCOTT DECKER,
MANAGER
406-397-3387
406-390-3914
hcwd@mtintouch.net

OFFICE
104 SECOND STREET
P.O. BOX 95
HINGHAM, MT 59528
OFFICE 406-397-3387
FAX 406-397-3288

TAMMY R. PIKE
BOARD SECRETARY/
BOOKKEEPER
406-397-3387
406-390-0283
tpikehcwd@live.com

www.hillcountywaterdistrict.com

DECEMBER 2017 AGENDA

Wednesday, December 6, 2017 - 7:30 p.m. at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Financial Report
3. Review of Proposed Ordinance 2017-1 Amending Section 1.7 Charges to Schools – Second Reading

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – January 3, 2018 at 7:30 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on October 25, 2017 at the District's shop/office at Hingham, Montana.

RECOGNITION OF VISITORS: No visitors were present.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by President Dave Jones, who acted as Chairman. All board members were present and the chairman declared a quorum present. Also present was Manager Scott Decker and Secretary Tammy Pike.

The Board had a moment of silence in remembrance of Larry Olson.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the October 4, 2017 regular board meeting previously received by all board members. On motion by Lowell Strissel, seconded by Dan Hybner, the Board approved the minutes of the October 4, 2017 regular board meeting.

OLD BUSINESS:

UGRIN ALEXANDER ZADICK, P.C.: Tammy Pike referred the Board to the letter from Roger Witt regarding representation. The Board reviewed the letter and accepted the terms set forth in the letter. Dave Jones executed a confirmation letter to Mr. Witt regarding representation.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORTS: Scott Decker reported the recent snow storm knocked down power lines at the Fresno Pumpstation. A pole outside the building with the meter loop had to be repaired as it was damaged when it fell.

Mr. Decker advised the Board on ordering three chlorine colorimeters which will be used for chlorine monitoring on the three bigger branch lines. It is the District's understanding the lines will need to monitor a detectable trace for chlorine.

Mr. Decker referred the Board to the coliform sample reduction proposal letter to DEQ that was included with meeting materials. Mr. Decker discussed the current coliform sample plan and how the District, under the combined distribution system, will be required to take additional samples. Mr. Decker is also proposing the number of monthly samples be reduced.

Mr. Decker advised the Board that he and Tammy Pike will set up a meeting with the District's

attorney to discuss the District changing to a combined distribution system and ordinances related to the change.

PERSONNEL COMMITTEE: Larry Fossen reported on the committee's meeting to review the evaluations for employees. The committee recommended rehiring Scott Decker, Tammy Pike and Lonnie Cady with an hourly wage increase of \$.80 for Scott Decker and an hourly wage increase of \$.50 for Tammy Pike and Lonnie Cady, effective as of the November 2017 pay period. On motion by Larry Fossen, seconded by Rob Moog, the Board approved rehiring Scott Decker, Tammy Pike and Lonnie Cady with an hourly wage increase of \$.80 for Scott Decker and an hourly wage increase of \$.50 for Tammy Pike and Lonnie Cady, effective as of the November 2017 pay period.

PROPOSED ORDINANCE 2017-1: The Board reviewed and discussed the first reading of Ordinance 2017-1 amending Section 1.7 pertaining to schools and apartments. No changes were made and Ordinance 2017-1 will be reviewed for its second reading at the next regular board meeting.

OTHER NEW BUSINESS:

BOARD VACANCY: The Board discussed filling the Liberty County appointee position on the board formerly held by the late Larry Olson. The Board discussed the process and perspective candidates to fill the position. Perspective candidates will be contacted and the Board will discuss the matter further at the next regular board meeting.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed reports on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Kevin Springer, seconded by Dan Hybner, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday December 6, 2017 at 7:30 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

ORDINANCE NO. 2017-1

AN ORDINANCE AMENDING SECTIONS 1.7 OF THE RULES AND REGULATIONS OF THE HILL COUNTY WATER DISTRICT PERTAINING TO CHARGES TO SCHOOL DWELLING UNITS, APARTMENT BUILDINGS AND APARTMENT COMPLEXES

BE IT ORDAINED by the Board of Directors of the Hill County Water District that the following sections shall be amended:

Section 1.7 of the Rules and Regulations of the Hill County Water District is hereby amended to read as follows:

1.7 CHARGES TO SCHOOL DWELLING UNITS, APARTMENT BUILDINGS AND APARTMENT COMPLEXES.

Schools that operate buildings with dwelling units shall be charged for each dwelling unit separately.

Apartment buildings or apartment complexes shall be charged for each dwelling unit separately.

A dwelling unit shall be defined as a structure or the part of a structure that is used as a home, residence, or sleeping place by a person who maintains a household or by two or more persons who maintain a common household, pursuant to 70-24-103, MCA.

PASSED and approved by the Hill County Water District on this _____ day of December, 2017.

HILL COUNTY WATER DISTRICT

By _____
President

ATTEST:

By _____
Secretary

HILL COUNTY WATER DISTRICT

10/25/2017 10:16 AM

Register: 1020 - Cash in Bank -Independence Bank

From 10/05/2017 through 10/25/2017

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/06/2017		Allegiance	6150 · Employee Bene...		15.75			156,839.05
10/09/2017			-split-	Deposit			42,704.89	199,543.94
10/11/2017	eft	Unemployment Insur...	-split-	031 4163	24.89			199,519.05
10/11/2017	EFT	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	541.00			198,978.05
10/12/2017	eft	United States Treasury	-split-	81-0297216	3,277.52			195,700.53
10/16/2017			-split-	Deposit			9,399.68	205,100.21
10/16/2017			-split-	Deposit			616.51	205,716.72
10/19/2017	TP	B B	1145 · Accounts Recei...	Bounced Chec...	378.42			205,338.30
10/20/2017			-split-	Deposit			8,704.42	214,042.72
10/24/2017	4082	American Pipe & Su...	2005 · Accounts Payab...		224.52			213,818.20
10/24/2017	4083	Blue Cross Blue Shie...	2005 · Accounts Payab...	12B689	1,691.19			212,127.01
10/24/2017	4084	D P C Industries	2005 · Accounts Payab...		40.00			212,087.01
10/24/2017	4085	Daniel Hybner	2005 · Accounts Payab...		80.00			212,007.01
10/24/2017	4086	David E. Jones	2005 · Accounts Payab...		80.00			211,927.01
10/24/2017	4087	Hach Company	2005 · Accounts Payab...	243730	867.11			211,059.90
10/24/2017	4088	Kevin W. Springer	2005 · Accounts Payab...		80.00			210,979.90
10/24/2017	4089	La Nay Kapperud	2005 · Accounts Payab...		80.00			210,899.90
10/24/2017	4090	Larry J. Fossen	2005 · Accounts Payab...		80.00			210,819.90
10/24/2017	4091	Laurence Olson	2005 · Accounts Payab...		80.00			210,739.90
10/24/2017	4092	Lowell Strissel	2005 · Accounts Payab...		80.00			210,659.90
10/24/2017	4093	ME Lab	2005 · Accounts Payab...		995.00			209,664.90
10/24/2017	4094	Montana DEQ	2005 · Accounts Payab...		1,396.00			208,268.90
10/24/2017	4095	Montana State Fund	2005 · Accounts Payab...	03-039359-9	3,039.20			205,229.70
10/24/2017	4096	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	468.42			204,761.28
10/24/2017	4097	Pacific Steel & Reey...	2005 · Accounts Payab...		157.19			204,604.09
10/24/2017	4098	Rob Moog	2005 · Accounts Payab...		80.00			204,524.09
10/24/2017	4099	Triangle Communica...	2005 · Accounts Payab...		264.93			204,259.16
10/24/2017	4100	Verizon Wireless	6380 · Telephone	VOID:		X		204,259.16
10/24/2017	4101	Verizon Wireless	2005 · Accounts Payab...		427.55			203,831.61
10/24/2017	4102	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	170.91			203,660.70