

HILL COUNTY WATER DISTRICT

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CCR Report Direct Link:
<http://ccrwater.net/hillcountywaterdistrict-63967>

MAY 2022 AGENDA

Wednesday, May 4, 2022 - 7:30 p.m. at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. CD Renewal
3. Financial Report

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – June 1, 2022 at 7:30 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on April 6, 2022 at the District's office at Hingham, Montana.

RECOGNITION OF VISITORS: No visitors were present.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by President Lowell Strissel, who acted as Chairman. All board members were present and the chairman declared a quorum present. Also present was Manager Scott Decker and Secretary Tammy Pike.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the March 2, 2022 regular board meeting previously received by all board members. On motion by Tina Wood, seconded by Jason Myers, the Board approved the minutes of the March 2, 2022 regular board meeting.

OLD BUSINESS:

BOARD MEMBER ELECTIONS: Tammy Pike informed the Board she received a letter from the Clerk & Recorder's Office. No additional persons have filed in connection with the upcoming election to the Board of Directors. As a result, the Clerk & Recorder canceled the election and the candidates can immediately be appointed. The Board declared Lowell Strissel, Dan Hybner and Kevin Springer elected by acclamation to a 4-year term each. Ms. Pike will provide the appointment documentation to the Clerk & Recorder's Office.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORT: Scott Decker reported the rate for hookup fees would need to change due to the increase in prices on parts.

Mr. Decker also reported he and Tammy Pike met with the Northwest Pipe and Neptune reps to review the results of the propagation study for the upcoming meter upgrade. The study confirmed that 95% of the meters could be read by satellite. The Northwest Pipe rep will be visiting the area at the end of April to check signal strengths on the remaining meters. Mr. Decker will be ordering 20 meters and get them installed to start the process of reading by satellite.

Mr. Decker reported DPC Industries will no longer be supplying chlorine gas on the hi-line. Hawkins Distributor of Billings was contacted and will be our new supplier.

Mr. Decker advised delta rib siding is being installed on the south side of the shop, which will complete the update to the building.

Mr. Decker also advised several individuals are tapping into different branch lines this year. With the system reaching capacity Mr. Decker is discouraging anymore hookups until the District receives water from ROBO.

Mr. Decker reported billing off the master meter for the remaining branch lines will commence within the next 60 days. The District mainline users will also be charged an O&M fee of \$5 a month, which will commence in the next 60 days. Notices will be sent out to users advising them of the change and the billing will commence with July services.

Mr. Decker advised the clear well at BPS 1 is holding up better this year. Two pumps were used during the winter months which may have helped keep the infiltration gallery from plugging off.

OTHER NEW BUSINESS:

ORDINANCE: Tammy Pike advised the board that revisions will need to be made to 1.3 Hookup Charges for New Users due to the change in the hookup fee. Ms. Pike provided the Board with an Ordinance, which will be reviewed for the first reading at the next regular meeting. A copy of the Ordinance is appended to these minutes.

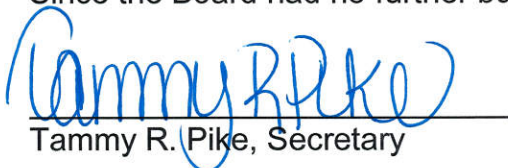
MRWS CONFERENCE: Rob Moog reported on attending a class on the operator apprenticeship program. Companies would be required to hire the apprentice as a full time employee for the two-year program. Mr. Moog also provided information regarding a class on cyber security he attended.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed the report on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Jason Myers, seconded by LaNay Kapperud, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday May 4, 2022 at 7:30 p.m. at the District's office at 104 Second Street, Hingham, Montana.

ORDINANCE NO. 2022-1

AN ORDINANCE AMENDING SECTION 1.3 OF THE RULES AND REGULATIONS OF THE HILL COUNTY WATER DISTRICT PERTAINING TO FEES FOR NEW WATER SERVICES

BE IT ORDAINED by the Board of Directors of the Hill County Water District that:

Sections 1.3 of the Rules and Regulations for the Hill County Water District is hereby amended to read as follows:

1.3 HOOKUP CHARGES FOR NEW USERS.

Each new water user, whether a household or business, who wishes to receive water from the District shall pay a fee prior to hookup.

The District shall supply the following with the hookup fee:

1. A saddle;
2. A corp stop;
3. A curb stop;
4. A curb box;
5. 5/8" meter with bronze connectors
6. A double check valve; and
7. A PRV.

If a larger meter (1" meter) is requested the water user must pay the difference in price. This charge shall be applicable to any new connection.

For new water services, the water user shall pay all expenses incurred in connection with the tapping of the main. The water user shall be responsible for all expenses related to laying and maintaining the service pipes from the main to the premises of the water user. All supplies used to receive water from the District shall comply with the Montana Section of the American Water Works Association (MSAWWA) standards.

In instances where there is a change in ownership to a household or business with an established connection to a Hill County Water District service line, a fee of \$50 shall be assessed for the change in service. (Amended by Ordinance No. 2012-2 dated May 2, 2012.)

PASSED and approved by the Hill County Water District on this ____ day of _____, 2022.

HILL COUNTY WATER DISTRICT

By _____
President

ATTEST:

By _____
Secretary

HILL COUNTY WATER DISTRICT

4/6/2022 11:30 AM

Register: 1021 · Cash in Bank-Independence Bank

From 03/03/2022 through 04/06/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/04/2022	eft	Triangle Communica...	2005 · Accounts Payab...		272.04	X		148,644.70
03/07/2022			-split-	Deposit		X	15,182.49	163,827.19
03/07/2022			-split-	Deposit		X	12,507.05	176,334.24
03/07/2022			-split-	Deposit		X	1,137.59	177,471.83
03/07/2022	eft	Montana Dept. of Re...	2100 · State Wtihholding	4026077-002-...	555.00	X		176,916.83
03/07/2022	eft	United States Treasury	-split-	81-0297216	3,078.42	X		173,838.41
03/07/2022	1567	ME Lab	2005 · Accounts Payab...		208.00	X		173,630.41
03/07/2022	1568	North 40 Outfitters	2005 · Accounts Payab...		43.66	X		173,586.75
03/07/2022	1569	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	126.21	X		173,460.54
03/07/2022	1570	Toner's Tire Rama	2005 · Accounts Payab...		1,018.50	X		172,442.04
03/07/2022	1571	Verizon Wireless	2005 · Accounts Payab...		230.66	X		172,211.38
03/08/2022	eft	Allegiance	2005 · Accounts Payab...		15.75	X		172,195.63
03/08/2022	1572	Montana Rural Wate...	2005 · Accounts Payab...		350.00	X		171,845.63
03/09/2022	TP		1145 · Accounts Recei...			X	87.13	171,932.76
03/09/2022	TP		1145 · Accounts Recei...			X	60.25	171,993.01
03/11/2022	TP		2145-02 · TP Flex	Funds Transfer	251.06	X		171,741.95
03/12/2022			12000 · Undeposited F...	Deposit		X	125.00	171,866.95
03/14/2022	eft	I Bank Visa 2008	2005 · Accounts Payab...		707.64	X		171,159.31
03/14/2022	eft	I Bank Visa 2016	2005 · Accounts Payab...		2,315.80	X		168,843.51
03/14/2022	TP		1145 · Accounts Recei...			X	52.72	168,896.23
03/22/2022			12000 · Undeposited F...	Deposit		X	60.00	168,956.23
03/23/2022			-split-	Deposit		X	4,672.56	173,628.79
03/24/2022		QuickBooks Payroll ...	2110 · Wages Payable	Created by Pay...	9,638.10	X		163,990.69
03/25/2022		Decker, Scott N	-split-	Direct Deposit		X		163,990.69
03/25/2022		Cady, Lonnie M.	-split-	Direct Deposit		X		163,990.69
03/25/2022		Pike, Tammy R.	-split-	Direct Deposit		X		163,990.69
03/28/2022			12000 · Undeposited F...	Deposit		X	103.85	164,094.54
03/28/2022			12000 · Undeposited F...	Deposit		X	60.00	164,154.54
03/28/2022	TP		1145 · Accounts Recei...				82.43	164,236.97
03/31/2022			4320 · Interest Income	Interest		X	2.84	164,239.81
03/31/2022	eft	Heartland	2005 · Accounts Payab...		3.00	X		164,236.81
03/31/2022	EFT	American Funds	-split-		2,057.70			162,179.11
03/31/2022	EFT	Blue Cross Blue Shie...	2005 · Accounts Payab...		3,598.36	X		158,580.75
04/04/2022			-split-	Deposit			98.76	158,679.51
04/04/2022	eft	Hill County Electric	2005 · Accounts Payab...		3,194.60			155,484.91
04/04/2022	eft	I Bank Visa 2008	2005 · Accounts Payab...		591.50			154,893.41
04/04/2022	eft	I Bank Visa 2016	2005 · Accounts Payab...		219.62			154,673.79
04/04/2022	eft	Montana State Fund	2005 · Accounts Payab...	03-039359-9	1,490.40			153,183.39
04/05/2022	eft	Triangle Communica...	2005 · Accounts Payab...		270.77			152,912.62
04/05/2022	1573	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	151.54			152,761.08

HILL COUNTY WATER DISTRICT

4/6/2022 11:30 AM

Register: 1021 · Cash in Bank-Independence Bank

From 03/03/2022 through 04/06/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/05/2022	1574	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	25.12		152,735.96
04/05/2022	1575	American Welding &...	2005 · Accounts Payab...		80.80		152,655.16
04/05/2022	1576	D P C Industries	2005 · Accounts Payab...		20.00		152,635.16
04/05/2022	1577	Daniel Hybner	2005 · Accounts Payab...		80.00		152,555.16
04/05/2022	1578	Dearborn National Li...	2005 · Accounts Payab...	M120040	29.75		152,525.41
04/05/2022	1579	Farmers Union Oil	2005 · Accounts Payab...		11.97		152,513.44
04/05/2022	1580	Fraser's Oil	2005 · Accounts Payab...		979.97		151,533.47
04/05/2022	1581	Industrial Systems Inc	2005 · Accounts Payab...		607.02		150,926.45
04/05/2022	1582	Jason Myers	2005 · Accounts Payab...		80.00		150,846.45
04/05/2022	1583	Kevin W. Springer	2005 · Accounts Payab...		80.00		150,766.45
04/05/2022	1584	La Nay Kapperud	2005 · Accounts Payab...		80.00		150,686.45
04/05/2022	1585	Larry J. Fossen	2005 · Accounts Payab...		80.00		150,606.45
04/05/2022	1586	Lowell Strissel	2005 · Accounts Payab...		80.00		150,526.45
04/05/2022	1587	ME Lab	2005 · Accounts Payab...		208.00		150,318.45
04/05/2022	1588	Micro-Comm Inc.	2005 · Accounts Payab...		5,550.00		144,768.45
04/05/2022	1589	North 40 Outfitters	2005 · Accounts Payab...		221.54		144,546.91
04/05/2022	1590	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	2,140.51		142,406.40
04/05/2022	1591	Northwestern Energy	2005 · Accounts Payab...		1,301.36		141,105.04
04/05/2022	1592	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	69.52		141,035.52
04/05/2022	1593	Power Systems West	2005 · Accounts Payab...		2,833.45		138,202.07
04/05/2022	1594	Rob Moog	2005 · Accounts Payab...		80.00		138,122.07
04/05/2022	1595	Tilleman Motor Co	2005 · Accounts Payab...		776.31		137,345.76
04/05/2022	1596	Tina Wood	2005 · Accounts Payab...		80.00		137,265.76
04/05/2022	1597	Verizon Wireless	2005 · Accounts Payab...		234.12		137,031.64
04/06/2022			-split-	Deposit		21,656.80	158,688.44
04/06/2022			-split-	Deposit		150.00	158,838.44
04/06/2022	eft	Allegiance	2005 · Accounts Payab...		15.75		158,822.69
04/06/2022	1598	Core & Main	2005 · Accounts Payab...		260.81		158,561.88
04/06/2022	1599	Loch Electric	2005 · Accounts Payab...		7.95		158,553.93