

HILL COUNTY WATER DISTRICT

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2017 CCR Report [Link:](http://ccrwater.net/hillcountywaterdistrict-33273)
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MAY 2018 AGENDA

Wednesday, May 2, 2018 - 7:30 p.m. at the District's shop/office at 104 Second Street at Hingham, Montana.

Recognition of visitors; Public comments, limited to any matter not on this agenda and within the jurisdiction of the District Board; 3-minute time limit per speaker.

Call to order and approval of minutes of previous meeting.

OLD BUSINESS:

OTHER OLD BUSINESS:

NEW BUSINESS:

1. Employee Report
2. Financial Report
3. CD Renewal
4. Review of Proposed Ordinance 2018-1 Amending Section 1.15 Responsibility of District – Second Reading
5. Review of Proposed Ordinance 2018-2 Establishing Section 1.18 Combined Distribution System – Second Reading

OTHER NEW BUSINESS:

OTHER:

1. Delinquencies
2. Bills

NEXT REGULAR MEETING – June 6, 2018 at 7:30 p.m.

MINUTES OF THE REGULAR MEETING OF THE HILL COUNTY WATER DISTRICT

The regular meeting of the Hill County Water District was held on April 4, 2018 at the District's shop/office at Hingham, Montana.

RECOGNITION OF VISITORS: No visitors were present.

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by President Dave Jones, who acted as Chairman. All board members were present except Larry Fossen and the chairman declared a quorum present. Also present was Manager Scott Decker and Secretary Tammy Pike.

PUBLIC COMMENTS: No other members of the public were present or made any comments.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS:

The Chairman asked for corrections or additions to the minutes of the March 7, 2018 regular board meeting previously received by all board members. On motion by Rob Moog, seconded by Tina Wood, the Board approved the minutes of the March 7, 2018 regular board meeting.

OLD BUSINESS:

BOARD MEMBER ELECTIONS: Tammy Pike informed the Board she received a letter from the Clerk & Recorder's Office. No additional persons have filed in connection with the upcoming election to the Board of Directors. As a result, the Clerk & Recorder canceled the election and the candidates can immediately be appointed. The Board discussed the matter and on motion by Rob Moog, seconded by LaNay Kapperud, the Board declared Lowell Strissel, Dan Hybner and Kevin Springer elected by acclamation to a 4-year term each. Ms. Pike will provide the acclamation documentation to the Clerk & Recorder's Office.

OTHER OLD BUSINESS:

None.

NEW BUSINESS:

EMPLOYEE REPORTS: Scott Decker reported pump 3 at BPS 1 will be pulled and replaced with the spare pump this month when the weather permits.

Mr. Decker also reported the oldest pickup is now beginning to use oil and antifreeze. The Board discussed the age of the vehicles and advised Mr. Decker to obtain quotes.

Mr. Decker discussed setting a customer appreciation luncheon on April 19, 2018 from 11:30 am to 2:00 pm.

Mr. Decker advised two pumpstations still need to be painted and then he intends to video the pumpstations to show the upgrades at the customer appreciation luncheon.

Mr. Decker reported he has not received an email or letter from DEQ on the new sample site plan.

Mr. Decker also reported that employees will be attending training on the leak detection correlator sometime in April.

PROPOSED ORDINANCE 2018-1: The Board reviewed and discussed the first reading of Ordinance 2018-1 amending Section 1.15 pertaining to the responsibility of district. No changes were made and Ordinance 2018-1 will be reviewed for its second reading at the next regular board meeting.

PROPOSED ORDINANCE 2018-2: The Board reviewed and discussed the first reading of Ordinance 2018-2 establishing Section 1.18 pertaining to combined distribution systems. No changes were made and Ordinance 2018-2 will be reviewed for its second reading at the next regular board meeting.

OTHER NEW BUSINESS:

None.

OTHER BUSINESS:

DELINQUENCIES: The Board reviewed the report on current delinquencies.

BILLS: The Board reviewed the list of monthly bills; a copy of the list of current bills is appended to these minutes. On motion by Rob Moog, seconded by Kevin Springer, the Board approved all such bills for payment.

Since the Board had no further business, the Chairman adjourned the meeting.



Tammy R. Pike, Secretary

Next Regular Meeting – Wednesday May 2, 2018 at 7:30 p.m. at the District's shop/office at 104 Second Street, Hingham, Montana.

ORDINANCE NO. 2018-1

AN ORDINANCE AMENDING SECTION 1.15 OF THE
RULES AND REGULATIONS OF THE HILL COUNTY
WATER DISTRICT PERTAINING TO RESPONSIBILITY
OF DISTRICT

BE IT ORDAINED by the Board of Directors of the Hill County Water District that the following section shall be amended:

Section 1.15 of the Rules and Regulations of the Hill County Water District is hereby amended to read as follows:

1.15 RESPONSIBILITY OF DISTRICT.

The District shall be responsible for providing its users with water which is safe for human consumption.

The District provides its water users /consumers with water from sources approved through the Montana Department of Environmental Quality.

The District shall also be responsible for all costs associated with maintenance, repairs and upgrades to its main line.

PASSED and approved by the Hill County Water District on this ____day of _____, 2018.

HILL COUNTY WATER DISTRICT

By _____
President

ATTEST:

By _____
Secretary

ORDINANCE NO. 2018-2

AN ORDINANCE ESTABLISHING SECTION 1.18 OF
THE RULES AND REGULATIONS OF THE HILL
COUNTY WATER DISTRICT PERTAINING TO
COMBINED DISTRIBUTION SYSTEMS

BE IT ORDAINED by the Board of Directors of the Hill County Water District that the following section shall be established:

Section 1.18 of the Rules and Regulations of the Hill County Water District to read as follows:

1.18 COMBINED DISTRIBUTION SYSTEMS.

A combined distribution system is the interconnected distribution system consisting of the distribution systems of wholesale systems and of the consecutive systems that receive finished water, pursuant to 40 CFR §141.2.

The Montana Department of Environmental Quality (DEQ) has defined the District as a combined distribution system. The District shall be described as the wholesale system and every water user/consumer (whether a town, branch line or individual user) shall be described as the consecutive system that receives finished water. The District shall be listed as the responsible party for the combined distribution system in the Montana Department of Environmental Quality's system.

A water user/consumer shall be responsible for maintenance, repairs and upgrades to their distribution system and all costs associated with maintenance, repairs and upgrades to their distribution system.

A water user/consumer shall advise the District of any repairs they intend to complete on their distribution system as the District must oversee that all repairs are completed within the Montana Department of Environmental Quality standards since the District is listed as the responsible party with the Montana Department of Environmental Quality.

All repairs must be completed within 10 calendar days from the date the leak is discovered or brought to the attention of the system.

The District shall advise a water user/consumer of any leaks they find.

If a water user/consumer neglects completing leak repairs on its distribution system within the time allowed, the District shall have the repairs completed and said water user/consumer shall be responsible for all fees incurred by the District.

If a water user/consumer does not comply with the Districts Rules and Regulations, the District shall contact the Montana Department of Environmental Quality and have the water user/consumer removed as the District's responsibility and set up as its own public water supply system. Said water user/consumer will then become an active public water supply and solely responsible for completing all requirements set forth by the Montana Department of Environmental Quality.

Any water user/consumer that does not want the District listed as the responsible party shall contact the Montana Department of Environmental Quality and have the water user/consumer activated as a public water supply system. Said water user/consumer will then be solely responsible for completing all requirements set forth by the Montana Department of Environmental Quality.

A water user/consumer shall be defined as any town, branch line or individual user receiving and/or purchasing water from the District.

PASSED and approved by the Hill County Water District on this ____ day of _____, 2018.

HILL COUNTY WATER DISTRICT

By _____
President

ATTEST:

By _____
Secretary

HILL COUNTY WATER DISTRICT

4/4/2018 1:02 PM

Register: 1020 · Cash in Bank -Independence Bank

From 03/08/2018 through 04/04/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/08/2018	TP		2145-03 · LC Flex	Funds Transfer	64.98			199,182.72
03/09/2018			-split-	Deposit			7,025.95	206,208.67
03/09/2018			-split-	Deposit			10,604.41	216,813.08
03/09/2018	eft	Immense Impact, LLC	2005 · Accounts Payab...		357.50			216,455.58
03/09/2018	TP		2145-02 · TP Flex	Funds Transfer	2.00			216,453.58
03/12/2018			12000 · Undeposited F...	Deposit			164.37	216,617.95
03/12/2018	eft	Montana Dept. of Re...	2100 · State Withholding	4026077-002-...	504.00			216,113.95
03/13/2018	aft	United States Treasury	-split-	81-0297216	2,748.66			213,365.29
03/13/2018	TP		2145-02 · TP Flex	Funds Transfer	21.36			213,343.93
03/19/2018			-split-	Deposit			1,118.41	214,462.34
03/19/2018			-split-	Deposit			13,755.21	228,217.55
03/26/2018			-split-	Deposit			419.50	228,637.05
03/26/2018		American Funds	-split-		1,518.97			227,118.08
03/26/2018		I Bank Visa 7669	6360 · Supplies - Small...		81.68			227,036.40
03/26/2018		I Bank Visa 7677	6360 · Supplies - Small...		485.80			226,550.60
03/27/2018		QuickBooks Payroll ...	-split-	Created by Pay...	4,416.66			222,133.94
03/28/2018		QuickBooks Payroll ...	-split-	Created by Pay...	3,659.39			218,474.55
3/28/2018		Cady, Lonnie M.	-split-	Direct Deposit		X		218,474.55
03/28/2018		Pike, Tammy R.	-split-	Direct Deposit		X		218,474.55
03/29/2018		Decker, Scott N	-split-	Direct Deposit		X		218,474.55
03/30/2018			4320 · Interest Income	Deposit			27.24	218,501.79
03/30/2018		Allegiance	2145-03 · LC Flex		68.02			218,433.77
03/30/2018	eft	Blue Cross Blue Shie...	2005 · Accounts Payab...		1,959.90			216,473.87
04/03/2018		Allegiance	2145-02 · TP Flex		21.36			216,452.51
04/04/2018	4243	American Welding &...	2005 · Accounts Payab...		29.96			216,422.55
04/04/2018	4244	Daniel Hybner	2005 · Accounts Payab...		80.00			216,342.55
04/04/2018	4245	David E. Jones	2005 · Accounts Payab...		80.00			216,262.55
04/04/2018	4246	Dearborn National Li...	2005 · Accounts Payab...	M120040	35.10			216,227.45
04/04/2018	4247	Fraser's Oil	2005 · Accounts Payab...		536.21			215,691.24
04/04/2018	4248	Hill County Electric	2005 · Accounts Payab...		3,218.00			212,473.24
04/04/2018	4249	Industrial Service an...	2005 · Accounts Payab...		958.16			211,515.08
04/04/2018	4250	Kevin W. Springer	2005 · Accounts Payab...		80.00			211,435.08
04/04/2018	4251	La Nay Kapperud	2005 · Accounts Payab...		80.00			211,355.08
04/04/2018	4252	Larry J. Fossen	2005 · Accounts Payab...		80.00			211,275.08
04/04/2018	4253	Lowell Strissel	2005 · Accounts Payab...		80.00			211,195.08
04/04/2018	4254	ME Lab	2005 · Accounts Payab...		179.00			211,016.08
04/04/2018	4255	North 40 Outfitters	2005 · Accounts Payab...		408.57			210,607.51
4/04/2018	4256	Northwest Pipe Fittin...	2005 · Accounts Payab...	40721	74.28			210,533.23
04/04/2018	4257	Northwestern Energy	2005 · Accounts Payab...		1,390.81			209,142.42
04/04/2018	4258	Office Equipment Co.	2005 · Accounts Payab...	HCWD08	259.23			208,883.19

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4/4/2018 1:02 PM

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From 03/08/2018 through 04/04/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/04/2018	4259	Rob Moog	2005 · Accounts Payab...		80.00		208,803.19
04/04/2018	4260	Sherwin Williams	2005 · Accounts Payab...		15.96		208,787.23
04/04/2018	4261	Tina Wood	2005 · Accounts Payab...		80.00		208,707.23
04/04/2018	4262	Toner's Tire Rama	2005 · Accounts Payab...		16.00		208,691.23
04/04/2018	4263	Triangle Communica...	2005 · Accounts Payab...		521.76		208,169.47
04/04/2018	4264	Verizon Wireless	2005 · Accounts Payab...		312.07		207,857.40